



ORLAND LIBRARY COMMISSION MINUTES

Monday, November 13, 2023

CALL TO ORDER

Meeting called to order at 5:00 p.m. by Chair Mary Ann Deeming

ROLL CALL

Commissioners Present: Mary Ann Deeming; Dick Jolley; Sherry Romano;

Staff/Council Present: Mayor Chris Dobbs; Librarian J. Meza

ORAL & WRITTEN COMMUNICATIONS: None

ITEMS FOR DISCUSSION OR ACTION

- 1. ACTION ITEM:** Approve minutes of previous meeting. Motion made by Commissioner Romano, 2nd by Commissioner Jolley. Motion carried unanimously
- 2. Reports from City Librarian on financial and monthly statistics:** Librarian provided statistical reports for September and October, 2023. Librarian and Commissioners discussed purchase of Kanopy streaming media material for the library's digital collection.
- 3. Library Programs, Events and Grants:** Librarian discussed \$1,500 Staff Training award from the library's cooperative system. Approximately 150 solar eclipse safety glasses were distributed to community members. A print and digital campaign to get public feedback regarding library materials and services is ongoing. The Librarian has applied for QRCS/First 5 funds.
- 4. Glenn County Health Department Agreement for COVID 19 Education:** Librarian and commissioners discussed the agreement and education and services that the library will offer to patrons. The Orland Library will be reimbursed up to \$100,000 for these services.
- 5. Building Grant Activities and outdoor improvements planning:** Librarian reported that next step in the project will be completion of automatic door at main entrance and remodeling of the lobby area.
- 6. Staff Training & Development:** Librarian reported that all library staff are scheduled to participate in an active shooter preparedness safety training in December to be held at the Carnegie building and Orland Library in the morning. Librarian has library skills specific training planned for that afternoon.
- 7. ACTION ITEM:** Request for approval to close library on Thursday, December 7th, for Staff training. Moved by Commissioner Roman, 2nd by Commissioner Jolley, approved unanimously

COMMISSIONER AND/OR FRIENDS OF THE LIBRARY REPORTS: Mayor Dobbs advised that tax measure education should begin soon.

Future Agenda Items: None

ADJOURN: 5:25 p.m.