

CITY COUNCIL

Chris Dobbs, Mayor
Bruce T. Roundy, Vice-Mayor
Jeffrey A. Tolley
John McDermott
Mathew Romano

CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY MANAGER
Peter R. Carr

AGENDA REGULAR MEETING, ORLAND CITY COUNCIL

Wednesday, July 18, 2023 at 6:30 PM

This City Council meeting will be held at Carnegie Center, 912 Third Street, Orland and teleconferenced using Zoom technology. City staff may appear in person or remotely.

The public is encouraged to participate in the meeting via Zoom or can participate at Carnegie Center.

ZOOM Link: www.zoom.us

WEBINAR ID# 816 2658 9601

ZOOM Telephone - Please call: 1 (669) 900-9128

1. CALL TO ORDER – 6:30 P.M.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONSENT CALENDAR

- A. Warrant List (payable obligations) (p.1)
- B. Approve City Council Minutes for July 5, 2023 (p.5)
- C. Receive and file Arts Commission Minutes from June 21, 2023 (p.8)
- D. Receive and file Economic Development Commission Minutes from May 9, 2023 (p.9)
- E. Caltrans Maintenance Agreement (Interstate Beautification Project) (p.13)

5. ADMINISTRATIVE BUSINESS

- A. Quarterly Update: Orland Area Chamber of Commerce (Discussion/Action) – Dee Dee Jackson, Chamber President (No Staff Report)
- B. Hidden Treasures Request for Financial Support (Discussion/Action) – Pete Carr, City Manager (p.32)
- C. City Council discussion and possible action to award a construction contract for the City of Orland Emergency Groundwater Resource Project – Phase 2B (Discussion/Action) – Paul Rabo, City Engineer (p.41)
- D. Contract Services for Infrastructure Grant Application (Discussion/Action) – Pete Carr, City Manager and Rebecca Pendergrass, ACM/Grants Administrator (p.44)

6. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct your comments to the Mayor or Vice Mayor. **(Public Comments will be limited to three minutes).**

7. CITY COUNCIL COMMUNICATIONS AND REPORTS

8. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on July 13, 2023.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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CITY MANAGER

Peter R. Carr

WARRANT LIST

July 18, 2023

Warrant	7/13/2023	\$	224,496.84
Payroll #13 Compensation	6/29/2023	\$	148,490.76
		\$	<u>372,987.60</u>

APPROVED BY

Mayor, Chris Dobbs

Vice-Mayor, Bruce T. Roundy

Councilmember, Jeffrey A. Tolley

Councilmember, John McDermott

Councilmember, Mathew Romano

REPORT.: Jul 13 23 Thursday
 RUN...: Jul 13 23 Time: 08:28
 Run By.: Deysy Guerrero

CITY OF ORLAND
 Cash Disbursement Detail Report
 Check Listing for 07-23 thru 07-23 Bank Account.: 1001

