

CITY COUNCIL

Chris Dobbs, Mayor
Bruce T. Roundy, Vice-Mayor
Jeffrey A. Tolley
John McDermott
Mathew Romano

CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY MANAGER
Peter R. Carr

AGENDA REGULAR MEETING, ORLAND CITY COUNCIL

Tuesday, August 15 2023 at 6:30 P.M.

This City Council meeting will be held at Carnegie Center, 912 Third Street, Orland and teleconferenced using Zoom technology. City staff may appear in person or remotely.

The public is welcome to participate in the meeting via Zoom or in person at Carnegie Center.

ZOOM Link: www.zoom.us

WEBINAR ID# 829 1246 3580

ZOOM Telephone - Please call: 1 (669) 900-9128

1. CALL TO ORDER – 6:00 P.M.

A. ROLL CALL

B. PUBLIC COMMENTS: The Public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.

2. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS

Public Employee Performance Evaluation
Government Code Section 54957
Position: City Manager

3. RECONVENE TO REGULAR SESSION – 6:30 P.M.

4. ROLL CALL

5. REPORT FROM CLOSED SESSION

(If the Closed Session is not completed before 6:25 P.M., it will resume immediately following the Regular Session)

6. PLEDGE OF ALLEGIANCE

7. CONSENT CALENDAR

- A. Warrant List (payable obligations) (p.1)
- B. Approve City Council Minutes for August 1, 2023 (p.7)
- C. First Reading: Ordinance 2023-04 - Late Fee Waiver (p.10)

8. ADMINISTRATIVE BUSINESS

- A. Walker Street/Newville Road Grant (Discussion/Public Input) Pete Carr, City Manager (p.12)
- B. Building Height (Discussion) – Scott Friend, City Planner (p.13)
- C. Design Standards (Discussion) – Scott Friend, City Planner (p.15)
- D. City Council Discussion and Possible Action to Accept Offers of Dedication for Rights-Of-Way an Double Service Easement for Conditional Use Permit#2019-02 (Discussion/Action) – Paul Rabo, City Engineer(p.16)
- E. Emergency Medical Transportation Services (Discussion/Action) – Pete Carr, City Manager (p.23)
- F. Appointments to Economic Development Commissioner (EDC) (Discussion/Direction) – Rebecca Pendergrass, Assistant City Manager (p.29)
- G. Council Member Compensation (Discussion/Potential Direction) – Greg Einhorn, City Attorney (p.30)

9. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct your comments to the Mayor or Vice Mayor. **(Public Comments will be limited to three minutes).**

10. CITY COUNCIL COMMUNICATIONS AND REPORTS

11. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on August 11, 2023.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



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WARRANT LIST

August 15, 2023

Warrant	8/10/2023	\$	329,225.89
Payroll #15 Compensation	7/27/2023	\$	169,928.89
Special Payroll	8/3/2023	\$	154.52
Wire CALPERS UAL	7/28/2023	\$	69,081.00
Wire CALPERS UAL	7/28/2023	\$	91,138.00
Wire CALPERS UAL	7/28/2023	\$	2,144.00
			<hr/>
		\$	661,672.30

APPROVED BY

Mayor, Chris Dobbs

Vice-Mayor, Bruce T. Roundy

Councilmember, Jeffrey A. Tolley

Councilmember, John McDermott

Councilmember, Mathew Romano

REPORT.: Aug 10 23 Thursday
 RUN...: Aug 10 23 Time: 16:10
 Run By.: Leticia Espinosa

CITY OF ORLAND
 Cash Disbursement Detail Report
 Check Listing for 08-23 thru 08-23 Bank Account.: 1001

PAGE: 001
 ID #: PY-DP
 CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
057431	08/10/23	PER02	Margarita Perez	-3358.00	062923u	Ck# 057431 Reversed
057610	08/03/23	WAS00	WASTE MANAGEMENT	4265.13	2022H	MANDATORY SERVICE DELINQUENT ACCOUNTS
057611	08/10/23	49E00	49ER COMMUNICATIONS, INC.	330.54	71787	FD/MEASURE A- REPEATER RADIO SOFTWARE PROGRAMMING
057612	08/10/23	ABD00	ADVANCED DOCUMENT CONCEPT	13.75 58.76 258.33 63.75 11.13	105321 INV105318 INV105319 INV105320 INV105322	FD/MEASURE A-PRINTER, COPIER PD/COPIER USAGE JULY 1-31,2023 CITYHALL/COPIES BD-PLAN-PW/COPIES REC/COPIES
			Check Total.....:	405.72		
057613	08/10/23	AIR01	Airgas-USA, LLC	71.69 256.65	25508,456 44960,980	FD/MEASURE A-MEDICAL OXYGEN FD/MEASURE A-MEDICAL OXYGEN
			Check Total.....:	328.34		
057614	08/10/23	ALV06	MICAELA ALVA	123.33	08072023	FD/MEASURE A-REIMBURSEMENT FOR WORK BOOTS
057615	08/10/23	AMA03	AMAZON CAPITAL SERVICES	441.64	1QQ3-Q3V1	LIB/BOOKS, OFFICE SUPPLIES
057616	08/10/23	AME00	AMERICAN FAMILY LIFE	579.98	529808	SUPPLEMENTAL INSURANCE
057617	08/10/23	AME05	American River College	133.00	07282023	PD/ TRAFFIC COLLISION TRNG SAC.AUG 28 - SEP 1,2023
057618	08/10/23	AND06	EDGAR ANDRADE	24.00	AUG23GYM	PD/GYM REIMBURSEMENT
057619	08/10/23	ARA00	ARAMARK UNIFORM SERVICES	1105.17	506635261	PW/UNIFORM CLEANING JULY
057620	08/10/23	ATT07	A T & T	88.47	07252023	AC/PHONE LINE & INTERNET
057621	08/10/23	AUT00	Auto Zone Inc.	69.69	07312023	PW/SHOP SUPPLIES, ADMIN CAR VISOR
057622	08/10/23	BAM00	BAMBAUER TOWING SERVICE	315.00	55740	PD/ABATEMENT TOW REPORT 230496
057623	08/10/23	BID02	REMY BIDSTRUP	550.00	07312023	AC/SOCIAL MEDIA MARKETING JULY & AUGUST 2023
057624	08/10/23	BJO01	Beth Bjorklund	100.00	08032023	AC/GALLERY SHOW HANGING AUG-SEP 2023
057625	08/10/23	BRA05	BRANDEN'S PLUMBING & ROOT	3000.00	1093	DWR/INSTALLATION & CITY CONNECTION
057626	08/10/23	BUT04	Butte College	160.00	A22065	PD/TRAINING COURSE (2)JUN 26,2023
057627	08/10/23	BWC00	W.B. BENBOW	746.75	552	PW/SCADA SOFTWARE MONITORING
057628	08/10/23	CAL14	Cal Signal Corp	375.00	9538	PW/6TH STREET & SOUTH ST REPAIRS
057629	08/10/23	CAR02	CARDMEMBER SERVICE	335.58 372.02 3577.59 2064.56 3339.00 2937.24 1219.86	07272023 JUL23REC JULY23PD JUL2023FD JUL2023PW JUL2023SH July 2023	LIB/BOOKS, OFFICE SUPPLIES, SUMMER READING SUPPLIES REC/POOL SUPPLIES PD/TRNING,OFFICE SUPPLIES, STARLINK INTERNET FEE FD/MEASURE A-APPLE STORAGE,NFPA RENEWAL,TRAINING PW/SHOP, OFFICE, LIB, & SAFETY SUPPLIES PW-SHOP/WATER SUPPLIES,FLEET & FD EQUIPMENT MAINT. CH/Joint Dinner Meeting, Zoom
			Check Total.....:	13845.85		
057630	08/10/23	CAR12	Peter R. Carr	68.93	07262023	CM/REIMBURSEMENT FOR FUEL & CAR WASH
057631	08/10/23	CES01	Kyle Cessna	150.00	08032023	PD/PER DIEM-TRNING FOLSOM AUG. 24-26,2023
057632	08/10/23	COM02	Comcast	404.70 296.40	07222023 08022023	FD/INTERNET FOR FIREHOUSE MULTI-DEPTS/INTERNET CONNECTION
			Check Total.....:	701.10		
057633	08/10/23	COR00	CORNING LUMBER CO., INC.	1577.41	07252023	REC/PROGRAM LIB/SUPPLIES PW/PARK SUPPLIES
057634	08/10/23	COR02	Corning Chevrolet Buick	1074.13	73352,733	PD/FLEET EQUIPMENT MAINTENANCE
057635	08/10/23	COR05	Corning Ford	135434.46	07282023	PW/FLEET TRUCKS
057636	08/10/23	DEP21	DEPARTMENT OF FINANCE	37.50	08012023	PD/PARKING CITE ASSESSMENT JULY 2023
057637	08/10/23	EIN02	Gregory P. Einhorn	4200.00	12512	CA/CONTRACT SERVICES
057638	08/10/23	FAR03	Farwest Steel Corporation	1119.94 1387.28	1981262 2014974	PW/FLEET EQUIPMENT MAINTENANCE LIB/PATIO MATERIALS
			Check Total.....:	2507.22		
057639	08/10/23	GAR19	GARY McNARY TRUCKING	660.00	2677	PW/TRANSPORTATION OF PW LOADER

