



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, May 07, 2024 at 6:30 PM
Carnegie Center, 912 Third Street and via Zoom

P: (530) 865-1600 | www.cityoforland.com

City Council: Chris Dobbs, Mayor | Mathew Romano, Vice-Mayor

Bruce T. Roundy | Jeffrey A. Tolley | John McDermott

City Manager: Peter R. Carr **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/89140982968>

Webinar ID: 891 4098 2968 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

- 1. CALL TO ORDER - 6:30 PM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption.

4. CONSENT CALENDAR

- A.** Warrant List (Payable Obligations) (Pg.3)
- B.** Approve City Council Minutes for April 16, 2024(Pg.10)
- C.** Approve City Council Special Meeting Minutes for April 23, 2024 (Pg.14)
- D.** Receive and File Arts Commission Minutes from March 20, 2024 (Pg.15)
- E.** Receive and File Planning Commission Minutes from March 21, 2024 (Pg.16)
- F.** Annual Assessment for Glenn County Solid Waste Operations (Pg.19)
- G.** Renewal of Resolution to Participate in and Directly Fund the Glenn Groundwater Authority (Pg.21)
- H.** Supplemental to Master Agreement with Caltrans for Funding on M½ Reconstruction Project (Pg.26)
- I.** Approve Request to utilize Vinsonhaler Park and stage; accept invitation to participate in 4th of July event - Orland Historical and Cultural Society (p.28)

5. PUBLIC HEARING

- A.** General Plan Amendment (GPA) #2023-02: Supplement to the 2021-2029 6th Cycle Housing Element Updated TO BE CONTINUED TO THE MAY 21, 2024 CITY COUNCIL MEETING

6. ADMINISTRATIVE BUSINESS

- A.** Orland Area Chamber of Commerce: Periodic Update (No Staff Report) - Dee Dee Jackson, Orland Area Chamber of Commerce President (15 min)
- B.** Fiscal Year 2024-25 Budget Discussion #3: Water, Sewer, Gas Tax, DIF, Debt Schedule (Discussion/Direction) - Pete Carr, City Manager (20 min) (Pg.29)

7. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct your comments to the Mayor or Vice Mayor. (Public Comments will be limited to three minutes).

8. CITY COUNCIL COMMUNICATIONS AND REPORTS

9. CLOSED SESSION

- A.** Public Comments: The Public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.

- B.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section: 54957

Position: City Manager

10. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on May 3, 2024.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY COUNCIL

Chris Dobbs, Mayor
 Mathew Romano, Vice-Mayor
 Bruce T. Roundy
 Jeffrey A. Tolley
 John McDermott

CITY OFFICIALS

Jennifer Schmitke
 City Clerk

Leticia Espinosa
 City Treasurer

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
 ORLAND, CALIFORNIA 95963
 Telephone (530) 865-1600
 Fax (530) 865-1632

**CITY MANAGER**

Peter R. Carr

WARRANT LIST

May 7, 2024

Warrant	5/2/2024	\$	253,272.92
PERS 3/21/2024 - 4/03/2024	4/19/2024	\$	28,888.69
Payroll Compensation #8	4/19/2024	\$	146,611.99
Special Payroll	5/1/2024	\$	15,183.66
Special Payroll	5/1/2024	\$	4,614.45
		\$	448,571.71

APPROVED BY

 Mayor, Chris Dobbs

 Vice-Mayor, Mathew Romano

 Councilmember, Jeffrey A. Tolley

 Councilmember, John McDermott

 Councilmember, Bruce T. Roundy

REPORT.: May 02 24 Thursday
RUN....: May 02 24 Time: 13:40
Run By.: Leticia Espinosa

CITY OF ORLAND
Cash Disbursement Detail Report
Check Listing for 05-24 thru 05-24 Bank Account.: 1001

PAGE: 001
ID #: P
CTL.: 4. A.

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
058962	04/23/24	GOV06	GOVERNMENT TRAINING AGENC	517.00	03302024H	PD/POST RECORDS SUPERVISOR CLASS REGISTRATION
058963	04/23/24	MIS01	MissionSquare - 304591	2379.65	6020805H	457 PLAN/ 304591
058964	04/29/24	LOM01	LOMELI'S STATUARY INC	895.00	193623H	LIB/ROUND TABLE W/3 BENCHES
058965	04/30/24	DOB01	CHRIS DOBBS	300.00	MAY2023H	REPLACE CK#57233 5/31/23 COUNCIL STIPEND
058966	04/30/24	PIN02	EDGAR PINEDO	100.00	SEP022023H	REPLACE CK#57878 9/14/23 PER DIEM TRNING OCT3-4,23
058967	04/30/24	ROU00	BRUCE T. ROUNDY	300.00	APRIL2024H	COUNCILMEMBER STIPEND
058968	04/30/24	TOL04	JEFFREY TOLLEY	300.00	APRIL2024H	COUNCILMEMBER STIPEND
058969	05/02/24	ABD00	ADVANCED DOCUMENT CONCEPT	98.72 316.15 68.46 193.29 19.68	INV127363 INV127630 INV127631 INV127632 INV127633	PD/COPIES MARCH 1-31,2024 CITY HALL/COPIES BD-PLAN-PW/COPIES APR 1-30,2024 FD/COPIES APR. 1-30,2024 REC/COPIES APR 1-30, 2024
Check Total.....:				696.30		
058970	05/02/24	AIR01	Airgas-USA, LLC	98.40	405392,65	FD/MEASURE A-MEDICAL OXYGEN
058971	05/02/24	AND06	EDGAR ANDRADE	100.00 45.00	MAY2024 MAY24GYM	MEASURE A UNIFORMS PD/GYM REIMBURSEMENT
Check Total.....:				145.00		
058972	05/02/24	ARA00	VISTIS GROUP INC.	990.34	04302024	PW/UNIFORM CLEANING (APRIL)
058973	05/02/24	ATT05	A T & T	163.04	21530605	FD/MEASURE A-PHONES
058974	05/02/24	ATT06	A T & T	29.45 58.70 923.80 29.45	04102024 04122024 21563655 APR122024	PW/HL LIFT STATION - 470 PW/WH LIFT STATION - 843 MULTI-DEPTS/PHONES 3/13/24 - 4/12/24 PW/AIRPORT LIFTSTATION - 906
Check Total.....:				1041.40		
058975	05/02/24	ATT07	A T & T	63.49 94.88	04072024 04232024	PW/SHOP AC/PHONE LINE & INTERNET
Check Total.....:				158.37		
058976	05/02/24	ATT09	AT&T MOBILITY	857.78	X04102024	PD/CELL SVCS (14) MAR 3 - APR 2, 2024
058977	05/02/24	ATT10	AT&T MOBILITY (FIRST NET)	194.03 185.80	04022024 X04102024	CELL PHONE USAGE - APRIL FD/MEASRUE A-PHONES FOR CHIEFS-2 IPADS
Check Total.....:				379.83		
058978	05/02/24	BAR11	ZACHARY BARBER	59.22	04302024	REFUND FOR CLASS A RENEWAL
058979	05/02/24	BID02	REMY BIDSTRUP	275.00	MAY2024	AC/SOCIAL MEDIA MARKETING MAY
058980	05/02/24	CAP06	CAPITOL PUBLIC FINANCE GR	1125.00	2023-317	CREB,SOLAR & PENSION BOND DEBT REPORT 2023
058981	05/02/24	CAR19	CART-AWAY CONCRETE SYSTEM	8718.75	24-1057	PW/CONCRETE BATCH PLANT SALES TAX
058982	05/02/24	CAS05	CASCADE FIRE EQUIPMENT	1720.50	11730,117	FD/MEASURE A-HOSE LAY PACKS, WILDLAND GLOVES
058983	05/02/24	CAS09	VINCENT CASTANEDA	100.00	MAY2024	AC/EVENT SET UP
058984	05/02/24	CES00	Kyle Cessna	100.00	MAY2024	MEASURE A UNIFORMS
058985	05/02/24	CHA01	Justin Chaney	100.00	MAY2024	FD/MEASURE A-UNIFORM MAY 2024
058986	05/02/24	CLE05	JUDY CLEVER	150.00	MAY2024	AC/CLEANING & MAINTENANCE OF GALLERY
058987	05/02/24	COR02	Corning Chevrolet Buick	1129.57	74273	PD/FLEET EQUIPMENT MAINTENANCE
058988	05/02/24	COR04	CORBIN WILLITS SYSTEMS	559.17	00C404151	MULTI-DEPTS/MONTHLY SOFTWARE SUPPORT
058989	05/02/24	DEP00	DEPT OF TRANSPORTATION	3002.94	SL240733	PW/SIGNAL AND LIGHTING BILLING JAN TO MAR 2024
058990	05/02/24	DEP21	DEPARTMENT OF FINANCE	12.50	05012024	PD/PARKING CITE ASSESSMENT FOR APRIL 2024
058991	05/02/24	DOB01	CHRIS DOBBS	300.00	APRIL2024	COUNCILMEMBER STIPEND
058992	05/02/24	DOG00	Dog Waste Depot	752.43	704360	PARK/PET WASTE BAGS
058993	05/02/24	ECL00	ECLECTIC HORSEMAN COMM.,	150.00	63893	AC/WEBSITE HOSTING 2ND QTR

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CITY OF ORLAND
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PAGE: 002
ID #: PY-PP
CTL.: 4. A.