PAGE: 001
 ID #: PY-DP
 CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
057465	07/07/23	IRS00	INTERNAL REVENUE SERVICE	11179.44	202206H	PAYROLL TAX ADJUSTMENT
057466	07/13/23	AFF00	Affordable Computer Solut	1936.34	7029	LIB/STAFF AND PUBLIC COMPUTER REPLACEMENT
057467	07/13/23	AIR01	Airgas-USA, LLC	280.12	1896,9179	FD MEASURE A/MEDICAL OXYGEN
057468	07/13/23	ALT01	Altec Industries Inc.	919.78	12329553	PW/FLEET EQ MAINT
057469	07/13/23	AMA03	AMAZON CAPITAL SERVICES	524.75	16XD-WNDW	LIB/ZIP BOOK GRANT;CHILDRENS SERVICES SUPPLIES
057470	07/13/23	APP02	Appeal-Democrat	72.70	7262023	LIB/SUBSCRIPTION RENEWAL
057471	07/13/23	ATT07	A T & T	129.03	319421359	AC/PHONE LINE & INTERNET
057472	07/13/23	ATT09	AT&T MOBILITY	854.98	07102023	PD/CELL SERVICE
057473	07/13/23	ATT10	AT&T MOBILITY (FIRST NET)	191.11	7/2/23	CELL PHONE USAGE
057474	07/13/23	AXO00	Axon Enterprise Inc Dept	6305.20	169220	PD/TASER 10 CERTIFICATION BUNDLE
057475	07/13/23	BUR08	Carolina Burreson	111.39	0628232	PLANT PURCHASE REIMBURSEMENT
057476	07/13/23	CAR02	CARDMEMBER SERVICE	3935.24 1202.51 602.43 1851.92 1351.27 1706.58 3806.95	6/2023 6/27/23 7/3/2023 JUNE2023 5/31-6/27 6/27/2023 JUNE 2023	PD/TRAINING, STARLINK, SUPPLIES FD MEASURE A/APPLE STORAGE, PARTS FOR 33,38,39 POOL-REC/SUPPLIES PW/SUPPLIES PW/SHOP/STREET SUPPLIES, FLEET EQ. MAINT/BM LIB/OFFICE SUPPLIES;HC BOOKS; CHILDRENS SVCS CH/WEBSITE HOSTING,REGISTRATION,OFFICE SUPPLIES
			Check Total.....:	14456.90		
057477	07/13/23	CIV00	CIVICPLUS LLC	7170.00	265320	CLERK/AGENDA MANAGEMENT SOFTWARE
057478	07/13/23	COM02	Comcast	404.70 296.40	6222023 JUL-AUG23	FD/INTERNET FOR FIREHOUSE MULTI-DEPTS/INTERNET JULY 3-AUG 2,2023
			Check Total.....:	701.10		
057479	07/13/23	COR00	CORNING LUMBER CO., INC.	792.43	6/25/23	PW/SHOP SUPPLIES LIB/PATIO SUPPLIES, REC/POOL
057480	07/13/23	COR02	Corning Chevrolet Buick	454.06	6/27/23	PD/FLEET EQ MAINT
057481	07/13/23	CRE00	CREATIVE COMPOSITION	244.01 273.26	24271 24366	BD/INSPECTION COMMENT SHEETS BD-PW/BUSINESS CARDS
			Check Total.....:	517.27		
057482	07/13/23	CSA00	CSAC-EIA	772.80	24400022	EMPLOYEE ASST PROGRAM JULY-SEPT2023
057483	07/13/23	DEM00	DEMCO	2089.90	7326286	LIB/HC & ELK CREEK LIB SHELIVING;LABELS
057484	07/13/23	DEP21	DEPARTMENT OF FINANCE	212.50	6/1/23	PD/PARKING CITE ASSESSMENT FOR JUNE 2023
057485	07/13/23	ECL00	ECLECTIC HORSEMAN COMM.,	300.00	61674	AC/WEBSITE HOSTING 3RD QTR
057486	07/13/23	ECO01	ECORP CONSULTING, INC	10370.00 23280.00	100363 100370	PROF SVCS QUIET CREEK SUBDIVISION PLANNING/PROF SERVICES
			Check Total.....:	33650.00		
057487	07/13/23	EIN02	Gregory P. Einhorn	4000.00	12490	CA/CONTRACT SERVICES JUNE 2023
057488	07/13/23	FOU05	Fountain People Inc	741.34	0080155	REC/SPLASH PAD
057489	07/13/23	GLE02	GLENN COUNTY SHERIFF	37000.00	10192204	DISPATCH AND ANIMAL CONTROL SERVICES
057490	07/13/23	GRA02	GRAINGER, INC.	1064.58	6/26-7/5	PW/SHOP SUPPLIES REC/SUPPLIES
057491	07/13/23	GRA12	MINDY GRAY	45.00	2856	REC/WRESTLING CAMP REFUND
057492	07/13/23	GRO00	Ferguson Enterprises Inc	3915.59	461,366,7	PW/DWR SUPPLIES
057493	07/13/23	HEI01	VIRGIL HEISE	100.00	6012023	FD/JANITORIAL
057494	07/13/23	HIL00	POLLY HILL	120.00	2664	REC/SWIM LESSONS REFUND CANCELLATION
057495	07/13/23	IWO00	IWORQ	8000.00	200831	SOFTWARE RENEWAL