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
057640	08/10/23	GON03	Loretta Gonsalves	520.80	08022023	REC/AQUA AEROBICS
057641	08/10/23	GRA02	GRAINGER, INC.	1057.51	978224092	PW/SHOP SUPPLIES, FLEET/EQUIPMENT MAIN, LIB/SUPLY
057642	08/10/23	GRI00	ISHAN GRIFFITH	10750.00	72	REC/ PUMP TRACK FENCE
057643	08/10/23	GRO00	Ferguson Enterprises Inc	10866.48	1802289,1	DWR/ SUPPLIES PW/WATER
057644	08/10/23	JCN00	J.C. NELSON SUPPLY	705.44	778351	MULTI DEPT/BM-CLEANING, BATHROOM SUPPLIES
057645	08/10/23	JOH05	SEAN JOHNSON	470.94	07222023	PD/MILEAGE REIMBURSEMENT,TRNING SAC.JUL 10-21,2023
057646	08/10/23	JON00	Jon Ikerd	812.00	636	PW/McDONALD'S START TEST & PILOT REPAIRS
057647	08/10/23	KEL01	KELLER SUPPLY COMPANY	1635.34	022003139	PW/MULTI-CHLOR (WELLS)
057648	08/10/23	KEN04	ROBERT KENNEDY	825.00	106439	REC/PUMP TRACK WORK JULY 55 HOURS
057649	08/10/23	LEA03	LCC/SAC VALLEY DIVISION	25.00	5243	COUNCIL/SAC VALLEY DIV MEETING 07/21/2023
057650	08/10/23	LES00	LES SCHWAB	16.99 534.30	565069 63249,645	PD/FLEET EQUIPMENT MAINTENANCE FD/MEASURE A-C20 FLAT REPAIR, NEW TIRE
			Check Total.....:	551.29		
057651	08/10/23	LIN00	LINCOLN AQUATICS	24191.69	SN102296	REC/POOL SUPPLIES & EQUIPMENT
057652	08/10/23	LOW01	KATHERINE LOWERY	250.00	08032023	PD/PER DIEM-TRNING SAC. SEP.4-8, 2023
057653	08/10/23	MAC02	MACQUARIE EQUIPMENT CAPIT	44.18	106655	FD/MEASURE A-PRINTER LEASE
057654	08/10/23	MAR16	RYAN MARTINDALE	200.00	07242023	PD/PER DIEM-TRAINING PETALUMA AUG 21-24,2023
057655	08/10/23	MET02	METAL BUILDING SOLUTIONS,	59550.00	23-P-1026	LIB/HVAC REMOVAL & REPLACEMENT
057656	08/10/23	MEZ00	JODY MEZA	250.00	07312023	LIB/JULY TRAVEL WILLOWS LIB & BRANCHES
057657	08/10/23	MIL00	MILLER GLASS, INC.	855.31	3-374531	PD/REC FLEET - WINDOW REPLACEMENT
057658	08/10/23	MIS01	MissionSquare - 304591	1906.79	6610970	457 PLAN/304591
057659	08/10/23	MJB00	MJB WELDING SUPPLY, INC	13.33	01441877	PW/CYLINDER RENTAL
057660	08/10/23	MME00	Municipal Maintenance Equ	7933.60	10995&118	SEWER/VACCON PARTS
057661	08/10/23	MOT00	Motorola Solutions Inc.	96.98 624.53	281666050 330252156	PD/MEASURE A- BATTERY REPLACEMENT AND KIT PD/MEASURE A-RADIO KEYPAD REPAIR
			Check Total.....:	721.51		
057662	08/10/23	NAP00	NAPA AUTO PARTS	39.87 5605.01	844654 07252023	FD/MEASURE A-PARTS FOR 38 PW/FLEET MAINTENANCE, SHOP,W/S SUPPLIES
			Check Total.....:	5644.88		
057663	08/10/23	NOR06	NOR-MAC INC.	148.66	12041527	PW/PARK SUPPLIES
057664	08/10/23	NOR29	NORTH VALLEY INDUSTRIES I	301.70	3785	REC/1 UNIT-SOCCER & B-BALL NORTH VALLEY FIELD JUN.
057665	08/10/23	NOR37	FREDERICK A. LUDWIG	391.21	195810	REC/DANCE SHIRTS
057666	08/10/23	NUS00	NUSO, LLC	104.77	130786438	FD/MEASURE A-PHONE LINES
057667	08/10/23	ORE00	O'REILLY AUTO	2982.64	249928,	PD, PW/FLEET EQUIPMENT MAINTENANCE
057668	08/10/23	ORH00	ORLAND HARDWARE	1392.99 34.00 2321.57	07272023 535642,53 JUL272023	FD/MEASURE A-OFFICE & BUILDING SPLY,PARTS FOR27-38 PD/OFFICE SUPPLIES MULTI DEPT/MISC. SUPPLIES EQUIPMENT MAIN/ BM
			Check Total.....:	3748.56		
057669	08/10/23	ORL15	Orland Saw & Mower	150.84 60.00	51841 051770	FD/MEASURE A-4 STROKE FUEL PW/PARK EQUIPMENT MAINTENANCE
			Check Total.....:	210.84		
057670	08/10/23	PAC07	PACE ANALYTICAL SERVICES,	972.48	2306513	PW/LAB SERVICES
057671	08/10/23	PER02	Margarita Perez	2970.00	062923.1	GAP Medical Reimbursement
057672	08/10/23	PGE00	PG&E	33.53	07212023	PW/CORTINA DR LIFT STATION
057673	08/10/23	PIN01	EDGAR PINEDO	19.50	AUG23GYM	PD/GYM REIMBURSEMENT

REPORT.: Aug 10 23 Thursday
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PAGE: 003
 ID #: PY-DP
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
057674	08/10/23	PON00	PONCI'S WELDING	131.99	79420	LIB/BUILDING MAINTENANCE
057675	08/10/23	QUI02	QUILL CORP.	127.11 225.29 103.42	96127 33481478 33748834	FD/MEASURE A-PAPER, ENVELOPES PD/MISC. OFFICE SUPPLIES MULTI DEPTS/SUPPLIES ENV. FOR PAYSTUBS
			Check Total.....:	455.82		
057676	08/10/23	RAM06	Andy Ramirez	325.00	07272023	REC/COED UMPIRE
057677	08/10/23	RIV02	ISRAEL RIVERA	27.50	AUG23GYM	PD/GYM REIMBURSEMENT
057678	08/10/23	ROM04	SANDY ROMANO	62.00	07262023	REC/SCORE KEEP GAMES (4)
057679	08/10/23	SEI00	ROY R SEILER, C.P.A	3824.00	30562	ACCOUNTING PROFESSIONAL SERVICES
057680	08/10/23	STO04	Jeffrey G. Dunn	225.00	07312023	PEST CONTROL SERVICE JULY
057681	08/10/23	STR03	STREAM IT NETWORKS LLC	720.00	07000047	LIB/BAYLISS INTERNET ANNUAL SERVICE
057682	08/10/23	SUT01	BRANDON SUTTON	250.00	08032023	PD/PER DIEM-TRNING SAC. AUG 28 - SEP. 1,2023
057683	08/10/23	T&S01	T AND S DVBE, INC.	606.42	23-1649	PW/SAFETY SUPPLIES
057684	08/10/23	T-M00	T-MOBILE	29.40	07312023	LIB/WIFI HOTSPOT
057685	08/10/23	TEH06	TEHAMA TIRE SERVICE	1956.76	10055629	VIPS/REC/PW/FLEET TIRES
057686	08/10/23	TIA00	TIAA COMMERCIAL FINANCE,	299.87 246.93	9634343 9640951	MULTI/COPIER LEASE PD/COPIER LEASE
			Check Total.....:	546.80		
057687	08/10/23	USA04	USA Blue Book	518.20	92428	PW/SEWER SUPPLIES
057688	08/10/23	VAL02	VALLEY ROCK PRODUCTS	2437.10	79921,801	PW/DWR/SUPPLIES
057689	08/10/23	VIS01	VISINONI BROTHERS CONSTRU	5371.83	07312023	DWR/LABOR & EQUIPMENT 34 HOURS PIPE WORK
057690	08/10/23	\A003	KATHRYN G ANDERSON	32.73	000C30801	MQ CUSTOMER REFUND FOR AND0032
			Cash Account Total.....:	329225.89		
			Total Disbursements.....:	329225.89		