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
058994	05/02/24	END00	END2END	21611.00	240393	PD/SUPPORT & MAINTENANCE 2024-2025
058995	05/02/24	FIR01	FIRE-DEX GW LLC	2304.14	4-1454	FD/MEASURE A-HOSE TURNOUTS/JACKET LETTERING & TAIL
058996	05/02/24	FLO03	JOSE FLORES	100.00	MAY2024	MEASURE A UNIFORMS
058997	05/02/24	FOU05	Fountain People Inc	393.51	0081820IN	SPLASH PAD VALVE
058998	05/02/24	GHD00	GHD INC.	5075.00	380-49407	SR 32 & TEHAMA ST FEASIBILITY
058999	05/02/24	GRA02	GRAINGER, INC.	2831.29	908098528	PW/PARK & REC SUPPLIES PW/PD/BM EQUIP. MAINTENANCE
059000	05/02/24	GRO00	Ferguson Enterprises Inc	5959.64	1852406	PW/WATER - DWR SUPPLIES
059001	05/02/24	GUE03	Jorge Guerrero	17.00	04302024	PW/TRNING MAY 18TH SACRAMENTO -POWERSTROKE DIESEL
059002	05/02/24	HAL00	STEVEN HALSEY ELECTRIC	19037.72	275,276,2	PW/WATER & SEWER BM/ ELECTRICAL SERVICES
059003	05/02/24	HEM00	WILLIAM ALFREDO BENITEZ	1496.38	24116	PW/EQUIPMENT MAINTENANCE
059004	05/02/24	HIN03	Hinderliter dellamas & As	1350.00	SIN038006	ARPA-1ST QTR SVCS (OCT-DEC 2023)QUEEN BEE BUCKS
059005	05/02/24	ICM00	ICMA	1124.50	2024-2025	CM/MEMBERSHIP RENEWAL JULY 2024 - JUNE 2025
059006	05/02/24	IMP00	IMPERIAL COUNTY OFFICE OF	1459.92	24-00261	LIB/BROADBAND INTERNET MRC OCT - DEC, 2023
059007	05/02/24	JCN00	NELSON'S BUILDING MAINTEN	810.01	783663	MULTI DEPT/BM-CLEANING/BATHROOM SUPPLIES
059008	05/02/24	JOH02	SEAN JOHNSON	100.00	MAY2024	MEASURE A UNIFORMS
059009	05/02/24	KIP03	JERRY KIPPER	4701.00	04292024	PD/ARPA-OPD FLOORING
059010	05/02/24	KRA01	Kraemer & Co. Mfg Inc.	31107.42	15854,158	FD/MEASURE A-TRNING FACILITY IMPROVEMENT PUMP TANK
059011	05/02/24	LAG00	LAURIE LAGRONE	207.18	04232024	AC/REIMBURSEMENT COST FOR APPRECIATION EVENT
059012	05/02/24	LAS00	LASH'S GLASS	130.00	92167	LIB/DOOR REPAIR
059013	05/02/24	LIN00	SCP DISTRIBUTOR LLC dba:L	13903.65	SN113413	POOL SUPPLIES & EQUIPMENT
059014	05/02/24	LOW00	Katherine Lowery	100.00 24.00	MAY2024 MAY24GYM	MEASURE A UNIFORMS PD/GYM REIMBURSEMENT
Check Total.....:				124.00		
059015	05/02/24	MAR17	MARTINDALE, RYAN	100.00	MAY2024	MEASURE A UNIFORMS
059016	05/02/24	MAT04	MATSON & ISOM	19087.00	4/29/24	MONTHLY SERVICES (MARCH & APRIL), PD SERVER
059017	05/02/24	MCD01	John McDermott	300.00	APRIL2024	COUNCILMEMBER STIPEND
059018	05/02/24	MCM00	McMaster-Carr	911.53 897.26	25660383 25965822	PW/SEWER SUPPLIES PW/SEWER & SHOP SUPPLIES
Check Total.....:				1808.79		
059019	05/02/24	MEZ00	JODY MEZA	289.98	04302024	LIB/APRIL TRAVEL TO WILLOWS & BRANCHES
059020	05/02/24	MME00	Municipal Maintenance Equ	2416.55 774.46	21054 21626	SEWER/VACCON PARTS SEWER/VACCON PARTS
Check Total.....:				3191.01		
059021	05/02/24	MTH00	M.T. HALL & ASSOCIATION,	16204.50	2946	DWR - PHASE 2B SOIL MATERIAL TESTING
059022	05/02/24	NAP00	NAPA AUTO PARTS	276.98 3591.30	871143 04252024	FD/MEASURE A-PARTS FOR T30, E37, T39 PD/PW/FLEET MAINT & SHOP SUPPLIES
Check Total.....:				3868.28		
059023	05/02/24	NOR06	NOR-MAC INC.	257.40	15033653	PW/PARK SUPPLIES
059024	05/02/24	ORE00	O'REILLY AUTO	86.17	3781-2794	FD/MEASURE A-TOOLS FOR T39
059025	05/02/24	ORH00	ORLAND HARDWARE	5283.35	04272024	MULTI DEPT/MISC. SUPPLIES BUILDING MAINTENANCE
059026	05/02/24	ORL12	Orland-Laurel Masonic Hal	400.00	APR2024	AC/RENT MAY 2024
059027	05/02/24	ORL15	Orland Saw & Mower	646.49	54973	FD/MEASURE A-WATER PUMP
059028	05/02/24	ORL25	ORLAND CLEANERS	78.00	4011,3971	FD/MEASURE A-MAINTENANCE ON BELTS
059029	05/02/24	PAC07	PACE ANALYTICAL SERVICES,	7298.44	2715	PW/LAB SERVICES

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CITY OF ORLAND
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Check Listing for 05-24 thru 05-24 Bank Account.: 1001

PAGE: 003
ID #: PY-03
CTL.: 4. A.

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
059030	05/02/24	PAP01	PAPE MACHINERY INC.	156.62	15247986	PW/FLEET EQUIPMENT MAINTENANCE
059031	05/02/24	PAX00	WYATT PAXTON	7791.36	758	BD/APRIL 2024 PROFESSIONAL SERVICES/MILEAGE
059032	05/02/24	PGE00	PG&E	120.47 64.34 10.51	04182024 04222024 04292024	PW/TRAFFIC CONTROL PW/CORTINA DR LIFT STATION ELLIS ST & JACKSON ST 3/21/24 - 4/21/24
			Check Total.....:	195.32		
059033	05/02/24	PIN01	EDGAR PINEDO	100.00 19.50	MAY2024 MAY24GYM	MEASURE A UNIFORMS PD/GYM REIMBURSEMENT
			Check Total.....:	119.50		
059034	05/02/24	PON00	PONCI'S WELDING	250.00	35480	FD/MEASURE A-REPAIR ON LOW BED TRAILER
059035	05/02/24	QUI02	QUILL CORP.	148.43 521.82	38140044 38205569	MULTI DEPTS/OFFICE SUPPLIES PD/MISC. OFFICE SUPPLIES
			Check Total.....:	670.25		
059036	05/02/24	RIV02	ISRAEL RIVERA	100.00 27.50	MAY2024 MAY24GYM	MEASURE A UNIFORMS PD/GYM REIMBURSEMENT
			Check Total.....:	127.50		
059037	05/02/24	ROE02	Thomas Roenspie	100.00	MAY2024	MEASURE A UNIFORMS
059038	05/02/24	ROL00	ROLLS, ANDERSON & ROLLS	10749.00	16343	ENGINEERING/PROF SERVICE & DWR - MAR 1-31, 2024
059039	05/02/24	ROM06	MATHEW ROMANO	300.00	APRIL2024	COUNCILMEMBER STIPEND
059040	05/02/24	ROU01	Bruce Roundy	170.52	04232024	COUNCIL/MILEAGE REIMBURSEMENT
059041	05/02/24	SAC01	SACRAMENTO VALLEY MIRROR	184.50 111.00	217 2024	LEGAL NOTICE-GP/HOUSING ELEMENT UPDATE CITY HALL/ONE YEAR SUBSCRIPTION
			Check Total.....:	295.50		
059042	05/02/24	SAN11	DANIEL SANCHEZ	100.00	MAY2024	MEASURE A UNIFORMS
059043	05/02/24	SAN12	LUCILA SANDOVAL	45.00	MAY24GYM	PD/GYM REIMBURSEMENT
059044	05/02/24	SCH16	SCHOOL OUTFITTERS	1954.85	W5780780	LIB-BAYLISS/BOOK CART
059045	05/02/24	SIL07	SILKE COMMUNICATIONS SOLU	1767.68	25000972	FD/MEASURE A-RADIO REPEATER PARTS FOR REPEATER
059046	05/02/24	SIM01	SIMPLOT	220.77	777048528	PW/PARK-ROUND UP
059047	05/02/24	SUN05	Sun Life Financial	5131.11	APRIL2024	GAP INSURANCE
059048	05/02/24	SUT02	SUTTON, BRANDON	100.00 24.00	MAY2024 MAY24GYM	MEASURE A UNIFORMS PD/GYM REIMBURSEMENT
			Check Total.....:	124.00		
059049	05/02/24	T&S01	T AND S DVBE, INC.	543.79	24-398	PW/STREETS SUPPLIES
059050	05/02/24	T-M00	T-MOBILE	29.40	04212024	LIB/WIFI HOTSPOT
059051	05/02/24	TIA00	EVERBANK, N.A.	299.87	9979168	MULTI/COPIER LEASE
059052	05/02/24	TOT00	TOTAL IMAGING SOLUTIONS	435.00	21092	LIB/MICROFILM READER SERVICE 1 YR SUBSCRIPTION
059053	05/02/24	TRA02	TRANSAMERICA	561.00	APRIL2024	TERM INSURANCE
059054	05/02/24	TRE00	JEANNETTE TRENADO	300.00	3901	REC/POOL PARTY REFUND DOUBLE BOOKED
059055	05/02/24	TUR01	Rae Turnbull	52.00	MAY2024	AC/WEBSITE NEWSLETTER
059056	05/02/24	TYL00	TYLER TECHNOLOGIES, INC.	290.00 4727.00 609.00	025458562 025461771 025463702	SET UP CHART OF ACCOUNTS REVIEW UTILITIES, FINANCIAL MANAGEMENT, DATA FORMAT CONFIGURE UTILITIES & DATA ANALYSIS
			Check Total.....:	5626.00		
059057	05/02/24	USA04	USA Blue Book	547.05	338066	PW/SEWER SUPPLIES
059058	05/02/24	VAL02	VALLEY ROCK PRODUCTS	122.95	84310	PW/STREET SUPPLIES
059059	05/02/24	VER03	Verizon Wireless	266.21 79.52	961838551 961838552	PW/SCADA COMPUTER/ IPADS REC/COMMUNICATION MAR 17 - APR 16, 2024

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CITY OF ORLAND
Cash Disbursement Detail Report
Check Listing for 05-24 thru 05-24 Bank Account.: 1001

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ID #: PY-55
CTL.: 4. A.

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
059059	05/02/24	VER03	Verizon Wireless	164.04	996183855	FD/MEASURE A-RESPONSE SERVICE FOR CITY ENGINE
			Check Total.....:	509.77		
059060	05/02/24	VLA00	RAYMOND J. VLACH	100.00	MAY2024	MEASURE A UNIFORMS
059061	05/02/24	WEL02	Wells Fargo Vendor Fin Se	148.70	029424787	BD-PLAN/COPIER LEASE
059062	05/02/24	WES04	WESTERN READY MIX	225.23	60929	FD/BUNKER BLOCKS QTY 6
059063	05/02/24	WES16	West Mitsubishi	156.81	9024	FD/RADIO REPEATER UPGRADE/REIM.FOR REPEATER PARTS
059064	05/02/24	WEX00	WEX BANK	226.22 1385.00 6836.90 4478.29	510267REC 6510267FD 6510267PD 6510267PW	REC/FUEL FD/FUEL PD/FUEL PW/FUEL
			Check Total.....:	12926.41		
059065	05/02/24	XER02	XERCES SOCIETY	100.00	15075	ANNUAL BEE CITY RENEWAL
			Cash Account Total.....:	253272.92		
			Total Disbursements.....:	253272.92		