REPORT.: Jul 13 23 Thursday
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
057496	07/13/23	JCN00	J.C. NELSON SUPPLY	346.32	6/28/2023	MULTI-DEPTS/CLEANING/BATHROOM SUPPLIES
057497	07/13/23	KEN04	ROBERT KENNEDY	480.00	106435	PUMP TRACK WORK 32 HOURS
057498	07/13/23	KNO01	KNORR SYSTEMS, INC	11753.10	204584	POOL/DIVING BOARDS
057499	07/13/23	LIN00	LINCOLN AQUATICS	20360.22	7/3/23	POOL/SUPPLIES AND EQUIPMENT
057500	07/13/23	MEZ00	JODY MEZA	250.00	JUNE2023	LIB/MILEAGE TO WILLOWS AND BRANCHES
057501	07/13/23	MIS01	MissionSquare - 304591	1869.44	6942247	457 PLAN/304591
057502	07/13/23	MJB00	MJB WELDING SUPPLY, INC	12.00	6/30/23	PW/CYLINDER RENTAL
057503	07/13/23	NAP00	NAPA AUTO PARTS	5831.12	062523	MULTI-DEPTS/FLEET MAINT, SHOP SUPPLIES
				772.61	6252023	FD/PARTS FOR E-38
			Check Total.....:	6603.73		
057504	07/13/23	NOR06	NOR-MAC INC.	752.96	0535,6334	PW/PARK SUPPLIES
057505	07/13/23	NOR22	NorthNet Library System	5757.00	2160,2126	LIB/COOP MEMBERSHIP FEES AND CALPERS PAYMENT
057506	07/13/23	NUS00	NUSO, LLC	104.77	130775593	FD MEASURE A/PHONE LINES
057507	07/13/23	ORE00	O'REILLY AUTO	482.88	6/28/23	PD/FLEET EQ MAINT - PW/SHOP/PARK SUPPLIES
057508	07/13/23	ORH00	ORLAND HARDWARE	46.84	534456	PD/CAR WASH SUPPLIES
				2747.96	6/27/23	MULTI DEPT/MISC SUPPLIES/EQ MAINT/BM
				331.53	6/27/2023	FD MEASURE A/BUILDING-OFFICE SUPPLIES, PARTS 27
			Check Total.....:	3126.33		
057509	07/13/23	ORL15	Orland Saw & Mower	449.19	7/1/23	PW/PARK EQ MAINT/SHOP SUPPLIES
057510	07/13/23	PAC07	PACE ANALYTICAL SERVICES,	5692.28	5660-28	PW/LAB SERVICES
057511	07/13/23	PAR11	PARK PLANET	8936.34	IN2300540	REC/LOLLIPOP LAND CHIPS AND BOARDERS
057512	07/13/23	PAX00	WYATT PAXTON	10855.99	670	BD/JUNE 2023 PROFESSIONAL SERVICES
057513	07/13/23	PON00	PONCI'S WELDING	34.48	79174	PW/PARK SUPPLIES
057514	07/13/23	QUI02	QUILL CORP.	207.89	33113411	MULTI-DEPT/SUPPLIES
				163.77	33275106	PD/MISC OFFICE SUPPLIES
				182.15	33293210	MULTI-DEPTS/SUPPLIES
			Check Total.....:	553.81		
057515	07/13/23	SAC01	SACRAMENTO VALLEY MIRROR	1012.00	1600	DWR PHASE 2 RFP NOTICE
				220.80	1608	MAVERIK LEGAL NOTICE CUP
			Check Total.....:	1232.80		
057516	07/13/23	SEI00	ROY R SEILER, C.P.A	1245.00	30559	ACCOUNTING PROFESSIONAL SERVICES
057517	07/13/23	SHA03	Christina Shannon	46.50	7/10/23	REC/COED SCOREKEEPER
057518	07/13/23	SIM01	SIMPLOT	464.68	47799	PARKS/CHEMICALS
057519	07/13/23	SON05	Sonsray Machinery	196.94	79292	PW/EQUIP MAINT
057520	07/13/23	STO04	Jeffrey G. Dunn	225.00	6/30/23	PEST CONTROL SERVICES JUNE
057521	07/13/23	SUT01	BRANDON SUTTON	150.00	7/6/23	PD/PER DIEM STANDARDIZED FIELD SOBRIETY TRAINING
057522	07/13/23	T-M00	T-MOBILE	58.80	6/21/23	LIB/WIFI HOTSPOT
057523	07/13/23	TIA00	TIAA COMMERCIAL FINANCE,	246.93	9599575	PD/COPIER RENTAL
057524	07/13/23	TOR00	ASUNCION TORRES	60.00	2926	REC/WRESTLING CAMP REFUND
057525	07/13/23	USA04	USA Blue Book	286.70	59038	PW/WATER SUPPLIES
057526	07/13/23	VAL02	VALLEY ROCK PRODUCTS	3024.34	87,14,72	PW/DWR SUPPLIES
057527	07/13/23	ZIP00	ZIPS	230.00	2499	PD/CAR ABATEMENT
			Cash Account Total.....:	224496.84		
			Total Disbursements.....:	224496.84		