REPORT.: 07/27/23
 RUN....: 07/27/23 Time: 15:55
 Run By.: Deysy Guerrero

CITY OF ORLAND
 Warrant Register

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14574	07/27/23	07/26/23	BLA00	BLAKE , CHRISTINA	07-23	01-24	68.00
14575	07/27/23	07/26/23	CAR05	CARROW, SARAH JANE	07-23	01-24	820.00
14576	07/27/23	07/26/23	CLO01	CLOYD, HANNAH	07-23	01-24	901.00
14577	07/27/23	07/26/23	HAR00	ZOLLERHARRIS, TRAVIS	07-23	01-24	2368.71
14578	07/27/23	07/26/23	MAR03	MARTINS, PAULINA	07-23	01-24	776.00
14579	07/27/23	07/26/23	OVI00	OVITZ, BRADEN	07-23	01-24	767.25
14580	07/27/23	07/26/23	PER00	PEREZ, MARGARITA T	07-23	01-24	2294.97
14581	07/27/23	07/26/23	SED00	SEDANO, JACQUELYN	07-23	01-24	187.00
14582	07/27/23	07/26/23	SUA03	SUAREZ, ARMANDO RUEDA	07-23	01-24	1620.80
206797	07/27/23	07/26/23	ALV01	ALVA, MICAELA	07-23	01-24	2770.37
206798	07/27/23	07/26/23	AND00	ANDRADE, EDGAR	07-23	01-24	3570.38
206799	07/27/23	07/26/23	BAL00	BALDRIDGE, THEA	07-23	01-24	612.00
206800	07/27/23	07/26/23	BAL01	BALDRIDGE, EDEN	07-23	01-24	624.00
206801	07/27/23	07/26/23	BAR02	BARBER, ZACHARY	07-23	01-24	2657.92
206802	07/27/23	07/26/23	BOW00	BOWERS, LINDA	07-23	01-24	424.32
206803	07/27/23	07/26/23	CAR03	CARR, PETER R	07-23	01-24	6362.43
206804	07/27/23	07/26/23	CES00	CESSNA, KYLE A	07-23	01-24	4643.60
206805	07/27/23	07/26/23	CHA01	CHANEY, JUSTIN	07-23	01-24	4961.66
206806	07/27/23	07/26/23	CLO02	CLOYD, GRACIE	07-23	01-24	358.88
206807	07/27/23	07/26/23	CON00	CONTRERAS, ISAAC	07-23	01-24	841.50
206808	07/27/23	07/26/23	COR00	CORTES, JOVANY	07-23	01-24	1936.59
206809	07/27/23	07/26/23	CRA00	CRANDALL, JEREMY	07-23	01-24	2610.82
206810	07/27/23	07/26/23	ESP00	ESPINOSA, LETICIA	07-23	01-24	2444.60
206811	07/27/23	07/26/23	ESQ01	ESQUIVEL, ITZEL	07-23	01-24	1208.00
206812	07/27/23	07/26/23	FEN03	FENSKE, JOSEPH H	07-23	01-24	3634.05
206813	07/27/23	07/26/23	FLE01	FLEMING , CIARA	07-23	01-24	848.00
206814	07/27/23	07/26/23	FLO00	FLORES, JOSE D	07-23	01-24	4085.02
206815	07/27/23	07/26/23	GAM00	GAMBOA, YADIRA	07-23	01-24	363.88
206816	07/27/23	07/26/23	GAR01	GARIBAY, ELIZABETH	07-23	01-24	1430.07
206817	07/27/23	07/26/23	GRE00	GREELEY, MASON ALEXIS	07-23	01-24	444.00
206818	07/27/23	07/26/23	GUE01	GUERRERO, DEYSY D	07-23	01-24	2908.58
206819	07/27/23	07/26/23	GUE02	GUERRERO, JORGE	07-23	01-24	2755.42
206820	07/27/23	07/26/23	HEN00	HENDERSON, OLIVIA	07-23	01-24	1515.25
206821	07/27/23	07/26/23	JAC00	JACKSON, LINDSEY	07-23	01-24	187.00
206822	07/27/23	07/26/23	JOH01	JOHNSON, SEAN KARL	07-23	01-24	5183.65
206823	07/27/23	07/26/23	KOC01	KOCHEMS, EMMA	07-23	01-24	731.00
206824	07/27/23	07/26/23	LEW00	LEWIS, DELANEY	07-23	01-24	360.00
206825	07/27/23	07/26/23	LOP01	LOPEZ, ESAU	07-23	01-24	2160.00
206826	07/27/23	07/26/23	LOP02	LOPEZ, JOEL	07-23	01-24	1936.59
206827	07/27/23	07/26/23	LOW00	LOWERY, KATHERINE	07-23	01-24	4657.81
206828	07/27/23	07/26/23	MAR02	MARTINDALE, RYAN EUGENE	07-23	01-24	4039.17
206829	07/27/23	07/26/23	MAR04	MARTINEZ, IRMA	07-23	01-24	442.00
206830	07/27/23	07/26/23	MEJ00	APARICIO, LILIA MEJIA	07-23	01-24	3468.08
206831	07/27/23	07/26/23	MEZ00	MEZA, JODY L	07-23	01-24	4868.32
206832	07/27/23	07/26/23	MIL00	MILLS, DARYL A	07-23	01-24	4166.92
206833	07/27/23	07/26/23	MON03	MONDRAGON, MEAGAN N	07-23	01-24	1744.14
206834	07/27/23	07/26/23	MOR03	MORECI, RORY	07-23	01-24	448.00
206835	07/27/23	07/26/23	MYE00	MYERS, KEVIN	07-23	01-24	684.76
206836	07/27/23	07/26/23	OLI00	OLIVER, LINDA	07-23	01-24	397.80
206837	07/27/23	07/26/23	ORO04	OROZCO, JORDAN	07-23	01-24	926.50
206838	07/27/23	07/26/23	OVA00	OVARD, CONNOR	07-23	01-24	170.00
206839	07/27/23	07/26/23	OVI01	OVITZ, GRAYSON	07-23	01-24	465.00
206840	07/27/23	07/26/23	PAN00	PANIAGUA, BLANCA A	07-23	01-24	726.94
206841	07/27/23	07/26/23	PEN01	PENDERGRASS, REBECCA A	07-23	01-24	5983.92
206842	07/27/23	07/26/23	PHI00	PHILLIPS, AMELIA	07-23	01-24	289.00
206843	07/27/23	07/26/23	PHI01	PHILLIPS , OLIVIA	07-23	01-24	364.00
206844	07/27/23	07/26/23	PIN00	PINEDO, EDGAR ESTEBAN	07-23	01-24	4166.23
206845	07/27/23	07/26/23	PIN01	PINEDO , ALISON	07-23	01-24	768.00
206846	07/27/23	07/26/23	POL00	POLLARD, SYENNA	07-23	01-24	288.00
206847	07/27/23	07/26/23	POR00	PORRAS, ESTEL	07-23	01-24	2200.14
206848	07/27/23	07/26/23	PUN00	PUNZO, GUILLERMO	07-23	01-24	2360.21
206849	07/27/23	07/26/23	RIC01	RICE, GERALD W	07-23	01-24	2411.44
206850	07/27/23	07/26/23	RIV00	RIVERA, ISRAEL	07-23	01-24	2338.55
206851	07/27/23	07/26/23	ROD00	RODRIGUES, ANTHONY	07-23	01-24	2718.82
206852	07/27/23	07/26/23	ROE00	ROENSPIE, THOMAS LUKE	07-23	01-24	5046.03
206853	07/27/23	07/26/23	ROM00	ROMERO, ARNULFO	07-23	01-24	3290.59
206854	07/27/23	07/26/23	SAN01	SANCHEZ, MELANIE CARRIL	07-23	01-24	849.75
206855	07/27/23	07/26/23	SAN02	SANDOVAL, LUCILA	07-23	01-24	2205.63
206856	07/27/23	07/26/23	SCH03	SCHMITKE, JENNIFER	07-23	01-24	2797.68
206857	07/27/23	07/26/23	SHA02	SHANNON, KYLE ANTHONY	07-23	01-24	1107.00
206858	07/27/23	07/26/23	SLO00	SLOAN, ZOE	07-23	01-24	348.50
206859	07/27/23	07/26/23	STE01	STEWART, ROY E	07-23	01-24	3256.98
206860	07/27/23	07/26/23	SUA02	SUAREZ, BRYAN E	07-23	01-24	2466.79
206861	07/27/23	07/26/23	SUT00	SUTTON, BRANDON KIJANA	07-23	01-24	3123.84
206862	07/27/23	07/26/23	SWI00	SWINHART, ROBERT	07-23	01-24	2257.75
206863	07/27/23	07/26/23	TES00	TESTERMAN, RUBY	07-23	01-24	1102.50
206864	07/27/23	07/26/23	VAL00	VALENZUELA , BRENDA	07-23	01-24	329.27
206865	07/27/23	07/26/23	VAR00	VARNER, ZADA	07-23	01-24	444.00
206866	07/27/23	07/26/23	VLA00	VLACH, RAYMOND JOSEPH	07-23	01-24	5385.66
206867	07/27/23	07/26/23	VON00	VONASEK, EDWARD J	07-23	01-24	7256.56
206868	07/27/23	07/26/23	WAT01	WATHEN, CELESTINA S	07-23	01-24	372.00
206869	07/27/23	07/26/23	WAT03	WATHEN, AIDEN	07-23	01-24	728.50
206870	07/27/23	07/26/23	WAT04	WATHEN, MIDASIA	07-23	01-24	472.00
206871	07/27/23	07/26/23	ZIN00	PEREZ, ARNULFO ZINTZUN	07-23	01-24	1620.80