REPORT.: 04/18/24
 RUN....: 04/18/24 Time: 14:51
 Run By.: Deysy Guerrero

CITY OF ORLAND
 Warrant Register

4. A.

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14679	04/18/24	04/17/24	PER00	PEREZ, MARGARITA T	04-24	10-24	2086.39
14680	04/18/24	04/17/24	SUA03	SUAREZ, ARMANDO RUEDA	04-24	10-24	2081.07
207986	04/18/24	04/17/24	ALV01	ALVA, MICAELA	04-24	10-24	2214.15
207987	04/18/24	04/17/24	AND00	ANDRADE, EDGAR	04-24	10-24	3405.68
207988	04/18/24	04/17/24	BAR02	BARBER, ZACHARY	04-24	10-24	2720.30
207989	04/18/24	04/17/24	BLA00	BLAKE, CHRISTINA	04-24	10-24	136.00
207990	04/18/24	04/17/24	BOW00	BOWERS, LINDA	04-24	10-24	424.32
207991	04/18/24	04/17/24	CAR03	CARR, PETER R	04-24	10-24	6153.85
207992	04/18/24	04/17/24	CES00	CESSNA, KYLE A	04-24	10-24	7815.34
207993	04/18/24	04/17/24	CHA01	CHANEY, JUSTIN	04-24	10-24	4753.08
207994	04/18/24	04/17/24	CON00	CONTRERAS, ISAAC	04-24	10-24	102.00
207995	04/18/24	04/17/24	COR00	CORTES, JOVANY	04-24	10-24	2514.10
207996	04/18/24	04/17/24	CRA00	CRANDALL, JEREMY	04-24	10-24	2402.25
207997	04/18/24	04/17/24	EH000	EHORN, CAITLIN A	04-24	10-24	700.00
207998	04/18/24	04/17/24	ESP00	ESPINOSA, LETICIA	04-24	10-24	2347.82
207999	04/18/24	04/17/24	ESQ01	ESQUIVEL, ITZEL	04-24	10-24	221.00
208000	04/18/24	04/17/24	FEN03	FENSKE, JOSEPH H	04-24	10-24	3539.51
208001	04/18/24	04/17/24	FLO00	FLORES, JOSE D	04-24	10-24	3878.47
208002	04/18/24	04/17/24	GAL00	GALVAN, ROSAURA	04-24	10-24	544.00
208003	04/18/24	04/17/24	GAM00	GAMBOA, YADIRA	04-24	10-24	314.26
208004	04/18/24	04/17/24	GAR01	GARIBAY, ELIZABETH	04-24	10-24	1543.14
208005	04/18/24	04/17/24	GUE01	GUERRERO, DEYSY D	04-24	10-24	2700.00
208006	04/18/24	04/17/24	GUE02	GUERRERO, JORGE	04-24	10-24	2323.46
208007	04/18/24	04/17/24	HEN00	HENDERSON, OLIVIA	04-24	10-24	313.50
208008	04/18/24	04/17/24	JOH01	JOHNSON, SEAN KARL	04-24	10-24	7040.35
208009	04/18/24	04/17/24	LOP01	LOPEZ, ESAU	04-24	10-24	1814.41
208010	04/18/24	04/17/24	LOP02	LOPEZ, JOEL	04-24	10-24	2037.81
208011	04/18/24	04/17/24	LOW00	LOWERY, KATHERINE	04-24	10-24	4273.57
208012	04/18/24	04/17/24	MAR02	MARTINDALE, RYAN EUGENE	04-24	10-24	4577.55
208013	04/18/24	04/17/24	MEJ00	APARICIO, LILIA MEJIA	04-24	10-24	3029.29
208014	04/18/24	04/17/24	MEZ00	MEZA, JODY L	04-24	10-24	4312.10
208015	04/18/24	04/17/24	MIL00	MILLS, DARYL A	04-24	10-24	3408.51
208016	04/18/24	04/17/24	MON03	MONDRAGON, MEAGAN N	04-24	10-24	1652.65
208017	04/18/24	04/17/24	MYE00	MYERS, KEVIN	04-24	10-24	684.76
208018	04/18/24	04/17/24	OLI00	OLIVER, LINDA	04-24	10-24	282.88
208019	04/18/24	04/17/24	ORO03	OROZCO, ETHAN	04-24	10-24	221.00
208020	04/18/24	04/17/24	ORO04	OROZCO, JORDAN	04-24	10-24	385.00
208021	04/18/24	04/17/24	PAN00	PANIAGUA, BLANCA A	04-24	10-24	726.94
208022	04/18/24	04/17/24	PEN01	PENDERGRASS, REBECCA A	04-24	10-24	4299.02
208023	04/18/24	04/17/24	PHI00	PHILLIPS, AMELIA	04-24	10-24	68.00
208024	04/18/24	04/17/24	PHI01	PHILLIPS, OLIVIA	04-24	10-24	64.00
208025	04/18/24	04/17/24	PIN00	PINEDO, EDGAR ESTEBAN	04-24	10-24	4181.63
208026	04/18/24	04/17/24	POR00	PORRAS, ESTEL	04-24	10-24	1991.56
208027	04/18/24	04/17/24	PUN00	PUNZO, GUILLERMO	04-24	10-24	2202.87
208028	04/18/24	04/17/24	RIC01	RICE, GERALD W	04-24	10-24	2202.86
208029	04/18/24	04/17/24	RIV00	RIVERA, ISRAEL	04-24	10-24	2218.82
208030	04/18/24	04/17/24	ROD00	RODRIGUES, ANTHONY	04-24	10-24	2510.24
208031	04/18/24	04/17/24	ROE00	ROENSPIE, THOMAS LUKE	04-24	10-24	5304.75
208032	04/18/24	04/17/24	ROM00	ROMERO, ARNULFO	04-24	10-24	3198.05
208033	04/18/24	04/17/24	SAN01	SANCHEZ, MELANIE CARRIL	04-24	10-24	221.00
208034	04/18/24	04/17/24	SAN02	SANDOVAL, LUCILA	04-24	10-24	2096.92
208035	04/18/24	04/17/24	SAN03	SANCHEZ, DANIEL ANGEL	04-24	10-24	1959.01
208036	04/18/24	04/17/24	SCH03	SCHMITKE, JENNIFER	04-24	10-24	2700.90
208037	04/18/24	04/17/24	STE01	STEWART, ROY E	04-24	10-24	3115.80
208038	04/18/24	04/17/24	SUA02	SUAREZ, BRYAN E	04-24	10-24	2000.39
208039	04/18/24	04/17/24	SUT00	SUTTON, BRANDON KIJANA	04-24	10-24	3416.08
208040	04/18/24	04/17/24	SWI00	SWINHART, ROBERT	04-24	10-24	2049.17
208041	04/18/24	04/17/24	VAL00	VALENZUELA, BRENDA	04-24	10-24	329.27
208042	04/18/24	04/17/24	VAR00	VARNER, ZADA	04-24	10-24	112.00
208043	04/18/24	04/17/24	VLA00	VLACH, RAYMOND JOSEPH	04-24	10-24	5177.08
208044	04/18/24	04/17/24	VON00	VONASEK, EDWARD J	04-24	10-24	4614.45
208045	04/18/24	04/17/24	WEB00	WEBSTER, ZACHARY	04-24	10-24	573.45
208046	04/18/24	04/17/24	ZIN00	PEREZ, ARNULFO ZINTZUN	04-24	10-24	324.16
							146611.99
							=====

REPORT.: 05/01/24
RUN....: 05/01/24 Time: 13:51
Run By.: Leticia Espinosa

CITY OF ORLAND
Warrant Register

4. A.

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14681	05/01/24	05/01/24	VON00	VONASEK, EDWARD J	05-24	11-24	4614.45
							4614.45

X VOID

REPLACED WITH CHECK # 14683

REPORT.: 05/01/24
RUN....: 05/01/24 Time: 14:01
Run By.: Leticia Espinosa

CITY OF ORLAND
Warrant Register

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14682	05/01/24	05/01/24	VON00	VONASEK, EDWARD J	05-24	11-24	15183.66
							15183.66

REPORT.: 05/01/24
RUN....: 05/01/24 Time: 13:51
Run By.: Leticia Espinosa

CITY OF ORLAND
Warrant Register

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14683	05/01/24	05/01/24	VON00	VONASEK, EDWARD J	05-24	11-24	4614.45
							4614.45



ORLAND CITY COUNCIL REGULAR MEETING MINUTES

Tuesday, April 16, 2024

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:01 PM.

ROLL CALL

Councilmembers present:	Councilmembers Bruce T. Roundy, John McDermott, Jeffrey Tolley, Vice Mayor Matt Romano and Mayor Chris Dobbs
Councilmembers absent:	None
Staff present:	City Manager Pete Carr; Director of Administrative Services Rebecca Webster; City Clerk Jennifer Schmitke; City Attorney Greg Einhorn; Police Chief Joe Vlach City; Planner Scott Friend

CITIZEN COMMENTS ON CLOSED SESSION – NONE

MEETING ADJOURNED TO CLOSED SESSION AT 6:02 PM

CLOSED SESSION ENDED AT 6:28 PM

RECONVENED TO REGULAR SESSION - Called to order by Mayor Chris Dobbs at 6:30 PM.

REPORT FROM CLOSED SESSION – No reportable action.

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for April 2, 2024
- C. Receive and File Public Works and Safety Commission Minutes from February 13, 2024
- D. Approve and Adopt Second Reading: Proposed Local Sales Tax Ballot Measure Ordinance and Resolution

Mayor Dobbs pulled Item D to discuss.

ACTION: Councilmember Tolley moved, seconded by Councilmember Roundy, to approve the consent items A – C. Motion carried by a voice vote 5-0.

City Manager Pete Carr presented the second reading of Ordinance 2024-04. The ordinance suggests a local tax of ½ cent on all taxable goods, with the primary focus on funding ambulance services, street maintenance excess revenue would support parks & recreation and library services as needed. Additionally, Mr. Carr presented Resolution 2024-05, which directs City staff to place the measure on the ballot for county election consolidation.

Orland resident Byron Denton expressed his support for the new proposed tax measure. However, he emphasized the importance of ensuring that the additional ½ cent tax does not conflict with Measure A and highlighted the need for public education on the new measure and reassured residents that Measure A would remain unaffected.

Orland resident Marilyn Ponce voiced her apprehensions regarding the purpose of the proposed tax. In response, Mr. Carr provided a brief explanation.

Orland resident Ron Lane stated he is for the proposed tax and explained that 65% of the City's sales tax revenue comes from travelers along I-5 at fueling stations.

Councilmembers discussed the proposed tax spending priorities.

ACTION: Councilmember McDermott moved, seconded by Councilmember Roundy, to approve the second reading of Ordinance 2024-04 by title: adding Chapter 3.10 to the Orland Municipal Code regarding a Transactions and Use Tax to be Administered by the State Board of Equalization upon Adoption by the Voters. Motion carried by a roll call vote 4-1.

AYES: Councilmembers Roundy, McDermott, Vice Mayor Romano and Mayor Dobbs

NAYS: Councilmember Tolley

Councilmember Tolley explained his vote against the proposal, citing feedback from constituents who expressed their opposition to it. He stated, "Multiple people have told me that they do not support this, I also do not support it so no."

Councilmember McDermott backed the tax measure but raised concerns about Councilmember Tolley's dissenting vote, emphasizing his wish for a skate park and questioning how Councilmember Tolley envisioned the city financing it.