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14554	06/29/23	06/28/23	CAR05	CARROW, SARAH JANE	06-23	12-23	428.00
14555	06/29/23	06/28/23	CLO01	CLOYD, HANNAH	06-23	12-23	905.25
14556	06/29/23	06/28/23	CLO02	CLOYD, GRACIE	06-23	12-23	482.63
14557	06/29/23	06/28/23	HAR00	ZOLLERHARRIS, TRAVIS	06-23	12-23	2077.06
14558	06/29/23	06/28/23	MAR03	MARTINS, PAULINA	06-23	12-23	664.00
14559	06/29/23	06/28/23	PER00	PEREZ, MARGARITA T	06-23	12-23	2006.14
14560	06/29/23	06/28/23	SUA03	SUA03 SUAREZ, ARMANDO RUEDA	06-23	12-23	1620.80
206647	06/29/23	06/28/23	ALV01	ALVA, MICAELA	06-23	12-23	2027.61
206648	06/29/23	06/28/23	AND00	ANDRADE, EDGAR	06-23	12-23	3087.93
206649	06/29/23	06/28/23	BAL00	BALDRIDGE, THEA	06-23	12-23	433.50
206650	06/29/23	06/28/23	BAL01	BALDRIDGE, EDEN	06-23	12-23	232.00
206651	06/29/23	06/28/23	BAR02	BARBER, ZACHARY	06-23	12-23	2580.48
206652	06/29/23	06/28/23	BIA00	BIANCHINI, ANN	06-23	12-23	136.00
206653	06/29/23	06/28/23	BOW00	BOWERS, LINDA	06-23	12-23	408.00
206654	06/29/23	06/28/23	CAR03	CARR, PETER R	06-23	12-23	6153.85
206655	06/29/23	06/28/23	CES00	CESSNA, KYLE A	06-23	12-23	5242.13
206656	06/29/23	06/28/23	CHA01	CHANEY, JUSTIN	06-23	12-23	4633.08
206657	06/29/23	06/28/23	CON00	CONTRERAS, ISAAC	06-23	12-23	667.25
206658	06/29/23	06/28/23	COR00	CORTES, JOVANY	06-23	12-23	1692.23
206659	06/29/23	06/28/23	CRA00	CRANDALL, JEREMY	06-23	12-23	2538.23
206660	06/29/23	06/28/23	EHO00	EHORN, CAITLIN A	06-23	12-23	106.54
206661	06/29/23	06/28/23	ESP00	ESPINOSA, LETICIA	06-23	12-23	2210.49
206662	06/29/23	06/28/23	ESQ01	ESQUIVEL, ITZEL	06-23	12-23	676.00
206663	06/29/23	06/28/23	FEN03	FENSKE, JOSEPH H	06-23	12-23	2988.19
206664	06/29/23	06/28/23	FLE01	FLEMING, CIARA	06-23	12-23	660.00
206665	06/29/23	06/28/23	FLO00	FLORES, JOSE D	06-23	12-23	3942.62
206666	06/29/23	06/28/23	GAM00	GAMBOA, YADIRA	06-23	12-23	349.80
206667	06/29/23	06/28/23	GUE01	GUERRERO, DEYSY D	06-23	12-23	2596.16
206668	06/29/23	06/28/23	GUE02	GUERRERO, JORGE	06-23	12-23	2234.11
206669	06/29/23	06/28/23	HEN00	HENDERSON, OLIVIA	06-23	12-23	1263.50
206670	06/29/23	06/28/23	JOH01	JOHNSON, SEAN KARL	06-23	12-23	4915.61
206671	06/29/23	06/28/23	KOC01	KOCHEMS, EMMA	06-23	12-23	952.00
206672	06/29/23	06/28/23	LEW00	LEWIS, DELANEY	06-23	12-23	96.00
206673	06/29/23	06/28/23	LOP01	LOPEZ, ESAU	06-23	12-23	1661.53
206674	06/29/23	06/28/23	LOP02	LOPEZ, JOEL	06-23	12-23	1661.55
206675	06/29/23	06/28/23	LOW00	LOWERY, KATHERINE	06-23	12-23	3460.68
206676	06/29/23	06/28/23	MAR02	MARTINDALE, RYAN EUGENE	06-23	12-23	4765.98
206677	06/29/23	06/28/23	MAR04	MARTINEZ, IRMA	06-23	12-23	433.50
206678	06/29/23	06/28/23	MEJ00	APARICIO, LILIA MEJIA	06-23	12-23	2780.47
206679	06/29/23	06/28/23	MEZ00	MEZA, JODY L	06-23	12-23	3859.13