169928.89
 =====

REPORT.: 08/03/23
RUN....: 08/03/23 Time: 08:57
Run By.: Deysy Guerrero

CITY OF ORLAND
Warrant Register

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14583	07/21/23	07/21/23	PAI01	PAILLON, MICHAEL	07-23	01-24	154.52
							----- 154.52 ----- =====

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD AUGUST 1, 2023

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:00 PM.

ROLL CALL

Councilmembers present: Councilmembers Jeffrey Tolley, Matt Romano, Vice Mayor Bruce Roundy, Mayor Chris Dobbs
Councilmembers absent: Councilmember John McDermott
Staff present: City Manager Pete Carr; Director of Administrative Services Rebecca Pendergrass; City Clerk Jennifer Schmitke; City Attorney Greg Einhorn; Police Chief Joe Vlach
Staff present online: Director of Public Works Ed Vonasek

Pledge of Allegiance

CONSENT CALENDAR

- A. Warrant List (payable obligations)**
- B. Approve City Council Minutes for July 18, 2023**

Action: Councilmember Tolley moved, seconded by Councilmember Romano, to approve the consent calendar as presented. Motion carried by a voice vote 4-0.

PUBLIC HEARING

Mardy Thomas, Glenn County Executive Director for the Transportation Commission, stated that the Glenn County Transportation Commission is required to hold a minimum of one public hearing to receive comments from the public on unmet transit needs that may exist.

Mayor Dobbs opened the Public Hearing at 6:33 P.M.

Earl Megginson, Orland resident shared his experiences with trying to find reliable rides to medical appointments.

Councilmember Tolley asked about transportation resources available in Orland. Mr. Thomas spoke about a dial-a-ride service that is only available in Orland.

Mayor Dobbs closed the Public Hearing at 6:36 P.M.

ADMINISTRATIVE BUSINESS

A. Ordinance Late Payment Fee

Assistant City Manager Rebecca Pendergrass presented a draft Ordinance to Council regarding late fees applied to water and sewer accounts. Ms. Pendergrass reminded Council that at the May 16th Council meeting an Orland property owner appealed to Council to remove the late fees assigned to his accounts, the appeal was denied, Council requested that staff draft an Ordinance with the following provisions:

- Waiving of one late fee per account
- The final appeal process is to be overseen by the City Manager

Councilmember Romano stated his concerns for if/when a property owner ever needed a second waiver due to a high bill or emergency, would it then be brought back to Council for the final decision. City Attorney, Greg Einhorn shared that the Ordinance attached is a draft version to provide clarity and this meeting would be the time to add any additional provisions to the Ordinance and stated that this draft does not allow for a second waiver option.

Mayor Dobbs asked how long the current policy had been in place. Mr. Carr shared that it has been a practice the City has followed for decades, and it has been consistently applied. Mayor Dobbs shared he like the draft Ordinance that was presented as is.

Vice Mayor Roundy stated the City needs to make sure the policy is black and white. Vice Mayor Roundy recommended that the City take the one-time late fee waiver away completely so that owners understand they must take care of their water bills.

Councilmember Tolley stated he also felt like the policy needed to be black and white so that owners understand what is expected of them. Councilmember Tolley also liked the idea of taking the task off the City Council’s agenda and allowing the City Manager to make the final decision.

Susan Smith, Orland resident, asked about the number of past appeals, questioned what happens when homeowners have big water leaks/bills and stated her concern for taking away the late fee waiver. Ms. Pendergrass stated that if a property owner’s bill is unusually high due to a leak on the homeowner’s side the City can set up payment plans to help owners.

Council directed staff to keep the Ordinance as drafted and bring back the first reading at the next Council meeting.

B. Draft Response to 2022/2023 Grand Jury Report

City Manager Pete Carr presented to Council the City’s draft response to the 2022/2023 Glenn County Grand Jury Report. The Grand Jury reported that the City of Orland and the Orland Fire Chief are to respond to certain findings and recommendations relative to the Emergency Medical Services (EMS) section of the report. Mr. Carr shared the draft letter, from Mayor Dobbs.

Councilmembers shared their support for both responses.

Action: Vice Mayor Roundy moved, seconded by Councilmember Tolley, to approve the draft response as presented and authorize the Mayor to sign and file with the Glenn County Superior Court. Motion passed by a voice vote 4-0.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Diana Ramirez, Waste Management Representative, reminded Council of the Annual clean-up day which will be help on October 7th at the Glenn County Fairgrounds from 8 am – 12 pm.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Vice Mayor Roundy:

- Will be attending the National Night in Library Park August 1st;
- Will be attending the first farmers market at Library Park August 4th from 5 pm-7pm;
- LAFCo was cancelled for July;
- Attended the Transportation and Transit meeting July 20th.

Councilmember Romano:

- Attended the Transportation and Transit meeting July 20th;
- Has been attending all Emergency Medical Services(EMS) and updated Council on information that has been shared for additional ambulance services;
- Will be attending the EMS ad hoc Committee meeting August 15th;
- Asked to have noted his appreciation for the work that Public Works department has been putting in on the Library roof, new patio, and HVAC. Also stated his appreciation to the Recreation Department sharing that the pool is an asset to the community and all that help run the pool are doing a great job.

Councilmember Tolley:

- Nothing to Report.

Mayor Dobbs

- Nothing to Report.

MEETING ADJOURNED AT 7:23 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor

**CITY OF ORLAND
CITY COUNCIL ORDINANCE 2023-04**

**ADDING SECTION 13.04.126 TO THE ORLAND MUNICIPAL CODE:
WAIVER OF PAYMENT DELINQUENCY PENALTY CHARGES**

The City Council of the City of Orland does ordain as follows:

FINDINGS.

The City Council of the City of Orland hereby finds and declares as follows:

1. The City Council of the City of Orland (City) has adopted Orland Municipal Code (OMC) Article III, Chapter 13.04, setting forth water and sewer system service charges, billing and collections.
2. OMC section 13.04.110 provides for the establishment of water and sewer system payment delinquency penalty amount by a rate schedule resolution.
3. The City Council believes it is in the interest of the City’s ratepayers to provide the City Manager or designee with the discretionary authority to waive all or part of any such payment delinquent penalty amount, once per account.