Councilmember Romano explained his vote, citing economic significance of funding essential updates to city infrastructure, including roads and capital improvements, despite his opposition to tax increases.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Romano, to Adopt Resolution 2024-05 a resolution of the city council of the City of Orland, calling and giving notice of a municipal election to be held on November 5, 2024 to submit to the qualified voters a question increasing the current transactions and use tax rate from 1/2 cent to one cent to be implemented as a general tax; Motion carried by a roll call vote 4-1.

AYES: Councilmembers Roundy, McDermott, Vice Mayor Romano and Mayor Dobbs

NAYS: Councilmember Tolley

ADMINISTRATIVE BUSINESS

A. General Plan Amendment (GPA) #2023-02: Supplement to the 2021-2029 6th Cycle Housing Element Update

City Planner Scott Friend delivered an informational presentation on the re-adoption of the City's 6th Cycle Housing Element. Friend also informed the Council that the 6th Cycle Housing Element would return for their consideration on May 7th, where they would be asked to take action on the matter.

Councilmember Tolley raised inquiries regarding the compliance of the City and County, particularly regarding developed and undeveloped properties. Mr. Friend provided clarification on the matter.

Orland resident Byron Denton expressed gratitude to Mr. Friend for his dedicated efforts on the Housing Element. Denton also shared his previous experience as a member of the City's Planning Commission, where he contributed to the adoption of the General Plan in previous years.

B. Fiscal Year 2024-25 Budget Discussion #2: Projected Public Safety Fund Budget, General Fund Revenues, Capital Equipment Schedules

Mr. Carr presented the second segment of the draft proposed budget for the fiscal year 2024-2025 (FY25), starting on July 1. He provided an overview of revenue projections and forecasts. Mr. Carr reviewed the anticipated revenues and expenditures for the Measure A Public Safety Funds, Mr. Carr shared updated fleet replacement schedules for the Police, Fire, and Public Works Departments.

Mayor Dobbs inquired about licensing requirements for future water trucks. Public Works Director Ed Vonasek explained that the City would need an employee with a tanker endorsement and an air brake endorsement, on their license but not class A, to operate the trucks.

Councilmember Roundy proposed that the City be proactive by allocating funds to support the Economic Development Commission.

Councilmember Romano expressed concerns about the decrease in Measure A revenue compared to FY24 budget, especially with the recent opening of a new fueling station. Councilmember Romano requested the prior year's actual budget numbers, spanning at least the last two fiscal years to be listed on the Measure A reports and asked to see the Police and Fire fleet listed out in a format similar to that of the Public Works department.

Mr. Denton expressed gratitude to the City staff for their hard work on the budget.

Orland resident Earl Megginson praised City staff for their dedication and hard work in serving the community.

C. Council Meeting Location

Director of Administrative Services Rebecca Webster summarized the previous meeting's discussion about finding an alternate location for City Council meetings to ensure ADA accessibility. Ms. Webster shared that City staff has completed paperwork and scheduled meetings at the Glenn County Office of Education's (GCOE) Glenn Success Square Conference Center and discussed with Council using the Orland Unified School District Board room as a backup venue. Ms. Webster explained that City Commissions are currently evaluating their preferred meeting locations.

Mayor Dobbs agreed that a secondary location for meetings would be a good idea in case the GCOE venue is not available.

The Council collectively agreed that the discussion surrounding the relocation of meeting venues is primarily aimed at facilitating greater ADA accessibility.

Ms. Ponce expressed her concerns about not holding meetings at Carnegie. She requested that the City present a plan for updating Carnegie. Mayor Dobbs assured her that he would discuss this with the City Manager to include the plan on a future agenda.

Valley Mirror representative Todd Bishop inquired about the audiovisual (AV) infrastructure at the alternate meeting locations. Ms. Webster responded that both alternative venues would have similar or more advanced technology compared to the current setup.

Orland resident Dottie Tefelski expressed her opinion on the importance of preserving and updating the Carnegie building due to its historical significance.

Mr. Denton emphasized the significance of ensuring that the Carnegie building is ADA accessible.

Shirley Ceccon, representing the Orland Women's Improvement Club, expressed her optimism regarding the Council's plans to update the Carnegie building.

Orland Women's Improvement Club President Christine Stifter presented a letter from Clare Arano expressing concerns about the City "abandoning" the Carnegie Center. Ms. Stifter urged the Council to contemplate investing in Carnegie for essential upgrades.

Mr. Carr announced that the first meeting in the Glenn County Office of Education (GCOE) building will take place on June 18th. He acknowledged the Council's interest in putting on a future agenda a plan for the future revitalization of the Carnegie Center.

ORAL AND WRITTEN COMMUNICATIONS PUBLIC COMMENTS:

Yvonna Bennett shared her concerns about matters not related to the City of Orland.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Tolley:

- Attended the Economic Development Meeting April 9th;
- Attended the City's code enforcement meetings at City Hall;
- Attended the Glenn County Court House opening in Willows April 12th.

Councilmember Roundy:

- Attended the Glenn Groundwater Authority meeting April 8th;
- Attended the Glenn County Court House opening in Willows April 12th;

Vice Mayor Romano:

- Asked to have on a future agenda a Carnegie Hall remodel;
- Shared he has had Orland citizens come up to him about a recent incident at the high school and asked to have a future agenda item on the issue;
- Will be attending a town hall visioning meeting April 23rd at 3-5.

Councilmember McDermott:

- Will be attending the Planning Commission Meeting April 18th;

Mayor Dobbs:

- Attended 4H scholarship interviews as a representative of the City;
- Will be attending fire department meeting.

MEETING ADJOURNED AT 8:37 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



ORLAND CITY COUNCIL SPECIAL MEETING MINUTES

Tuesday, April 23, 2024

CALL TO ORDER

Meeting called to order by Vice Mayor Romano at 3:01 PM.

ROLL CALL

Councilmembers present:

Councilmembers Bruce T. Roundy, John McDermott, Jeffrey Tolley, Vice Mayor Matt Romano and Mayor Chris Dobbs (arrived at 4:30 PM)

Councilmembers absent:

None

Staff present:

City Manager Pete Carr; Director of Administrative Services Rebecca Webster; City Clerk Jennifer Schmitke; Police Chief Joe Vlach; City Planner Scott Friend; City Engineer Paul Rabo and Fire Chief Justin Chaney

PLEDGE OF ALLEGIANCE

The visioning workshop started with an overview by the city manager about the difference between visioning, strategy and tactics; the typical process for visioning, and where we are now with a first draft. The City Council discussed what they value most about Orland, perspectives on city finances and facilities, and preferences for community development. Several members of the public in attendance expressed thoughts about the City's positive disposition, concern about the Carnegie Center, and economic development. Council members will provide additional input directly to the city manager in advance of the next session, which will include members of the Planning Commission and EDC.

CITIZEN COMMENTS ON CLOSED SESSION – NONE

MEETING ADJOURNED TO CLOSED SESSION AT 4:54 PM

CLOSED SESSION ENDED AT 5:57 PM

RECONVENED TO REGULAR SESSION - Called to order by Mayor Chris Dobbs.

REPORT FROM CLOSED SESSION – No reportable action.

MEETING ADJOURNED AT 5:57 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



CITY OF ORLAND ARTS COMMISSION MINUTES

Tuesday, March 20, 2024

The Wednesday, March 20, 2024 meeting was called to order at 7:09 PM by Chairman Rae Turnbull at the Orland Art Center. Commissioners present were: Jill & Steve Elliott, Mason Greeley, Paddy Turnbull. Also in attendance: Council Liaison Bruce Roundy and Community Liaison Laurie LaGrone. Commissioners Absent: Mary Rose Kennedy and Jim Scribner. The minutes of the February 21, 2024 meeting were approved as emailed with no corrections or additions (motion made by Paddy Turnbull, seconded by Steve Elliott - motion carried). Financial Reports covering February 1, 2024 through February 29, 2024 provided by Letty Espinosa were accepted as presented with no corrections or additions (motion made by Steve Elliott, seconded by Paddy Turnbull – motion carried).

Need for a second agenda item to be added to “Items for Discussion and Action” was requested (motion made by Paddy Turnbull, seconded by Steve Elliott, motion - carried).

COMMISSIONER REPORTS AND ACTION:

- A. Commission Chair Rae Turnbull reported that the in-person meeting she had with the May 3rd Special Event presenter Jason Mandly to assess plans for the event went very well.
- B. Commission Chair Rae Turnbull reported the April 5th Artist Reception will include a guest appearance by Sean Bostrum (“Young Musicians Outreach Program” graduate) who will provide the music for the evening.

ITEMS FOR DISCUSSION AND ACTION:

- A. Plans for the “Docent Appreciation” event, including the introduction of our new sales receipts books intended for use for all future sales of artwork, were presented by Community Liaison Laurie La Grone.
- B. The purchase of a Denise Granger Kerbs print for the City of Orland’s Permanent Art Collection was discussed. Steve Elliott made a motion, seconded by Paddy (motion carried) to purchase “Mama’s Barn” for \$269,37 (includes tax)

There being no further business, the meeting adjourned at 7:45 p.m.

Next scheduled meeting: Wednesday, April 17, 2024 at 7:00 p.m.

Respectfully submitted by Jill Elliott and Rae Turnbull



PLANNING COMMISSION REGULAR MEETING MINUTES

Thursday, March 21, 2024

Call to Order – The meeting was called to order by Chairperson Stephen Nordbye at 5:30 PM.

Pledge of Allegiance

Roll Call:

Commissioner's present – Chairperson Stephen Nordbye, Commissioners Sharon Lazorko, Vice Chairperson Michelle Romano and Vern Montague
 Commissioner's absent - Commissioner Wade Elliott
 Councilmember(s) present - Councilmembers John McDermott and Jeffery Tolley
 Staff present - City Planner Scott Friend; City Clerk Jennifer Schmitke

ORAL AND WRITTEN COMMUNICATIONS - None

CONSENT CALENDAR

Approval of Prior Minutes: January 18, 2024

Chairperson Nordbye requested a minor adjustment to ensure the accurate spelling of his name in the minutes.

ACTION: Chairperson Nordbye moved, seconded by Vice Chairperson Romano to approve consent calendar with the noted changes. Motion carried unanimously by a voice vote, 4-0.

PUBLIC HEARING

- A.** Rezoning (Z2023-01), Tentative Subdivision Map (TSM 2022-01/2023-02) and Mitigated Negative Declaration Addendum (MND) - Penbrook Subdivision Project Applicant: Precision Surveying/Schellinger Brothers LLC. TSM 2022-01/Zoning 2022-01) Continued from the November 16, 2023 and will be continued onto the April 18, 2024 Planning Commission Meeting.

Chairperson Nordbye announced that the Penbrook item will be postponed to the meeting scheduled for April 18, 2024. City Planner Scott Friend provided a brief update on the Penbrook project, indicating that he has been in communication with the developers, who are currently engaged in revising the design.

B. General Plan Amendment (GPA) #2023-02: Supplement to the 2021-2029 6th Cycle Housing Element Update - CONTINUED FROM THE DECEMBER 21, 2023 PLANNING COMMISSION MEETING

Mr. Friend brought back the discussion about the 2021-2029 6th Cycle Housing Element, reminding the Commission that at the January 18th meeting they had conducted the public hearing and deliberated with staff, expressing concerns about the document's accuracy and alignment with the city's policy direction. The Commissioners unanimously decided to defer the item to the next regular meeting in February, which was later canceled.