206680	06/29/23	06/28/23	MIL00	MILLS, DARYL A	06-23	12-23	3245.52
206681	06/29/23	06/28/23	MON03	MONDRAGON, MEAGAN N	06-23	12-23	1476.50
206682	06/29/23	06/28/23	MOR03	MORECI, RORY	06-23	12-23	128.00
206683	06/29/23	06/28/23	MYE00	MYERS, KEVIN	06-23	12-23	658.54
206684	06/29/23	06/28/23	OLI00	OLIVER, LINDA	06-23	12-23	272.00
206685	06/29/23	06/28/23	ORO04	OROZCO, JORDAN	06-23	12-23	1215.50
206686	06/29/23	06/28/23	OVA00	OVARD, CONNOR	06-23	12-23	748.00
206687	06/29/23	06/28/23	PAI01	PAILLON, MICHAEL	06-23	12-23	2325.87
206688	06/29/23	06/28/23	PAN00	PANIAGUA, BLANCA A	06-23	12-23	698.82
206689	06/29/23	06/28/23	PEN01	PENDERGRASS, REBECCA A	06-23	12-23	3244.50
206690	06/29/23	06/28/23	PHI00	PHILLIPS, AMELIA	06-23	12-23	726.75
206691	06/29/23	06/28/23	PHI01	PHILLIPS, OLIVIA	06-23	12-23	636.00
206692	06/29/23	06/28/23	PIN00	PINEDO, EDGAR ESTEBAN	06-23	12-23	3669.30
206693	06/29/23	06/28/23	PIN01	PINEDO, ALISON	06-23	12-23	524.00
206694	06/29/23	06/28/23	POL00	POLLARD, SYENNA	06-23	12-23	252.00
206695	06/29/23	06/28/23	POR00	PORRAS, ESTEL	06-23	12-23	1914.97
206696	06/29/23	06/28/23	PUN00	PUNZO, GUILLERMO	06-23	12-23	2252.94
206697	06/29/23	06/28/23	RIC01	RICE, GERALD W	06-23	12-23	2118.14
206698	06/29/23	06/28/23	RIV00	RIVERA, ISRAEL	06-23	12-23	2045.35
206699	06/29/23	06/28/23	ROD00	RODRIGUES, ANTHONY	06-23	12-23	2413.68
206700	06/29/23	06/28/23	ROE00	ROENSPIE, THOMAS LUKE	06-23	12-23	3547.60
206701	06/29/23	06/28/23	ROM00	ROMERO, ARNULFO	06-23	12-23	2862.61
206702	06/29/23	06/28/23	SAN01	SANCHEZ, MELANIE CARRIL	06-23	12-23	948.75
206703	06/29/23	06/28/23	SAN02	SANDOVAL, LUCILA	06-23	12-23	1901.97
206704	06/29/23	06/28/23	SCH03	SCHMITKE, JENNIFER	06-23	12-23	2503.10
206705	06/29/23	06/28/23	SHA02	SHANNON, KYLE ANTHONY	06-23	12-23	1521.00
206706	06/29/23	06/28/23	STE01	STEWART, ROY E	06-23	12-23	2944.74
206707	06/29/23	06/28/23	SUA02	SUA02 SUAREZ, BRYAN E	06-23	12-23	2184.93
206708	06/29/23	06/28/23	SUT00	SUTTON, BRANDON KIJANA	06-23	12-23	3142.66
206709	06/29/23	06/28/23	SWI00	SWINHART, ROBERT	06-23	12-23	1970.36
206710	06/29/23	06/28/23	TES00	TESTERMAN, RUBY	06-23	12-23	1197.00
206711	06/29/23	06/28/23	VAL00	VALENZUELA, BRENDA	06-23	12-23	316.54
206712	06/29/23	06/28/23	VAR00	VARNER, ZADA	06-23	12-23	788.00
206713	06/29/23	06/28/23	VLA00	VLACH, RAYMOND JOSEPH	06-23	12-23	5061.08
206714	06/29/23	06/28/23	VLA02	VLACH, ZOE	06-23	12-23	352.75
206715	06/29/23	06/28/23	VON00	VONASEK, EDWARD J	06-23	12-23	4383.94
206716	06/29/23	06/28/23	WAT01	WATHEN, CELESTINA S	06-23	12-23	186.00
206717	06/29/23	06/28/23	WAT03	WATHEN, AIDEN	06-23	12-23	372.00
206718	06/29/23	06/28/23	WAT04	WATHEN, MIDASIA	06-23	12-23	448.00
206719	06/29/23	06/28/23	ZIN00	PEREZ, ARNULFO ZINTZUN	06-23	12-23	1661.32