NOW THEREFORE, Section 13.04.126 is added to Orland Municipal Code as follows:

13.04.126 – Waiver of payment delinquency penalty charges.

The City Manager or designee shall have the discretion to waive all or part of any payment delinquency penalty amount due as established by this Chapter, once per utility account. The exercise of such discretion shall be final and not subject to review by or appeal to the City Council.

I HEREBY CERTIFY that the above and foregoing Ordinance was duly and regularly introduced and read at a regular meeting held on the 15th day of August 2023, and was passed and adopted by the City Council of the City of Orland at a regular meeting thereof duly held on the 5th day of September 2023, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Chris Dobbs, Mayor

ATTEST: APPROVED AS TO FORM

Jennifer Schmitke, City Clerk

Gregory Einhorn, City Attorney

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 8.A.

MEETING DATE: August 15, 2023

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: **Walker Street/Newville Road Grant Application Project Update**
(Discussion/Public Input)

Council will consider and receive public input on a grant application being prepared for transportation infrastructure improvements on Walker Street and Newville Road (State Route 32).

BACKGROUND

The City Council on July 18th approved the application for the 2023 Multimodal Project Discretionary Grant (MPDG) as a City project in partnership with Caltrans and awarded a contract to Mark Thomas & Company to prepare the grant application. The application is due to United States Department of Transportation (USDOT) August 21. The City's objective is to leverage federal funding to augment State funding for:

- implementation of the Walker Street Streetscapes Master Plan;
- construction of traffic control improvements at Newville Rd/Ninth Street intersection; and
- widening of the Newville Road overpass over Interstate 5 to provide safer truck transit and to add bicycle and pedestrian facilities over the freeway.

DISCUSSION

City Staff will update the Council on the progress of the "Orland Corridor Modernization Project" application to include:

1. Project purpose
2. Project scope
3. Progress of major application elements
4. Application support letters received

RECOMMENDATION

Request public input and provide direction to Staff.

Fiscal Impact of Recommendation:

This discussion does not add to the existing grant application investment of \$45,000.

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 8.B.

MEETING DATE: August 15, 2023

TO: Honorable Mayor and Council
FROM: Scott Friend, City Planner
SUBJECT: Building Height (Discussion/Information)

This staff report has been prepared to support a presentation by City Staff on the subject of Building Heights in the Orland Municipal Code. This report will be supplemented with a short presentation by staff on the subject at the meeting. No action is requested on this matter and the presentation is for information purposes only.

BACKGROUND/DISCUSSION

The City of Orland Municipal Code (OMC) establishes maximum building height standards in each zoning district of the City of Orland (OMC 17.20.080; 17.24.080; 17.28.080; 17.40.140; et sec). Staff has been asked to provide the City Council with information regarding the City's existing maximum building height standards and requirements and has prepared the attached information (Attachment A) in support this request.

Staff will present a brief presentation to the City Council outlining the building height standards of the Municipal Code at the August 15th meeting.

RECOMMENDATION

No recommendations are made with this report.

Fiscal Impact of Recommendation: None / NA.

Attachment:

Attachment A – Orland Municipal Code Building Height Standard Matrix

note: a brief presentation will be provided to the City Council at the meeting to addressing building height requirements in the City of Orland.

Report Approved by City Manager: 

City Zoning Height Comparison

Zoning Type	Residential					Commercial					Industrial				Public
City of Orland															
Zoning District	R-1 Residential One-Family	R-2 Residential Two-Family	R-3 Residential Multiple Family-Professional			C-1 Neighborhood Commercial	C-2 Community Commercial	C-H Highway Service Commercial	DT-MU Downtown Mixed Use		M-L Limited Industrial	M-H Heavy Industrial			P-F Public Facilities
Maximum Height	35 ft.	35 ft.	45 ft.			35 ft.	45 ft.	45 ft.	None		50 ft.	75 ft.			None
City of Willows															
Zoning District	R-1 Single-Family Residential	R-2 Two-Family Residential	R-3 High Density Residential	R-P Multiple Residence-Professional Office		CC Central Commercial	CG General Commercial	CH Highway Commercial	E Entryway		ML Light Industrial	MH Heavy Industrial			PF Public Facilities
Maximum Height	30 ft.	30 ft.	30 ft. without a use permit and 50 ft. with use permit	30 ft. without a use permit and 50 ft. with use permit		50 ft.	35 ft.	35 ft.	30 ft.		50 ft.	50 ft.			None
City of Corning															
Zoning District	R-1 Single-Family Residence	R-2 Single Family/Multi-Family Residential	R-3 Neighborhood Multi-Family Residential	R-4 General Multi-Family Residential		C-1 Neighborhood Business	C-2 Central Business	C-3 General Commercial			M-1 Light Industrial	M-2 General Industrial	M-L Limited Manufacturing	MF Industrial Frontage	P-Q Public Or Quasi-Public Use
Maximum Height	35 ft.	35 ft.	35 ft.	35 ft.		30 ft.	50 ft.	50 ft.			50 ft.	50 ft.	40 ft.	35 ft.	None
City of Red Bluff															
Zoning District	R-1 Single-Family Residential	R-2 Two-Family Residential	R-3 Neighborhood Apartment	R-4 General Apartment	RE Rural Residential Estates	C-1 Neighborhood Commercial	C-2 Central Business	C-3 General Commercial	FC Freeway Oriented Commercial	HC Historic Commercial	M-1 Light Industrial	M-2 General Industrial	P-1 Planned Industrial		P-A Public Agency
Maximum Height	35 ft.	35 ft.	40 ft.	50 ft.	35 ft.	35 ft.	50 ft.	60 ft.	50 ft.	50 ft.	50 ft.	60 ft.	50 ft.		50 ft.

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 8.C.

MEETING DATE: August 15, 2023

TO: Honorable Mayor and Council
FROM: Scott Friend, City Planner
SUBJECT: Design Standards (Discussion/Information)

This staff report has been prepared to support a presentation by City Staff on the subject of Design Review and Design Standards. This report will be supplemented with a short presentation by staff on the subject at the meeting. No action is requested on this matter and the presentation is for information purposes only.

BACKGROUND/DISCUSSION

The City of Orland Municipal Code (OMC) and the City of Orland General Plan both present Goals and Objectives and provide standards and guidelines for design considerations in the City. Staff has been asked to provide the City Council with information regarding the City's existing Design Review policies and procedures and to address with the City Council how existing City processes within Planning Department handle and address design considerations.

Staff will present a brief presentation to the City Council outlining the existing programs and policies of the City of Orland and will provide an overview of how design considerations are incorporated into the decision-making process for new project applications.

RECOMMENDATION

No recommendations are made with this report.

Fiscal Impact of Recommendation: None / NA.

Attachment:

None – note: a brief presentation will be provided to the City Council at the meeting to addressing the design related existing programs and policies of the City of Orland.

Report Approved by City Manager: 

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 8.D.

MEETING DATE: August 15, 2023

TO: Honorable Mayor and Council
FROM: Paul Rabo, City Engineer
SUBJECT: City Council discussion and possible action to accept offers of dedication for rights-of-way and public service easement for Conditional Use Permit #2019-02 (Discussion/Action)

Background:

Conditional Use Permit #2019-02 for Orland Sunny Truck Service Center was approved by the Planning Commission in March of 2020. Per the Conditions of Approval, the developer is required to dedicate rights-of-way and easements to the City of Orland in accordance with the General Plan Circulation Element and the City of Orland Land Division Standards and Improvement Standards or as deemed necessary by the City Engineer.

To comply with the condition, the Developer is offering for dedication, two feet of right-of-way along Commerce Lane and ten feet of right-of-way along Ide Street (County Road 13). A separate ten foot wide Public Service Easement (P.S.E.), contiguous to the proposed Commerce Lane and Ide Street rights-of-ways, is also being offered for dedication. The location of the offered dedications can be seen in the attached Grant Deed.

The additional right-of-way is necessary to construct required roadway improvements including, curb, gutter, sidewalk, drainage, and asphalt paving. The new improvements will be maintained by the City of Orland. The P.S.E. can be used by the City or utility companies to locate proposed or future utilities including sewers, pipelines, pole lines, electrical transmission and communication lines, pathways, storm drains, drainage, canal, and water transmission lines.

Fiscal Impact:

None.