Mr. Friend presented a supplementary report focusing on the adoption of a revised version of the City of Orland 6th Cycle Housing Element. Mr. Friend clarified that no changes had been made to the previous materials presented to the Commission but introduced new attachments to address public comments and comments made by the Commissioners and to provide additional information. He also shared details about the Housing Element's journey, highlighting its adoption by the Orland City Council on March 1, 2022, and subsequent revisions to comply with state regulations.

Mr. Friend addressed concerns raised by both City staff and Commissioners and provided a brief overview of revisions, shared potential consequences for the City including explaining the "Builder's Remedy" and financial ramifications not only for Orland but also the City of Willows and Glenn County.

Mr. Friend shared that if passed the revised Housing Element is slated for re-adoption by the City Council at a future public hearing, with the date yet to be determined.

Vice Chairperson Romano expressed concerns about the City potentially ceding too much power to the State, leading to a situation where the State dictates all decisions without giving the City a meaningful voice. She felt that this dynamic could be perceived as the State government coercing the City into compliance by withholding autonomy, effectively constraining the City's ability to make independent decisions.

Chairperson Nordbye expressed a sentiment of frustration, highlighting the efforts made by Orland to support its community through initiatives such as establishing senior housing, low-income housing, and CHIP housing. He conveyed disappointment that the State continues to demand more from the City. Chairperson Nordbye likened this situation to feeling coerced or blackmailed by the State but questioned the point at which the City must stand firm on its principles.

Commissioner Lazorko echoed Chairperson Nordbye's concerns and questioned whether it is worthwhile for the City to continue resisting the State's demands. She also inquired about the success rate of other cities that have taken legal action against the State. Mr. Friend responded that he was unaware of any successful legal challenges by any City against the State.

Commissioner Montague echoed the concerns raised by his fellow commissioners about feeling compelled to comply with State mandates. He expressed doubt about the City of Orland's capacity to effectively oppose the State due to its small size. He then asked whether the League of California Cities could provide assistance. Mr. Friend acknowledged the League's efforts in advocating for cities but noted that ultimately, any significant changes would likely depend on voters.

ACTION: Commissioner Lazorko moved, seconded by Chairperson Nordbye that the Planning Commission determine that the project is categorically exempt from further review under the California Environmental Quality Act (CEQA) pursuant to Section §15061(b)(3). Motion carried by a roll call vote,

3-1. (Ayes: Chairperson Nordbye, Commissioners Lazorko and Montague; Noe: Vice Chairperson Romano)

Chairperson Nordbye voiced his personal opposition to the Housing Element update but shared that it is his duty to do what is best for the interest of the Citizens of Orland.

ACTION: Chairperson Nordbye moved, seconded by Commissioner Lazorko that the Planning Commission make a recommendation to the City Council to approve the draft 6th Cycle Housing Element via the adoption Resolution 2024-01 approving GPA #2023-02 as presented. Motion carried by a roll call vote, 3-1. (Ayes: Chairperson Nordbye, Commissioners Lazorko and Montague; Noe: Vice Chairperson Romano)

STAFF REPORT

Mr. Friend provided an update on the Multi-Jurisdiction Hazard Mitigation Plan (MJHMP), informing the Commission that it had been submitted to the state on March 15th. He further explained that during a City Council meeting on March 5th, the discussed the potential of moving future meetings of the Planning Commission and City Council from the current location (Carnegie building) to Glenn Success Center. Mr. Friend suggested that it is likely that the Planning Commission meeting will also move, citing the Commission's legislative approval authority and the necessity for public hearings as reasons for the potential relocation.

COMMISSIONERS REPORTS

- Commissioner Montague: Nothing to Report.
- Commissioner Lazorko: inquired about the progress of the new build market on 8th street, to which Mr. Friend responded that infrastructure improvements were underway to facilitate the business's opening. Commissioner Lazorko then empathized with Commissioner Romano's sentiments, drawing from her own experiences working with the State in the past.
- Commissioner Romano: Nothing to Report
- Chairperson Nordbye: expressed appreciation for the new sign approved by the Planning Commission, noting that it was satisfying to witness the results of the Commission's efforts.

City Councilmember Jeffery Tolley requested a brief update on item 5.B, the Housing Element, due to arriving late to the meeting and sensing the significance of the discussion. Chairperson Nordbye advised that a brief recap would be difficult due to the depth and complexity of the subject and suggested that Councilman Tolley watch the recorded meeting from the City website along with the Planning Commission Meeting from January 18th for a more comprehensive understanding of the item. Mr. Friend also volunteered to have a conversation with Councilman Tolley if he wanted to pursue that option.

FUTURE AGENDA ITEMS - None

ADJOURNMENT – 6:34 PM

Respectfully submitted,

Jennifer Schmitke, City Clerk

Stephen Nordbye, Chairperson



CITY OF ORLAND STAFF REPORT

MEETING DATE: May 7, 2024

TO: Honorable Mayor and Council

FROM: Pete Carr, City Manager

SUBJECT: **Annual Assessment for Glenn County Solid Waste Operations (Action)**

City Council is asked to approve the authorization for the normal ongoing annual property tax assessment to support operations of the Glenn County solid waste and recycling operations.

BACKGROUND:

In addition to per-customer collection fees and per-ton tipping fees, the solid waste disposal system is supported by an ongoing annual property tax assessment and guided by a joint powers agreement (JPA). All three jurisdictions (County, Willows, Orland) participate on the same basis. Councilmembers Roundy (primary) and Councilmember Tolley (alternate) serve on this JPA board.

ANALYSIS:

The tax assessment proposed for approval by Resolution remains the same rate as the last several years: \$42.74 on each dwelling unit and commercial / industrial establishment. Revenue from funds collected is utilized for landfill operations (if any) and closure.

Attachment: Resolution 2024-XX consenting to the extension of service charges imposed on improved real property for the use of the Glenn County Solid Waste System.

RECOMMENDATION:

Approve annual assessment for the solid waste system by adoption of proposed resolution 2024-XX.

FISCAL IMPACT OF RECOMMENDATION:

None.

RESOLUTION NO. 2024-XX

ANNUAL RESOLUTION CONSENTING TO THE EXTENSION OF SERVICE CHARGES IMPOSED ON IMPROVED REAL PROPERTY WITHIN THE INCORPORATED AREA OF THE CITY OF ORLAND FOR THE USE AND/OR ABILITY TO USE THE GLENN COUNTY SOLID WASTE SYSTEM

WHEREAS, Section 25830 of California Government Code provides for the Board of Supervisors, by resolution or ordinance, establish a schedule of fees to be imposed on land within the unincorporated area of the county and incorporated areas of the county where cities do not provide their own waste disposal sites; and

WHEREAS, the City of Orland does not have a City solid waste disposal site; and

WHEREAS, the Orland City Council, is a member of the Glenn County Waste Management Regional Agency, a Joint Powers Authority and supports the operation of the Glenn County Solid Waste System; and

WHEREAS, California Health and Safety code Section 5471 for the setting and collection of charges for services and facilities furnished by the County in connection with water, sewer, and/or sanitation; and dictates that revenues derived from the collection of charges for services shall be used only for the acquisition, construction, reconstruction, maintenance, operation of those water, sewer and/or sanitation systems; and provides for said fees to be collected on the tax roll; and

WHEREAS, the Board of Supervisors of Glenn County shall adopt a resolution establishing such fees, in the amount of \$42.74 on each dwelling unit and commercial / industrial establishment within the unincorporated area of the county and incorporated area of the City of Orland for fiscal year 2024/2025, said fee amount being identical to the fee imposed in fiscal year 2023/2024.

THEREFORE, the Orland City Council does hereby consent to the extension of an annual fee of \$42.74 to be imposed upon each dwelling unit and commercial/industrial establishment located on the real improved property within the incorporated areas of the City for the purpose of using or having the ability to use the Glenn County Solid Waste Disposal System.

THIS RESOLUTION was passed by the Orland City Council at a regular meeting held on May 7th 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chris Dobbs, Mayor

ATTEST:

Jennifer Schmitke, City Clerk



CITY OF ORLAND STAFF REPORT

MEETING DATE: May 7, 2024

TO:	Honorable Mayor and City Council Members
FROM:	Pete Carr, City Manager and Gregory P. Einhorn, City Attorney
SUBJECT:	Renewal of Resolution to Participate in and Directly Fund the Glenn Groundwater Authority (Consent/Action)

BACKGROUND:

The City of Orland is a signatory to the Joint Exercise of Powers Agreement (JPA) dated June 20, 2017, which established the Glenn Groundwater Authority (“GGA”), and the City holds a seat on the governing board.

May 20, 2019, the City Council adopted Resolution 2019-09 by unanimous consent, providing for the City to directly pay the Glenn Groundwater Authority (GGA) member assessment directly based on a formula taking into account City acreage, rather than asking each property owner in the City to pay individually. The GGA JPA was new at that time, and the payment authorization was limited to five years.

Ensuring a sustainable supply of groundwater is core to the mission of the City water utility. This direct payment approach is a form of insurance toward the City’s future reliability of groundwater resources, and significantly reduces the GGA’s administrative costs of assessment and collection.

ANALYSIS:

The GGA is reviewing and updating its budget and member contributions. Resolution 2024-__ is proposed for adoption to enable continued participation and direct payment by the City of the GGA assessment for an additional five years.

Attachment: Resolution 2019-09 to start Orland participation in GGA
Proposed Resolution 2024-__ to renew authorization for Orland participation in GGA

RECOMMENDATION: Adopt Resolution 2024-__ , “Resolution of the City Council of the City of Orland Memorializing the City’s Intention to Directly Fund the Glenn Groundwater Authority.”

FISCAL IMPACT OF RECOMMENDATION: \$2000 to 10,000 annually from the Water Fund.

RESOLUTION NO. 2019-09

Resolution of the City Council of the City of Orland Memorializing the City's Intention to Directly Fund the Glenn Groundwater Authority

WHEREAS, on August 29, 2014, the California State Legislature passed comprehensive groundwater legislation contained in Senate Bill ("SB") 1168, SB 1319 and Assembly Bill 1739. Collectively, those bills, as subsequently amended, enacted the "Sustainable Groundwater Management Act" ("SGMA"). Governor Brown signed the legislation on September 16, 2014, and it became effective on January 1, 2015.

WHEREAS, SGMA anticipates that each affected groundwater basin or subbasin will be regulated separately by one or more Groundwater Sustainability Agencies ("GSAs"). A local agency or combination of local agencies may elect to be the GSA for a basin or sub-basin. SGMA generally provides that a combination of local agencies may form a GSA through a joint powers agreement.

WHEREAS, the City of Orland is a signatory to the Joint Exercise of Powers Agreement, dated June 20, 2017, which established the Glenn Groundwater Authority ("GGA"), a separate legal entity that serves as the GSA for portions of the Colusa Subbasin.