 148490.76 3

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD JULY 5, 2023

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:00 PM.

ROLL CALL

Councilmembers present: Councilmembers John McDermott, Jeffrey Tolley, Matt Romano, Vice Mayor Bruce Roundy, Mayor Chris Dobbs

Councilmembers absent: None

Staff present: City Manager Pete Carr; Director of Administrative Services Rebecca Pendergrass; City Clerk Jennifer Schmitke; City Attorney Greg Einhorn;

Staff present online: None

CITIZEN COMMENTS ON CLOSED SESSION – NONE

MEETING ADJOURNED TO CLOSED SESSION AT 6:00 PM

CLOSED SESSION ENDED AT 6:20 PM

RECONVENED TO REGULAR SESSION AT 6:30 PM

ROLL CALL

Councilmembers present: Councilmembers John McDermott, Jeffrey Tolley, Matt Romano, Vice Mayor Bruce Roundy, Mayor Chris Dobbs

Councilmembers absent: None

Staff present: City Manager Pete Carr; Director of Administrative Services Rebecca Pendergrass; City Clerk Jennifer Schmitke; City Attorney Greg Einhorn; Chief of Police Joe Vlach

Staff present online: Public Works Director Ed Vonasek

REPORT FROM CLOSED SESSION – No reportable action.

Pledge of Allegiance led by Fire Chief Justin Chaney

CONSENT CALENDAR

- A. Warrant List (payable obligations)**
- B. Approve City Council Minutes for June 20, 2023**
- C. Groundwater Recharge Agreement**
- D. Annual Review and Possible Adjustment to Maintenance District Assessments, Adopt Resolution 2023-04**
- E. Municipal Code Amendment – Second Reading: Truck Weight Limits Ordinance 2023-03**
- F. Adopt Resolution 2023-05, Approving and Adopting the Annual Appropriations Limit for Fiscal Year 2023-2024**

Action: Councilmember Tolley moved, seconded by Vice Mayor Roundy, to approve the consent calendar as presented. Motion carried by a voice vote 5-0.

ADMINISTRATIVE BUSINESS

Discussion of Future Outlook for EMS and OVFD (Discussion/Action) – Justin Chaney, Fire Chief

Fire Chief Justin Chaney shared his concerns about the limited medical transport services in Glenn County and the impacts it is having on the Orland Volunteer Fire Department (OVFD). Chief Chaney explained that currently the County has two ambulances, one in Orland and one in Willows, that are working hard to keep up with the growing population in Orland. Chief Chaney stated that due to the population increase in Orland calls for medical service have increased the strain on the volunteer firefighters who must respond to medical calls for standby while waiting for a medic from out of the area.

Chief Chaney stated that the County is looking for short term and long-term solutions to the Emergency Medical Services (EMS) issue, by bringing the issue to the current County fire department ad hoc committee. Chief Chaney shared that the Willows Fire Chief went to his City Council asking for two councilmembers to join the ad hoc committee and asked if any Councilmembers would consider taking two appointments on the committee to represent Orland in coming up with a solution. Chief Chaney mentioned that if a long-term solution is not found there may be a day in the near future where the City will have no other option than to change over to a paid fire department, which none of the volunteers want to see.

Chief Chaney shared the idea of an additional 12-hour ambulance that would be scheduled from 5 am - 5 pm which would ease some of the stress off the volunteers that work during this time. Chief Chaney stated that Westside Ambulance company is very interested in working with the County and Cities to come up with a solution to the EMS issue.