Recommendation:

Staff recommends Council adopt Resolution 2023-06 "A Resolution of the City Council of the City of Orland Accepting Rights-of-Way and Public Service Easement from Orland Sunny Truck Service Center".

Attachments:

Resolution 2023-06
Grant Deed with Exhibit "A" (legal descriptions and plat)

Report Approved by City Manager:



RESOLUTION NO. 2023 - 06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND
ACCEPTING THE GRANTING OF RIGHTS-OF-WAY AND PUBLIC
SERVICE EASEMENTS FROM ORLAND SUNNY TRUCK SERVICE CENTER
BEING A PORTION OF ASSESSOR PARCEL NO's. 045-170-043 AND 045-170-044

WHEREAS, Yadwinder Sohal, Rajvinder Shergill and Tirath Bagri, Owners and Developers, submitted a conditional use permit application for Orland Sunny Truck Service Center to the City of Orland for approval; and

WHEREAS, said Conditional Use Permit #2019-02 was approved by the City of Orland subject to specific conditions which required, amongst other things, the Owners and Developers dedicate rights-of-way and public service easements along Ide Street and Commerce Lane; and

WHEREAS, Owners and Developers have offered to dedicate rights-of-way along Ide Street and Commerce Lane, the grant for which being attached hereto marked Exhibit "A"; and

WHEREAS, Owners and Developers have offered to dedicate public service easements on, over and across those portions of Assessor Parcel Numbers 045-170-043 and 045-170-044, the grant deed for which being attached hereto marked Exhibit "A"; and

WHEREAS, the City Council of the City of Orland desires to accept said grant of rights-of-way and public service easements.

NOW, THEREFORE, it is hereby resolved by the City Council of the City of Orland as follows:

The City hereby accepts the offer of a grant of rights-of-way described in the grant deed attached hereto marked Exhibit "A" and by this reference incorporated herein and made a part hereof.

The City hereby accepts the offer of a grant of public service easements on, over and across that certain real property described in the grant deed attached hereto marked Exhibit "A" and by this reference incorporated herein and made a part hereof.

BE IT FURTHER RESOLVED that the City Council of the City of Orland does hereby order the City Clerk to forward the documents associated with the acceptance of this grant of rights-of-way and public service easements to the County of Glenn for recordation with a copy of this Resolution attached for verification thereof.

PASSED AND ADOPTED at a regular meeting of the City Council, City of Orland, on the 15th day of August, 2023, by the following vote:

AYES:

NOES:

ABSENT:

Chris Dobbs, Mayor

ATTEST:

Jennifer Schmitke, City Clerk

I, Jennifer Schmitke, City Clerk, of the CITY OF ORLAND, hereby certify that the attached is a true and correct copy of a Resolution duly made by the City Council at a meeting of said City Council, at Orland, California, on the 15th day of August, 2023, the original of which is on file in my office and duly and regularly entered in the official records of proceedings of the City Council of the CITY OF ORLAND.

Dated: _____

Jennifer Schmitke, City Clerk

RECORDING REQUESTED BY:
Paul Rabo, City Engineer

When Recorded Mail Document:
City of Orland
815 Fourth Street
Orland, CA 95963

A GOVERNMENTAL ENTITY ACQUIRING TITLE

SPACE ABOVE THIS LINE FOR RECORDER'S USE

"No Fee Required" (Govt. Code sec 6103 & 27383 & R & T Code 11922) Recorded for the benefit of the City of Orland.

Property Address: Commerce Lane
Orland, CA
APN/Parcel ID(s): 045-170-018, 045-170-019, 045-170-020

GRANT DEED

The undersigned grantor(s) declare(s):

Yadwinder Sohal, a married man as his sole and separate property and Rajvinder Shergill, a married man as his sole and separate property and Tirath Bagri, a married man as his sole and separate property, all as joint tenants.

GRANTS TO THE CITY OF ORLAND

all that real property situate in the City of Orland, County of Butte, State of California, described as follows:

SEE EXHIBIT "A" ATTACHED

DATE: _____ SIGNATURE: _____
Yadwinder Sohal

DATE: _____ SIGNATURE: _____
Rajvinder Shergil

DATE: _____ SIGNATURE: _____
Tirath Bagri

EXHIBIT "A"

RIGHT-OF-WAY DEDICATION DESCRIPTION

All that certain real property situate in the City of Orland, County of Glenn, State of California, being described as follows:

Being a portion of Parcels 1, 2, and 3 as described in that Certificate of Compliance for a Lot Line Adjustment, recorded in the office of the Glenn County Recorder under Serial Number 2021-4173, being more particularly described as follows:

BEGINNING at the northwest corner of Parcel 1 as shown on that certain Parcel Map, filed for record in Book 7 of Parcel Maps at Page 23, Glenn County Official Records;

Thence, along the west line of said Parcel 1, South 0°24'03" West, 10.00 feet to a point 10.00 feet southerly of, measured at right angles to, the south line of County Road 13, as shown on said Parcel Map;

Thence, leaving said west line, parallel with said south line of County Road 13 and the north line of said Parcel 1, South 89°25'08" East, 168.74 feet to the beginning of a 60.00 foot radius curve, concave southwesterly;

Thence, Southeasterly, 94.17 feet along said curve, through a central angle of 89°55'17" to a point 32.00 feet westerly of, measured at right angles to, the centerline of County Road HH as shown on said Parcel Map;

Thence, parallel with said centerline of County Road HH, South 0°30'09" West, 700.05 feet to the south line of Parcel 4 as shown on said Parcel Map, being also the north line of County Road 14 as shown on said Parcel Map;

Thence, along said south line of Parcel 4 and said north line of County Road 14, South 89°24'54" East, 2.00 feet to the southeast corner of said Parcel 4;

Thence, leaving said line, along the west line of said County Road HH, North 0°25'53" East, 769.97 feet to the northeast corner of said Parcel 1 as shown on said Parcel Map;

Thence, along the north line of said Parcel 1 and said south line of County Road 13, North 89°25'08" West, 229.72 feet to the point of beginning.

Containing 4,229 square feet, more or less.

TOGETHER WITH a Public Service Easement, 10.00 feet in width, lying Southerly and Westerly of the following described line:

COMMENCING at the northwest corner of Parcel 1 as shown on that certain Parcel Map, filed for record in Book 7 of Parcel Maps at Page 23, Glenn County Official Records;

Thence, along the west line of said Parcel 1, South 0°24'03" West, 10.00 feet to a point 10.00 feet southerly of, measured at right angles to, the south line of County Road 13, as shown on said Parcel Map, said point being the **TRUE POINT OF BEGINNING** of the herein described line;

Thence, leaving said west line, parallel with said south line of County Road 13 and the north line of said Parcel 1, South 89°25'08" East, 168.74 feet to the beginning of a 60.00 foot radius curve, concave southwesterly;

Thence, Southeasterly, 94.17 feet along said curve, through a central angle of 89°55'17" to a point 32.00 feet westerly of, measured at right angles to, the centerline of County Road HH as shown on said Parcel Map;

Thence, parallel with said centerline of County Road HH, South 0°30'09" West, 700.05 feet to the south line of Parcel 4 as shown on said Parcel Map, being also the north line of County Road 14 as shown on said Parcel Map and the terminus of the herein described line.

The side lines of the herein above described easement are to be lengthen or shortened to terminate at the west line of said Parcel 1, and the south line of Parcel 3.

Timothy Alldrin
Tim Alldrin, PLS 9684
NorthStar



6-30-23
Date



DRAFT

POINT OF BEGINNING

S0°24'03"W 10.00'

S89°25'08"E 168.74'

PARCEL 1
SN. 2021-4173

$\Delta=89^{\circ}55'17''$
R=60.00'
L=94.17'

PARCEL 1
7 PM 23

12' IRRIGATION
EASEMENT PER
7 PM 23

10' PUBLIC SERVICE
EASEMENT DEDICATED
TO CITY OF ORLAND

PARCEL 2
7 PM 23

PARCEL 2
SN. 2021-4173

PARCEL 3
7 PM 23

PARCEL 4
SN. 2021-4173

PARCEL 1
8 PM 2

PARCEL 3
SN. 2021-4173

PARCEL 4
7 PM 23

7.5' RIGHT-OF-WAY
DEDICATION
PER 7 PM 23

22.5'

COUNTY ROAD 14

S89°24'54"E 2.00'

COUNTY ROAD 13

N89°25'08"W 229.72'

N0°25'53"E 769.97'

COUNTY ROAD HH

S0°30'09"W

32'

LEGEND

- PROPERTY LINE
- ADJACENT PROPERTY LINE
- RIGHT-OF-WAY DEDICATION
- PARCEL LINE PER 7 PM 23



Timothy Alldrin
6-30-23



111 MISSION RANCH BLVD. SUITE 100, CHICO, CA 95926
PHONE: (530) 893-1600 www.northstareng.com

EXHIBIT A
PLAT TO ACCOMPANY DESCRIPTION
FOR RIGHT-OF-WAY DEDICATION
CITY OF ORLAND, COUNTY OF GLENN,
STATE OF CALIFORNIA

SCALE:	1" = 100'
JOB NO.:	16-281
DATE:	JUNE 2023
DRAWN BY:	TDA
CHECKED BY:	MRH
SHEET NO.:	1 OF 1

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 8.E.