WHEREAS, GGA is working in collaboration with the Colusa Groundwater Authority ("CGA"), a separate Colusa Subbasin GSA, to draft and implement a single Groundwater Sustainability Plan ("GSP") to manage the Colusa Subbasin under SGMA.

WHEREAS, when the GGA was created, its members agreed to fund the GGA's operations for the first two years of its existence. Thereafter, the joint powers agreement provided that the GGA's members would establish a source of funding to finance the GGA's long-term SGMA compliance responsibilities.

WHEREAS, funding is needed for the GGA's long-term SGMA compliance responsibilities which include, but are not limited to: GSP development, technical studies, monitoring and data management, coordination and public outreach efforts, implementation of the GSP, yearly reporting to the Department of Water Resources, updating the GSP every five years, staff, insurance, legal services, bookkeeping, and office needs.

WHEREAS, the GGA has adopted a property related fee of \$1.93 per acre on parcels in its service area to finance its SGMA compliance responsibilities. The GGA's property related fee was adopted in compliance with the applicable procedural and substantive requirements of the California Constitution, Article XIII D, § 6, commonly known as Proposition 218.

WHEREAS, to reduce the administrative costs of levying the property related fee, the City of Orland will pay the GGA directly in the amount of property related fee as applied to the acreage within the City limits of Orland and to property owned outside the City limits by the City of Orland.

WHEREAS, submitting the property related fee for acreage within City limits and other property owned by the City will reduce the administrative costs of administering the property-

related fee by reducing the number of smaller parcels for which the GGA would need to include in the Proposition 218 process of adopting a property-related fee.

WHEREAS, the GGA's property-related fee will be levied for five (5) years. Accordingly, the City of Orland's commitment is to fund the GGA for at least the next five (5) years at the same rate applied in the GGA-adopted property-related fee.

NOW, THEREFORE, BE IT RESOLVED, that the City of Orland commits to fund the GGA each year for the next five years in the amount of the GGA property-related fee as applied to acreage in the City limits and/or owned by the City.

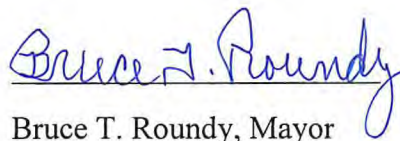
PASSED AND ADOPTED by the Orland City Council this 20th day of May, 2019 by the following vote:

AYES: Councilmembers Hoffman, Irvin, Paschall, Vice Mayor Edwards and Mayor Roundy

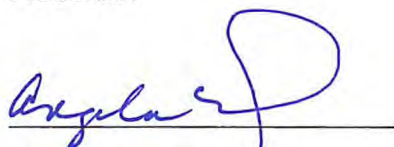
NOES: None

ABSENT: None

ABSTAIN: None


Bruce T. Roundy, Mayor

ATTEST:


Angela Crook, City Clerk

RESOLUTION NO. 2024-

Resolution of the City Council of the City of Orland Memorializing the City's Intention to Directly Fund the Glenn Groundwater Authority

WHEREAS, on August 29, 2014, the California State Legislature passed comprehensive groundwater legislation contained in Senate Bill ("SB") 1168, SB 1319 and Assembly Bill 1739. Collectively, those bills, as subsequently amended, enacted the "Sustainable Groundwater Management Act" ("SGMA"). Governor Brown signed the legislation on September 16, 2014, and it became effective on January 1, 2015.

WHEREAS, SGMA anticipates that each affected groundwater basin or subbasin will be regulated separately by one or more Groundwater Sustainability Agencies ("GSAs"). A local agency or combination of local agencies may elect to be the GSA for a basin or sub-basin. SGMA generally provides that a combination of local agencies may form a GSA through a joint powers agreement.

WHEREAS, the City of Orland is a signatory to the Joint Exercise of Powers Agreement, dated June 20, 2017, which established the Glenn Groundwater Authority ("GGA"), a separate legal entity that serves as the GSA for portions of the Colusa Subbasin.

WHEREAS, GGA is working in collaboration with the Colusa Groundwater Authority ("CGA"), a separate Colusa Subbasin GSA, to draft and implement a single Groundwater Sustainability Plan ("GSP") to manage the Colusa Subbasin under SGMA.

WHEREAS, when the GGA was created, its members agreed to fund the GGA's operations for the first two years of its existence. Thereafter, the joint powers agreement provided that the GGA's members would establish a source of funding to finance the GGA's long-term SGMA compliance responsibilities.

WHEREAS, funding is needed for the GGA's long-term SGMA compliance responsibilities which include, but are not limited to: GSP development, technical studies, monitoring and data management, coordination and public outreach efforts, implementation of the GSP, yearly reporting to the Department of Water Resources, updating the GSP every five years, staff, insurance, legal services, bookkeeping, and office needs.

WHEREAS, the GGA has previously adopted a property related fee of \$1.93 per acre on parcels in its service area to finance its SGMA compliance responsibilities. The GGA's property related fee was adopted in compliance with the applicable procedural and substantive requirements of the California Constitution, Article XIII D, § 6, commonly known as Proposition 218. The GGA is currently undertaking an analysis to adjust this property related fee.

WHEREAS, to reduce the administrative costs of levying the property related fee, the City of Orland will pay the GGA directly in the amount of property related fee as applied to the acreage within the City limits of Orland as adjusted and to property owned outside the City limits by the City of Orland.

WHEREAS, submitting the property related fee for acreage within City limits and other property owned by the City will reduce the administrative costs of administering the property-related fee by reducing the number of smaller parcels for which the GGA would need to include in the Proposition 218 process of adopting a property-related fee.

WHEREAS, the GGA's property-related fee as adjusted will be levied for five (5) years. Accordingly, the City of Orland's commitment is to fund the GGA for at least the next five (5) years at the same rate applied in the GGA-adopted property-related fee.

NOW, THEREFORE, BE IT RESOLVED, that the City of Orland commits to fund the GGA each year for the next five years in the amount of the GGA property-related fee as adjusted and as applied to acreage in the City limits and/or owned by the City.

PASSED AND ADOPTED by the Orland City Council this 7th day of May, 2024 by the following vote:

AYES:

NOES: None

ABSENT: None

ABSTAIN: None

Chris Dobbs, Mayor

ATTEST:

Jennifer Schmitke, City Clerk



CITY OF ORLAND STAFF REPORT

MEETING DATE: May 7, 2024

TO: Honorable Mayor and City Council Members

FROM: Pete Carr, City Manager and Gregory P. Einhorn, City Attorney

SUBJECT: **Supplemental to Master Agreement with Caltrans for Funding on M $\frac{1}{2}$ Reconstruction Project** (Consent/Action)

BACKGROUND:

The City has a master agreement with Caltrans that allows the State or Federal government to budget and allocate funding towards City roadway improvement projects. The master agreement includes the basic requirements that the City must follow when using public funds for the right-of-way, environmental, utility, design and construction phases. Each time funds are allocated by the CTC for a project phase, Caltrans prepares a Supplemental Agreement that adds the allocated funds to the project and includes specific provisions that pertain to the project phase.

ANALYSIS:

The proposed resolution covers a couple items:

1. Provides the City Manager the authority to execute the Supplemental Agreement to the Master Agreement.
2. Provides the City Manager the authority to certify various phases of the project are complete and ready for the next phase.

The City Engineer requests the City Manager be provided this authority for this project.

Attachment:

Resolution 2024-___ delegating authority to execute transportation project improvement agreements for Caltrans (M $\frac{1}{2}$ Project)

RECOMMENDATION: Adopt Resolution 2024-___ "Resolution of the City Council of the City of Orland Delegating Authority ..." as presented.

FISCAL IMPACT OF RECOMMENDATION: None. Administrative, procedural.

**CITY OF ORLAND
RESOLUTION NO.2024-XX**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND
DELEGATING AUTHORITY TO EXECUTE TRANSPORTATION PROJECT AGREEMENTS,
MASTER AGREEMENTS, PROGRAM SUPPLEMENTAL AGREEMENTS, FUND EXCHANGE
AGREEMENTS AND/OR FUND TRANSFER AGREEMENTS AND RELATED DOCUMENTS
FOR AND WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the City of Orland is eligible to receive Federal and/or State funding for certain Transportation Projects, through the California Department of Transportation and

WHEREAS, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements need to be executed with the California Department of Transportation before such funds could be claimed and

WHEREAS, the City wishes to delegate authorization to execute these agreements and any amendments thereto to the City Manager and the City Manager is hereby authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of Transportation.

WHEREAS, the City wishes to delegate authorization to execute project related funding allocations, time extensions, certifications, construction contracts and all other documents necessary to complete the environmental, right-of-way, design and construction phases of the project to the City Manager.

NOW, THEREFORE, the City of Orland does hereby delegate authorization to execute the above-listed documents to the City Manager as set forth above.

PASSED AND ADOPTED by the City Council of the City of Orland this ____ day of _____, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Chris Dobbs, Mayor, City of Orland

ATTEST:

Jennifer Schmitke, City Clerk

Greg Einhorn, City Attorney



Trish Saint-Evens
PO Box 302
Orland, Ca. 95963

Orland City Hall
815 Fourth Street
Orland, Ca 95963

April 25, 2024,

Dear Mayor Dobbs, City Council members, City Manager and Staff,

On behalf of Orland Historical and Cultural Society, I would like to extend an invitation to our City officials to join the citizens of Orland in celebration of our great Nation. Orland's 48th Old Fashion 4th of July Celebration begins at 12 noon at Vinsonhaler Park. I would also like to ask if Mayor Chris Dobbs would like to say a few patriotic words.

I would also like to request the use of Vinsonhaler park at this time for July 4th, as well as use of the float for our stage.

Please let me extend a warm "Thank You" to Orland Public Works for keeping our parks green and beautiful throughout the year. I realize that this is not an easy task. Orland is blessed with many wonderful parks and the citizens of Orland appreciate all the hard work the City staff does to maintain them.

Orland Historical and Cultural Society looks forward to your participation at Orland's 48th 4th of July Celebration at Vinsonhaler Park at 12noon.

Sincerely and respectfully,

Trish Saint-Evens
Trish Saint-Evens

OHCS 4th of July Chair



CITY OF ORLAND STAFF REPORT

MEETING DATE: May 7, 2024

TO: Honorable Mayor and Council

FROM: Pete Carr, City Manager

SUBJECT: **Fiscal Year 2024-25 Budget Discussion #3: Water, Sewer, Gas Tax, DIF, Debt Schedule** (Discussion/Direction)

City staff will brief Council and seek direction on ongoing progress in preparing a draft proposed budget for the next fiscal year.

BACKGROUND:

City staff is preparing a draft budget for the fiscal year 2024-25 (FY25) which starts July 1. The budget will represent the City's best estimate of probable revenues and a spending plan to support operations and projects consistent with Council direction. Staff will continue to analyze revenue projections and collect cost estimates to produce an evolving budget picture in anticipation of an adoptable budget before July 1st.