Councilmember Romano asked for a proposed cost to run the 12-hour ambulance. Chief Chaney shared that Sierra Sacramento Valley (SSV), the medical authority for ambulance and EMS services, presented a rough estimate of \$650k for ambulance and equipment at the last ad hoc meeting with the County, these are only start-up costs and do not include reoccurring costs. Councilmember Romano asked questions about the mutual aid calls, Chief Chaney explained the process of what happens when OVFD responds to call and shared that SSV sends out a monthly report on which ambulance responded and where they are based from. Councilmember Romano shared his concerns for not having solid numbers for this project and stated he would like to see more urgency in finding a solution for this issue.

Councilmember Tolley shared tackling the EMS issue as a team with the City of Orland, County Supervisors and the City of Willows is a great start in moving this issue in the right direction.

Councilmember McDermott stated that Councilmember Romano and Councilmember Tolley have great questions and shared he felt that they would make a great addition to the ad hoc committee. Councilmember McDermott shared that he has been on the committee for years and would like to see new additions with new ideas and fresh passion to help push the issue closer to a solution. Councilmember McDermott thanked all volunteers and their families for giving their time to the community.

Vice Mayor Roundy stated that the City does need to have representation on the ad hoc committee and expressed that the Cities and County must work together to come up with a solution to this problem. Vice Mayor Roundy shared that before the next election he would like to discuss and propose a quarter cent sales tax for the future of the fire department.

Wade Elliott, Orland resident, stated that the City of Orland is very fortunate to have the response times from the single ambulance as well as from the OVFD and thanked the County and OVFD for all they do. Mr. Elliott supported the City's efforts to designate funds for this type of public safety. Mr. Elliott also volunteered to help and/or sit on the ad hoc committee.

Councilmember Romano stated he would serve on the ad hoc committee, Councilmember Tolley stated he is supportive of the project but declined due to a time constraint, Mayor Dobbs shared that he would also sit on the committee.

Action: Councilmember Tolley moved, seconded by Councilmember McDermott, that Councilmember Romano and Mayor Dobbs will sit on the Glenn County ad hoc committee. Motion passed by a voice vote 5-0.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS: None

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Romano:

- Shared his concern about the placement of a dumpster in front of the library and asked staff to add the dumpster placement on a future agenda;

Councilmember McDermott:

- Announced he will be absent at the August 1st meeting;
- Attended the June 15th Planning Commission meeting;

Councilmember Tolley:

- Attended the festivities in the park on July 4th;
- Will be attending the July 11th Economic Development Commission meeting;

Vice Mayor Roundy:

- Attended the Transportation and Transit meeting July 5th;
- Would like to see the City support the Hidden Treasures project and asked to put this item on a future agenda. Mayor Dobbs shared that Valerie Johnson with Hidden Treasures will be on the July 18th meeting;

Mayor Dobbs

- Thanked everyone who put the festivities together in the park on July 4th.

MEETING ADJOURNED AT 7:16 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor

CITY OF ORLAND ARTS COMMISSION

MINUTES

June 21, 2023

The Wednesday, June 21, 2023 meeting was called to order at 7:01 PM by Chairman Rae Turnbull at the Orland Art Center. Commissioners present were: Jill & Steve Elliott, Mary Rose Kennedy, Paddy Turnbull and Council Liaison Bruce Roundy. Absent: Commissioners Mason Greeley, and Jim Scribner. The minutes of the May 17, 2023 meeting were approved as emailed with no corrections or additions (motion made by Paddy Turnbull, seconded by Steve Elliott - motion carried). Financial Reports covering May 1 – May 31, 2023 provided by Letty Espinosa were reviewed and filed for audit.

COMMISSIONER REPORTS AND UPDATE:

- (1) Commissioner Rae Turnbull reported that her Saturday afternoon “drop in” Figure Drawing Sessions are going well.

Rae shared that the “drop in” format is working nicely and allows students flexibility, according to their job or school schedules or duties at home. Each session stands alone as a unit in itself, so students avoid the sense of being “left out” if they have to miss a session. The sessions require only a five dollar fee per session to cover the cost of the model and Rae charges no fee for her instruction.