MEETING DATE: August 15, 2023

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: **Emergency Medical Transport Services** (Discussion/Action)

This agenda item is part of an ongoing dialogue about the need to increase resources for emergency medical services in the northern Glenn County area.

BACKGROUND

Fire Chief Justin Chaney recently briefed the City Council about the role of Westside Ambulance and the need for increased emergency medical services (EMS) response resources – particularly for EMS transport -- throughout the County but especially in the Orland area. Chief Chaney emphasized the impacts of delays in services on patients and on the volunteer corps.

The City Council appointed Mayor Dobbs and Councilmember Romano to represent the City Council on the countywide ad hoc committee established for this purpose. The County subsequently separated the EMS transport issue from the fire district fiscal sustainability ad hoc and set alternating Tuesday afternoons as a meeting schedule for the cities-county effort focused on EMS transport.

DISCUSSION

It is widely agreed that the County needs additional EMS transport, and that 12-hr daytime coverage would probably address the issue for the near and foreseeable future. Questions to be resolved include who would provide the facilities, where the ambulance would be located, what the cost burden would be, who would share/bear this burden, and how such funding would be realized on a sustainable basis.

The cities-county committee will have met the afternoon of August 15, just prior to this meeting. Councilor Romano, as a City representative on the EMS transport committee, offers related data (see attachment) for Council consideration and will make a recommendation to the Council.

Attachment: EMS Transport Data Provided by Matt Romano

RECOMMENDATION

To be provided by Councilmember Romano.

Fiscal Impact of Recommendation: Unknown, depends on recommendation.

PROJECTED YEARLY COSTS

3 Year Average of yearly Expenses

Operations	Total:	\$161,409.10
Banking		\$3,992.77
Charitable Contributions		\$228.33
Computer Expenses		\$4,476.71
Dispatch Svs		\$18,000.00
Dues & Subscriptions		\$2,356.27
Gov Fee & Licenses		\$31,954.86
Insurance		\$17,875.84
Legal and Accounting		\$970.00
Meals & Entertainment		\$1,546.89
Medical Supplies		\$38,610.27
Misc		\$2,241.22
Office Supplies		\$4,700.36
Postage		\$2,077.52
Property Taxes		\$1,732.73
Repair/Main to Equip		\$3,043.83
Repair/Main to Office/Housing		\$13,932.84
Telephone		\$6,646.67
Utilities		\$7,021.99

Adding in 12 hour Expenses

Operations	Total:	\$171,934.04
Computer Expenses		\$3,611.18
Meals & Entertainment		\$1,546.89
Medical Supplies		\$12,741.39
Office Supplies		\$1,551.12
Ambulance Equipment		\$106,014.80
Rent		\$22,800.00
Furnishing		\$10,000.00
Telephone		\$6,646.67
Utilities		\$7,021.99

Operations With Additions: \$333,343.14

Staff	Total:	\$781,049.19
Accrued Payroll Taxes		\$52,698.95
Advertising		\$2,513.28
Insurance-Health-Mgmt		\$62,406.83
Payroll Expenses		\$744.64
Training		\$706.88
Uniforms		\$1,493.68
Wages-Medics		\$553,037.06
Wages-Office		\$93,304.58
Work Comp Expenses		\$14,143.29

Staff	Total:	\$445,335.36
Accrued Payroll Taxes		\$40,407.00
Insurance-Health-Mgmt		\$44,576.31
Training		\$565.50
Uniforms		\$3,000.00
Wages-Medics		\$338,881.92
Wages-Office		\$6,590.00
Work Comp Expenses		\$11,314.63

Staff With Additions: \$1,226,384.55

Vehicle	Total:	\$87,539.28
Fule 2023 Ave. \$8212.61 increase yearly		\$34,102.78
Interest Expense		\$2,773.96
Loan		\$30,000.00
Repair/Main to Vehicle		\$18,124.87
Vehicle Licenses		\$2,537.67

Vehicle	Total:	\$81,749.78
Fule 2 Ave. \$8212.61 increase yearly		\$17,051.39
Interest Expense		\$7,398.23
Ambulance	\$246,696.12	\$46,737.72
Repair/Main to Vehicle		\$9,062.44
Vehicle Licenses		\$1,500.00

Vehicle With Additions: \$169,289.06

3 Year Average of Expenses \$1,029,997.57

Total of Additions: \$699,019.18

Expenses with Additions: \$1,729,016.75

Numbers are based on average of the last 3 years of opporations, an additional location using the current average of rent for a home in orland, adding 6 employee using current costs and californias average pay for EMT and Medics

Glenn County 911 Transport Destination Volume & Average Time On Task ('Unit Dispatch' to 'Patient Hospital Arrival')

Month	Enloe Glenn County (GC) Ambulance							Westside Ambulance						
	Glenn Medical Center		Enloe Medical Center		Other Facility		Total Pts	Glenn Medical Center		Enloe Medical Center		Other Facility		Total Pts
	Transports	Time on Task (H:MM:SS)	Transports	Time on Task (H:MM:SS)	Other Facility	Time on Task (H:MM:SS)		Transports	Time on Task (H:MM:SS)	Transports	Time on Task (H:MM:SS)	Other Facility	Time on Task (H:MM:SS)	
Jan-22	55	0:35:24	17	1:16:08	1	1:23:44	72	36	0:38:21	70	0:44:22	0	NA	106
Feb-22	44	0:35:52	15	1:10:26	1	1:25:05	59	28	0:36:31	64	0:45:41	0	NA	92
Mar-22	39	0:34:12	15	1:06:39	0	NA	54	34	0:35:16	71	0:47:12	0	NA	105
Apr-22	39	0:35:39	13	1:10:07	1	1:46:55	52	24	0:35:15	65	0:46:18	0	NA	89
May-22	61	0:31:37	11	1:07:48	1	0:53:18	72	35	0:36:37	70	0:45:27	0	NA	105
Jun-22	46	0:43:39	18	1:10:57	0	NA	64	33	0:35:47	63	0:46:07	0	NA	96
Jul-22	53	0:36:12	18	1:06:33	0	NA	71	46	0:35:29	69	0:48:49	0	NA	115
Aug-22	51	0:31:26	16	1:04:22	1	1:49:56	67	43	0:33:51	45	0:45:03	0	NA	88
Sep-22	41	0:32:09	16	1:07:06	0	NA	57	39	0:36:52	39	0:44:42	0	NA	78
Oct-22	47	0:32:49	21	1:09:54	0	NA	68	39	0:36:21	55	0:45:33	0	NA	94
Nov-22	52	0:37:37	15	1:09:05	0	NA	67	44	0:39:18	43	0:47:13	0	NA	87
Dec-22	51	0:34:42	19	1:03:01	0	NA	70	50	0:38:29	51	0:45:10	0	NA	101
Total	579		194		5		773	451		705		0		1156

Average Transport Time to Facility		
Response Area	Glenn Medical Center	Enloe Medical Center
Enloe GC Response Area	8 Min.	37 Min.
Westside Amb. Response Area	17 Min.	25 Min.

Pete,

Here is my write up on what I have found.

The Need and the Numbers

Glenn County receives approximately 2,700 EMS calls each year. To support a 24/7 ambulance service, around 1,200 EMS calls are required annually, assuming an average reimbursement rate of \$830 per transportation. This means that there are roughly 300 calls each year that could potentially help cover the cost of an additional ambulance in Glenn County.