ANALYSIS:

This evening's discussion will build on the April 2 and 16 initial discussions about capital projects, fleet replacement schedules, and Measure A Public Safety Fund. We will review a proposed draft Measure A Public Safety Fund budget in process of revision, and a newly consolidated fleet replacement schedule. We will then take our first look at the Water Fund and Sewer Fund budgets, review the Gas Tax Street Fund budget and Development Impact Fee (DIF) funds balances, and consider the updated schedule of debt obligations.

Direction received from Council this evening will further inform staff analysis as we proceed with formulation of the final proposed budget which is planned for presentation to Council for consideration of adoption on June 7th. On May 21st we will examine General Fund expenditures by departments categories as well as fund balance for all funds, and review the American Rescue Plan Act (ARPA) fund with its many project subcategories.

Water

With \$2M in expected revenue against \$1.7M in planned expenditures (\$1.4 operational plus \$343k in capital investment and debt service), the proposed water fund budget is balanced and the fund balance is strengthened by \$353k for future emergencies and improvement project needs. Rates were adjusted by the Consumer Price Index (CPI) in January.

The major capital water projects are increasing production capacity by construction of two new wells, increasing storage capacity by construction of a million-gallon ground-mounted storage tank, and extension of water into County areas to offer connection to 180 or more residential properties with dry or at-risk domestic wells. Meanwhile, we are constructing SCADA controls into our water operations and migrating from MOMS to Tyler Technologies for billing.

As a reminder, storm drainage system maintenance expenses are charged to the water fund, as allowed by State law as most of Orland's storm drainage runoff is detained and eventually percolates as recharge to groundwater storage.

Sewer

With \$1.4M in expected revenue against \$980M in planned expenditures (\$829k in operational plus \$150k in capital investment and debt service), the primary sewer budget is balanced and \$432k is added to the fund balance for future emergencies and improvement projects. Completing the refurbishing of blue frog aerators, continuing to implement SCADA into our system and improving lift station equipment will be areas of capital improvement focus for the coming year.

For both water and sewer, revenue from connection charges is now going to respective categories of development impact fees funds (DIF) for use in future capital maintenance and improvement projects.

The industrial sewer fund, which served two producers of agricultural process brine effluent, is separate from the primary sewer system physically and financially. These ponds are currently not receiving wastewater and thus no revenue is projected. The industrial sewer budget is balanced and maintains a modest reserve against future capital needs. This system is currently under engineering review for future utilization and replacement.

Gas Tax Street Funds

These funds from various State sources are aggregated to show fund balance, revenue and expenditures this fiscal year, revenue and expenditures projected for FY 25, and projected fund balance at the end of FY25. Major projects here include reconstruction of Shasta Street and M½. This fund also provides for ongoing street surface maintenance, a portion of capital equipment related to street maintenance, and an update to the Street Master Plan which will be based on our Pavement Management Index report. Public Works and Engineering labor is allocated to the General Fund Streets account.

Development Impact Fees

These fees are collected from developers, normally at the time of permit issuance, to help offset the future cost of capital improvements to the extent they are impacted by new growth, both residential and commercial. The fees are based on a consultant's fee study report, then adopted by the City Council and adjusted annually per CPI. The report shows a summary of revenue and expenditure totals so far this fiscal year, as of March 31, with balances for each account. There are additional project costs to be assigned during the balance of this fiscal year, which will become part of a final post-budget report and comprehensive audit report after year-end close-out.

Debt Schedule

Having paid off the ladder truck, various OPW equipment, the wastewater treatment pond aerators, and the 5th St parking lot, the debt load reduction is significant. Remaining debt represents a well loan at zero interest, long-term investments in solar/energy efficiency projects and refinancing of the "unfunded" pension

liability via pension obligation bonds (POB). This is the third full year of the \$4M pension obligation refinancing. We have no loans at rates exceeding 3% interest.

Attachments (6):

1. Revised Public Safety Fund Budget and Fleet Schedules FY25
2. Water Fund Budget FY25
3. Sewer Fund Budget FY25
4. Gas Tax Street Funds Budget FY25
5. DIF schedule as of March 31, 2024
6. Debt Obligations Schedule FY 25

RECOMMENDATION

Provide direction at Council discretion. Staff will proceed with budget preparation accordingly.

Fiscal Impact of Recommendation:

Budget will approximately balance revenues with expenditures as it provides for operational and improvement project objectives, and is designed to maintain or build fund reserves.

City of Orland
2024-2025 Budget-Measure A Public Safety Fund Budget

	2022-2023	2023-2024	2023-2024	2024-2025
Description	Actual	Budget	Projected	Proposed
Revenues:				
Sales Tax, Local 1/2 cent	\$ 1,356,449	\$ 1,500,000	\$ 1,350,000	\$ 1,485,000
Investment Income	\$ 17,333	\$ -	\$ 30,000	\$ 30,000
Grants and Reimbursements	\$ 273,700	\$ -	\$ 67,000	
Total Revenues	\$ 1,647,482	\$ 1,500,000	\$ 1,447,000	\$ 1,515,000

Expenditures:

Fire:	Facility and Equipment Maintenance	\$ 75,000		\$ 60,000
	Fleet Maintenance Allocation	\$ 50,000		\$ 50,000
	Turnouts, Hose *	\$ 52,000		\$ 52,000
	Training Facility Improvements	\$ 60,000		\$ 50,000
	Volunteer Support *	\$ 48,000		\$ 48,000
	Communications, pagers, dispatch *	\$ 56,000		\$ 56,000
	Radio Repeater Project	\$ 40,000		\$ 60,000
	Potential RFC Grant match for radios	\$ 20,000		\$ 20,000
	Fuel, Travel and Training	\$ 31,000		\$ 31,000
	Grant Writing, Admin	\$ 10,000		
	Set Aside for New SCBA Compressor			\$ 20,000
	Set aside for fire apparatus replacement schedule	\$ 200,000		\$ 200,000
	Set aside for future public safety facility	\$ 200,000		\$ 150,000
	<i>* = Shared with Rural</i>			
	Subtotal, Fire	\$ 603,396	\$ 842,000	\$ -
Police:	Patrol vehicles (two new) purchases	\$ 165,000		\$ 190,000
	Fleet Maintenance Allocation	\$ 60,000		\$ 60,000
	Police Communications, Dispatch Contract and Radios	\$ 110,000		\$ 140,000
	Range, emergency/med equip	\$ 40,000		\$ 55,000
	Maintenance, Renewal & Licensing of software and hardware	\$ 87,000		\$ 90,000
	Promo materials, fuel contingency	\$ 13,000		\$ 15,000
	Grant Writing	\$ 10,000		\$ 10,000
	Evidence Room/Sgt Office Remodel	\$ 45,000		\$ -
	Carnegie/Library Cameras and Access Control	\$ 75,000		\$ -
	Drone Program			\$ 20,000
	Duty Sidearm replacement			\$ 20,000
	Vest replacement (phased, 5 yr. cycle)			\$ 10,000
	Subtotal, Police	\$ 475,000	\$ 605,000	\$ -
Public Works:	Fire Hydrants, Safety Equipment, Road Signs	\$ 133,000		\$ 108,000
	Capital Items per Equipment Replacement Schedule			
	Grant Writing	\$ 10,000		
	Subtotal, Public Works	\$ 133,000	\$ 143,000	\$ -
Total Expenditures	\$ 1,211,396	\$ 1,590,000	\$ 1,447,000	\$ 1,515,000

Orland Capital Equipment Schedule FY24/25

Dept	Item description	#	new / replac.	Age	Water	Sewer	Street Funds	GenFund	M/A Public Safety	Maint Districts	Total	
Funded FY25												
OFD	No purchases scheduled										\$ -	
OPD	Patrol -- Ford Explorer	501	rep	2017					\$ 95,000		\$ 95,000	
OPD	Patrol -- Ford Explorer	525	rep	2017					\$ 95,000		\$ 95,000	
OPW	F150 service pickup	59	rep	2004	\$ 37,800	\$ 16,200	\$ 11,000				\$ 65,000	
OPW	F700 Water Truck (26k)	60	rep	2014	\$ 65,800	\$ 28,200	\$ 46,000				\$ 140,000	
OPW	F250 service truck	63	rep	1993	\$ 36,400	\$ 15,600	\$ 18,000				\$ 70,000	
OPW	Sweepster/ broom accessories	32	rep	1994	\$ 9,800	\$ 4,200	\$ 18,000				\$ 32,000	
OPW	Telehandler (ext. forklift)		new		\$ 30,000	\$ 30,000	\$ 30,000				\$ 90,000	
Funded FY 25 Total					\$ 179,800	\$ 94,200	\$ 123,000	\$ -	\$ 190,000	\$ -	\$ 587,000	
Future/deferred purchases to FY26+:												
OFD	Fire Engine	25	rep	FY					\$ 1,200,000		\$ 1,200,000	Plan FY
OFD	Ladder Truck	26	rep	2016					\$ 2,500,000		\$ 2,500,000	FY34
OPD	2 Patrol vehicles per year	5XX	rep	oldest					\$ 95,000		\$ 190,000	FY42
	2 Patrol vehicles per year	5XX	rep	oldest					\$ 95,000		\$ 570,000	FY26
OPW	F600 bucket truck (26k)	49	rep	2014	\$ 28,000	\$ 12,000	\$ 80,000	\$ 80,000			\$ 200,000	FY27-F29
OPW	F150 service pickup	61	rep	2004	\$ 36,400	\$ 15,600	\$ 12,000				\$ 64,000	FY26
OPW	skid steer additional equipment		new		\$ 56,000	\$ 24,000	\$ 40,000				\$ 120,000	FY26
OPW	F150 service pickup	62	rep	2004	\$ 28,000	\$ 12,000	\$ 10,000				\$ 50,000	FY26
OPW	F150 pickup	63	rep	2004	\$ 29,000	\$ 13,000	\$ 10,000				\$ 52,000	FY26
OPW	Additional items including VacCon, street sweeper, tractors, dump trucks, etc in use but not scheduled for replacement at this time.											
Future/deferred purchases totals					\$ 177,400	\$ 76,600	\$ 152,000	\$ 80,000	\$ 3,890,000	\$ -	\$ 4,946,000	
SCHEDULED Total												
					\$ 357,200	\$ 170,800	\$ 275,000	\$ 80,000	\$ 4,080,000	\$ -	\$ 5,533,000	

City of Orland
2023-2024 Budget -- Water Enterprise Operating & Capital Replacement