Additionally, Glenn County needs about 450 ambulance mutual aid responses annually. Out of these, approximately 300 are covered by Willow's Enloe Ambulance or Orland's Westside Ambulance. The remaining 150 ambulance mutual aid responses are divided equally between Tehama and Colusa, with each providing approximately 75 calls.

Based on this information, the proposed solution to meet Glenn County's current unmet EMS needs and provide mutual aid to other counties is to introduce one additional 12/7 ambulance, operating from 6 AM to 6 PM.

Glenn County has two options to provide the additional 12/7 ambulance:

Request Enloe Ambulance to operate the ambulance in Willows. However, Enloe reported a significant loss of over \$400,000 last year while providing ambulance services in the Willows area. This loss was primarily due to the need to pay double time to attract employees. At normal wages, the projected loss would have been around \$150,000. Enloe may require some subsidy to run the additional ambulance, but the exact amount is not currently known.

Ask Westside Ambulance to provide an additional ambulance in Orland. It costs Westside Ambulance slightly over \$1.029 million annually to operate one 24/7 ambulance. Estimating the cost of running the additional 12/7 ambulance, they anticipate it to be approximately \$700,000 per year. Although they can offset a portion of this cost with revenue from around 300 transportations at \$830 each, the total revenue of \$249,000 would still result in a revenue shortfall of \$451,000.

Considering the available information, the preferred option appears to be implementing the additional 12/7 ambulance to cover the specified time frame and address the current unmet EMS needs in Glenn County, while also providing mutual aid to neighboring counties.

Where to Locate the Ambulance Based on Unmet Needs

Currently, in Glenn County, there is one ambulance in Willows and the Glenn Medical Center, which serves a population of 11,000, and one ambulance in Orland, which serves a population of 19,000. 35% of all EMS calls are in the City of Orland, 27% in the City of Willows, and 38% in the County.

About 39% of EMS calls originate in the Enloe Ambulance area, with 27% from the City of Willows and 6% from the surrounding county area around Willows. This means that 33% of all EMS calls in Glenn County are around the Willows area and 38% are in the Enloe Ambulance area. The Enloe Ambulance transports around 75% (579 calls) of their calls to Glenn Medical Center in Willows, with an average transport time of 8 minutes. The other 25% (194 calls) of their calls are transported to Enloe, with an average transport time of 37 minutes.

Around 61% of all EMS calls originate in the Westside Ambulance area, with 35% coming from the City of Orland and 22% from the surrounding county area around Orland. This means that 56% of all EMS calls in Glenn County are around the Orland area. Westside Ambulance transports around 61% (705) of their calls to Enloe at an average transport time of 25 minutes. The other 39% (451) of their calls are transported to Glenn Medical Center at an average transport time of 17 minutes.

The other major areas in the County account for 11% of all calls.

- Hamilton City accounts for 4% or 117 calls.
- Glenn Cadora accounts for 2% or 57 calls.
- Artois accounts for 2% or 40 calls.
- Elk Creek with 1% or 35 calls.
- Butte City accounts for 1% or 17 calls.
- Capay accounts for 13 calls.

Regarding Glenn County's ambulance mutual aid requests, approximately 60% originate in the Westside Ambulance area, and the remaining 40% originate in the Willows Ambulance area.

How Much Will It Cost Annually for a 12/7 Ambulance in Glenn County

If each political entity pays their fair share based on call area volume in a worst-case scenario it would cost the City of Orland approximately \$245,000 a year (35% of \$700,000) to support a 12/7 ambulance and best-case scenario around \$158,000.

Glenn County would be responsible for around \$266,000 to \$172,000 annually and the City of Willows for around \$189,000 to \$122,000 annually.

Reasons Why the 12/7 Ambulance Could Be Place in Orland

1. Willows with a population of 11,000 is already serviced by one ambulance and Glenn Medical Center.
2. Orland with a population of 19,000 is serviced by one ambulance.
3. The Orland area accounts for 61% of all calls in the County and Willows accounts for 39%.
4. Orland accounts for 60% of all mutual aid requests.
5. 75% of all Willows area transports are 8 minutes.
6. Only 39% of Orland's transports have at best double the transport time of 17 minutes.
7. Will Enloe even agree to provide the additional ambulance.

Regards,

Mathew "Matt" Romano

Glenn County - 2022 All 911 Responses

Westside Ambulance	Code 3 Response	% of Total Calls
Orland City Limits	387	32%
Hamilton City Limits	69	6%
Capay	11	1%
Orland County - Outside City Limits	268	22%
	735	60%

Code 2 Response	% of Total Calls
529	38%
48	3%
2	0%
290	21%
869	62%

Code 3 & Code 2	% of Total Calls
916	35%
117	4%
13	0%
558	21%
1604	

Enloe Ambulance	Code 3 Response	% of Total Calls
Willows City Limits	304	25%
Butte City	10	1%
Elk Creek	25	2%
Glenn-Cadora	31	3%
Willows County - Outside City Limits	89	7%
	459	37%

Code 2 Response	% of Total Calls
412	29%
7	0%
10	1%
26	2%
68	5%
523	37%

Code 3 & Code 2	% of Total Calls
716	27%
17	1%
35	1%
57	2%
157	6%
982	

District is split between providers	Code 3 Response	
Artios	29	2%
Bayliss	3	0%
	32	3%

Code 2 Response	
11	1%
0	0%
11	1%

Code 3 & Code 2	% of Total Calls
40	2%
3	0%
43	

Total Responses: 1226

1403

2629

CITY OF ORLAND
CITY COUNCIL AGENDA ITEM # 8.F.
MEETING DATE: August 15, 2023

TO: Honorable Mayor and Councilmembers
FROM: Rebecca Pendergrass, Director of Administrative Services/ACM
SUBJECT: Appointments to Economic Development Commissions (Discussion/Direction)

Consider appointment options to fill vacant the position on the Economic Development Commission (EDC).

BACKGROUND

On July 5, 2023, staff was notified that Commissioner Allee would be stepping down from his role as an Economic Development Commissioner owing to his upcoming retirement and relocation. The vacant term expires December 31, 2024.

DISCUSSION

There are three different options available to Council regarding this vacancy.

1. Open up the application process to the public,
2. Reach out to the two applicants that applied prior and gauge interest, or
3. Leave vacancy open.

RECOMMENDATION

Direct Staff.

Report Approved by City Manager:



CITY OF ORLAND
CITY COUNCIL AGENDA ITEM # 8.G.
MEETING DATE: August 15, 2023

TO: Honorable Mayor and City Council
FROM: Greg Einhorn, City Attorney
SUBJECT: Council Member Compensation

Governor Gavin Newsom recently signed Senate Bill 329 ("SB 329") into law, which amends Section 36516 of the Government Code, allowing for the first city council member pay cap increases in nearly four decades.

Background

SB 329 addresses the issue of stagnant compensation for city council members in general law cities. Existing law authorizes a city council to enact an ordinance to provide each member of the city council with a salary based on the population of the city. The existing compensation schedule, which has not been adjusted since 1984, has not kept pace with inflation. SB 329 aims to provide cities with the option to adjust council member compensation to account for inflation and support diversity in city councils because increased compensation can help individuals from across different income levels receive sufficient income for their service.

Key Provisions

- **Increased Salary Maximum**

Under existing law, city councils can enact ordinances to provide salaries to council members based on the population of the city. SB 329 increases the maximum amounts of salary that can be approved by city ordinance, based on the population of the city.

Previously, for Orland, the maximum amount was \$300 per month. The new salary limit is up to \$950 per month.

Additional Compensation Increases.

SB 329 allows council member salaries to be increased beyond the specified maximum. The increases shall not exceed the greater of the following two conditions:

The increase cannot exceed 5% for each calendar year from the operative date of the last salary adjustment.

The increase cannot exceed the amount of inflation since January 1, 2024, based on the California Consumer Price Index. The inflation-based increase is capped at 10% for each calendar year.

SB 329 requires the city council to consider the adoption of an ordinance to increase council member compensation in open session during at least two regular meetings. The proposed ordinance, including findings justifying the need for increased compensation, must be presented at the first meeting. The adoption of the ordinance can take place at the second meeting, which must be held at least seven days after the first meeting. (There is normally a five-day waiting period between the introduction and adoption of an ordinance.)

Effective Date

SB 329 goes into effect on January 1, 2024. However, pursuant to Government Code section 36516.5, any council salary increase may take effect only when at least one member of the council commences a new term.

Recommendation:

Discussion and potential direction.