	2022-2023	2023-2024	2023-2024	2024-2025
Description	Actual	Budget	Projected	Proposed
Revenues				
Water Service Fees	1,822,282	1,950,000	1,950,000	2,004,000
Water Line Foot Charges, Capacity & Meter Hook-up Fees	7,556	0	10,000	15,000
Investment and CREBS Revenues	75,428	25,000	50,000	50,000
Total Revenues	\$ 1,905,266	\$ 1,975,000	\$ 2,010,000	\$ 2,069,000
Personnel Services including wages and benefits	\$ 417,583	\$ 486,405	500,000	554,039
PERS unfunded liability/Pension Obligation Bonds	75,764	59,302	45,000	39,911
Operating				
Office Expenses	16,484	15,000	16,000	16,500
Tools		5,000	18,000	15,000
Technology	13,727	18,200	12,000	30,000
Uniform and Boot Allowance	4,110	3,500	5,000	5,500
Communications	6,074	10,500	7,000	8,000
Utilities	111,989	122,000	134,000	134,000
Rents and Leases	12,855	12,855	12,855	13,240
Equipment/Building Maintenance	55,574	35,000	40,000	50,000
Professional and Contract Services	44,948	45,000	45,000	48,000
Grant writing & Admin				10,000
Membership/Dues/Permits	40,256	10,000	20,000	30,000
Non Capitalized Equipment	3,688	15,000	30,000	30,000
Training and Travel	130	2,200	700	4,000
Fuel	36,291	36,000	50,000	55,000
Insurance Allocation	16,444	11,000	20,000	26,000
Master Plan Update			0	25,000
SGMA JPA Cost Share		6,000	0	6,000
Supplies	214,047	80,000	100,000	100,000
Water Treatment	11,099	10,000	15,000	16,000
Fleet Maintenance Allocation	7,500	7,500	20,000	8,000
Administrative Allocation	145,230	145,230	145,230	149,500
Total Operating Expenditures	\$ 1,233,793	\$ 1,135,692	\$ 1,235,785	\$ 1,373,690
Other Expenditures				
Capital Outlay	302,912	278,000	58,000	179,800
Water Line Replacement		200,000	0	-
Capital Items -- replace admin vehicle	11,339	-	0	-
Other Expenses	7,171	-	5,000	5,000
Debt Service (Excludes Pension Obligation Bonds, Above)	135,926	162,435	159,314	157,921
Total Other Expenditures	457,348	640,435	222,314	342,721
Total Expenditures	1,691,141	1,776,127	1,458,099	1,716,411
Revenue in Excess of Expenditures	\$ 214,125	\$ 198,873	\$ 551,901	\$ 352,589

City of Orland
2024- 2025 Budget -- Sewer Enterprise Operating & Capital Replacement

	2022-2023	2023-2024	2023-2024	2024-2025
Description	Actual	Budget	Projected	Proposed
Revenues				
Sewer Service Fees	1,249,952	1,342,000	1,350,000	1,387,000
Capacity and Hook Up Charges	-	0	8,000	8,000
Grants	-		0	0
Investment and Other Revenues	16,509	5,000	16,000	17,000
Total Revenues	\$ 1,266,461	\$ 1,347,000	\$ 1,374,000	\$ 1,412,000
Personnel Services including wages and benefits	\$ 337,318	\$ 405,529	325,000	404,453
PERS unfunded liability/Pension Obligation Bonds	34,914	44,839	22,000	31,546
Operating				
Office Expenses	14,739	15,000	15,000	16,000
Tools	27,793	10,000	15,000	16,000
Technology	8,806	18,200	15,000	16,000
Uniform and Boot Allowance	3,166	3,500	5,000	5,000
Memberships/Dues/Permits	26,415	25,000	28,000	26,000
Communications	1,123	3,000	4,000	4,000
Utilities	16,276	10,400	15,000	16,000
Rents and Leases	10,400	12,855	12,855	13,240
Equipment/Building Maintenance	22,346	34,000	5,000	5,000
Professional and Contract Services	20,093	15,000	10,000	10,000
State Regulatory Fees		15,600	0	15,600
Training and Travel	869	2,000	1,500	3,000
Fuel	29,953	35,000	35,000	40,000
Non Capitalized Equipment	65,414	20,000	10,000	20,000
Insurance Allocation	12,344	9,500	18,000	24,000
Master Plan Update				25,000
Supplies	45,455	50,000	30,000	45,000
Water Treatment		1,100	0	1,100
Fleet Maintenance Allocation	52,976	7,500	7,500	7,500
Administrative Allocation	80,000	82,400	82,400	84,900
Total Operating Expenditures	\$ 810,400	\$ 820,423	\$ 656,255	\$ 829,339
Other Expenditures				
Capital Outlay, Capitalized	187,317	278,000	57,800	94,200
Sewer Line Replacement		50,000	0	-
Capital Items -- replace admin vehicle	11,334	-	0	-
Environmental Study		-	0	0
Other Expenses	6,179		5,000	5,000
Debt Service (Excludes Pension Obligation Bonds, Above)	23,689	195,803	52,173	51,113
Total Other Expenditures	228,519	523,803	114,973	150,313
Total Expenditures	1,038,919	1,344,226	771,228	979,652
Revenue in Excess of Expenditures	\$ 227,542	\$ 2,774	\$ 602,772	\$ 432,348

City of Orland
2024-2025 Budget -- Industries Sewer Enterprise

	2022-2023	2023-2024	2023-2024	2024-2025
Description	Actual	Budget	Projected	Proposed
Revenues				
Sewer Service Fees from Olive Processors	77,947	30,000	98,000	0
Interest Income Allocation	5,460		6,000	6,000
Total Revenues	\$ 83,407	\$ 30,000	\$ 104,000	\$ 6,000
Personnel Services including wages and benefits	0		0	
PERS unfunded liability/Pension Obligation Bonds	1,935		0	
	0		0	
Operating	0		0	
Special Departmental Supplies and Tools	0	150	0	
Uniform Allowance	2,382		1,000	
Utilities	7,577	3,850	4,000	4,000
Rents and Leases	1,900		0	
Professional and Contract Services	0	500	0	500
Insurance Allocation	312	500	500	500
PERS Side Fund Debt Service	0	-	0	-
Engineering funding agreements	0	15,000	0	6,000
Industrial pond meter	0	10,000	0	
	0		0	
Administrative Allocation	14,000		0	0
Total Expenditures	\$ 28,106	\$ 30,000	\$ 5,500	\$ 11,000
Revenue in Excess of Expenditures	\$ 55,301	\$ -	\$ 98,500	\$ (5,000)

City of Orland Street Funds -- Gas Tax
2024- 2025 Budget

	HUTA Fund (21)	STIP Fund	S.B. 1 Road Maint. Rehab Fund (34)	Totals
Audit Balance, June 30, 2023	\$ 396,556	\$ -	\$ 323,752	\$ 720,308
Anticipated Revenues, 2023-2024	\$ 342,000		\$ 205,000	\$ 547,000
Budgeted Expenditures, 2023-2024	\$ (110,000)		\$ (166,000)	\$ (276,000)
Less: Expected Capital Expenditure Carryover	\$ -			\$ -
Projected Fund Balances at June 30, 2024	\$ 628,556	\$ -	\$ 362,752	\$ 991,308
2024-25 BUDGET				
Estimated HUTA Apportionments Payable -- State of CA	\$ 230,000		\$ 220,000	\$ 450,000
Projected RSTP Revenues	\$ 140,000			\$ 140,000
Projected STIP Revenues		\$ 1,000,000		\$ 1,000,000
Total Projected Revenues	\$ 370,000	\$ 1,000,000	\$ 220,000	\$ 1,590,000
Planned expenditures FY25:				
Road Patching and Sealing	\$ 10,000		\$ 76,000	\$ 86,000
Shasta Street Project		\$ 1,032,000		\$ 1,032,000
Road M1/2 Construction			\$ 70,000	\$ 70,000
Streets Master Plan Update	\$ 25,000			\$ 25,000
Street Related Capital Additions	\$ 100,000		\$ 23,000	\$ 123,000
Total Budgeted Expenditures	\$ 135,000	\$ 1,032,000	\$ 169,000	\$ 1,336,000
Projected Balance at June 30, 2025	\$ 863,556	\$ (32,000)	\$ 413,752	\$ 1,245,308

City of Orland
Debt Obligations FY 2024 - 2025
Schedule of Payments

Issuer	Item[s] Financed	Original Loan Amount	% Rate	Loan End Date	Balance June 30, 2024	FY 24-25 Payments	Payments allocated to funds:				Remaining Balance June 30, 2025
							General Fund	Measure A - Safety	Water	Sewer	
PNC	Fire Dept. Ladder Truck	655,090	3.0	Paid off							
Umpqua	OPW Equip	732,791	5.0	Paid off							
Umpqua	Bucket truck	105,481	4.0	Paid off							
Umpqua	Blue Frog Project	854,101	5.0	Paid off							
3CORE	5th St Parking Lot	115,000	3.0	Paid off							
Umpqua	Energy Efficiency	866,000	3.0	2032	543,656	72,812	13,834		57,521	1,456	486,516
Umpqua	Solar Project, net of CREBS	1,575,066	1.9	2032	934,132	141,876	26,956		65,263	49,657	826,362
SWRF	Eva Well	1,160,268	0.0	2048	860,854	35,136			35,136		825,718
Umpqua	2021 Pension Obligation Bonds	4,060,000	2.95	2036	3,600,000	337,734	282,346		30,396	24,992	3,365,000
Total:		10,123,797			5,938,642	587,558	323,136	0	188,317	76,105	5,503,596

Note: There exists one outstanding legacy interfund loan, from Water to General, with a \$347k balance which is being amortized at LAIF rates.

City of Orland
Summary Schedule of Impact Fee Accounts by Category
July 1, 2023 through March 31, 2024 (Eight Months -- unaudited)

	City Hall	Public Safety Facility	Library	Park Land Acquisition	Park Improvements	Park Capital Maintenance	Community Facility	Newville and Commerce Signal	Traffic Mitigation Blair	Signal & Traffic North 6th	Transport- tation	Water System	Sewer System	Totals
Balance forward														
Balance, June 30, 2023	<u>109,710</u>	<u>379,120</u>	<u>200,802</u>	<u>56,718</u>	<u>287,858</u>	<u>1,905</u>	<u>380,710</u>	<u>134,957</u>	<u>83,445</u>	<u>26,450</u>	<u>1,184,066</u>	<u>234,390</u>	<u>163,379</u>	<u>3,243,510</u>
DIF for prior period Projects											(293,179)			(293,179)
														-
Adjusted Fund Balance, July 1, 23	<u>109,710</u>	<u>379,120</u>	<u>200,802</u>	<u>56,718</u>	<u>287,858</u>	<u>1,905</u>	<u>380,710</u>	<u>134,957</u>	<u>83,445</u>	<u>26,450</u>	<u>890,886</u>	<u>234,390</u>	<u>163,379</u>	<u>2,950,330</u>
Total Receipts	<u>13,796</u>	<u>104,537</u>	<u>45,283</u>	<u>27,891</u>	<u>135,278</u>	<u>5,518</u>	<u>68,019</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,821</u>	<u>72,355</u>	<u>62,993</u>	<u>571,491</u>
Expenditures & Transfers														
Equipment/Capital Outlay					23,784	1,754								25,537
														-
Professional Services														-
														-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>23,784</u>	<u>1,754</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,537</u>
Balance, March 31, 2024	<u>123,507</u>	<u>483,657</u>	<u>246,085</u>	<u>84,609</u>	<u>399,352</u>	<u>5,669</u>	<u>448,729</u>	<u>134,957</u>	<u>83,445</u>	<u>26,450</u>	<u>926,707</u>	<u>306,745</u>	<u>226,372</u>	<u>3,496,284</u>