Each session averages 10 to 12 students. Students are welcome at whatever level they are in their abilities. It’s a highly successful mix of students who range from mid sixties to sixteen. The mix provides a good balance for learning.

- (2) Commissioner Steve Elliott gave a report on the installation of the new projector screen and demonstrated how it works. The projector screen was paid for with funds received from Patron of the Arts membership dues.

ITEMS FOR DISCUSSION AND ACTION:

- (1) Commissioner Rae Turnbull provided a tentative schedule of upcoming shows for the rest of the year and into 2024. Themes, art mediums and artists were discussed.
- (2) Ways to increase Patrons of the Arts membership were discussed.

There being no further business, the meeting adjourned at 7:35 p.m.

Next scheduled meeting: Wednesday, July 19, 2023 at 7:00 p.m.

Respectfully submitted by Jill Elliott and Rae Turnbull

CITY OF ORLAND
ECONOMIC DEVELOPMENT COMMISSION MEETING
May 9, 2023

1. CALL TO ORDER

The meeting was called to order by Chairperson Lane at 6:04 pm.

2. PLEDGE OF ALLEGIANCE – led by Chairperson Lane.

3. ROLL CALL

Present: Ron Lane, Dennis Hoffman, and Dee Dee Jackson
Absent: Russell Pierce, David Allee
Councilmembers: Mathew Romano
Staff: Pete Carr, Jennifer Schmitke

4. ORAL AND WRITTEN COMMUNICATIONS

None

5. CONSENT CALENDAR

A. Approval of the March 14, 2023, minutes

Moved and approved by unanimous vote.

6. ITEMS FOR DISCUSSION OR ACTION

A. Reflections on 3CORE CEDS report

City Manager Carr spoke about the Economic Development Administration (EDA) giving a grant to 3CORE to coordinate economic development activities. Mr. Carr briefly reviewed some of the key points for Orland from EDA report.

Chairperson Lane shared that the statistics were overwhelming, but it was very good information. Commissioner Jackson stated that she liked that Orland's numbers were growing and doing better than other local communities.

B. Streetscapes Committee/Project Update

City Manager Carr provided a brief explanation of the Streetscapes master plan from 2018 and what the status of the project was. The City continues to look for engineering/construction funding. Money has been set aside in the ARPA fund for the Streetscapes plan. Mr. Carr shared that Caltrans came and toured the

City and as of last week Caltrans is working on plans to repave State Route 32 from the Sacramento River to Interstate 5, which will also address drainage problems, missing sidewalks, and ADA issues.

Mr. Carr shared that “streetscape” can also be referred to as amenities in the downtown walking environment. Mr. Carr stated that he has met informally with a few downtown business owners to start talking about the beautification of the downtown area on 4th and 5th Streets. The business owners shared they felt there was a need for more downtown lighting, benches, more trash cans, and planter boxes.

Commissioner Hoffman suggested including someone from Public Works to be involved in discussion so that they can give their expertise on what would and wouldn't work downtown.

Commission members unanimously liked the idea of bringing back the beautification ideas to EDC for review before going to Council.

C. Chamber Request for City Support

City Manager Carr reported that the Orland Area Chamber of Commerce presented to City Council a request for increased City support, doubling Transient Occupancy Tax (TOT) to 30% annually and starting to share 20% of business license revenue, or increase annual support to \$30,000 annually (whichever is greater). The council has not decided yet on how to support the Chamber.

Chairperson Lane suggested the EDC could help sponsor local car shows and a portion of the proceeds could go to the Chamber. Mr. Carr shared examples of what other communities are doing to support their chamber; there is no standard or formula.

Commissioner Hoffman stated concern for Chamber members that may feel like they are paying the Chamber twice if they pay for a Chamber membership and then a percentage, they pay for their business license also goes to the Chamber.

Commissioners asked questions and stated concerns with the City increasing support for the Orland Area Chamber of Commerce.

Commission Hoffman moved, seconded by Chairperson Lane to recommend to Council to approve the requested Chamber increase. Motion passed by a voice vote 3-0.

D. Queen Bee Bucks Program Update and Consideration of Point Program Alternative

City Manager Carr shared with the Commission that the Queen Bee Bucks program online card sales have slowed down but stated merchants are still seeing cards being redeemed weekly. The top three merchants are Orland Ace Hardware, Farwood and Wild West.

Mr. Carr shared that he has spoken with HdL about the City's interest in a program that includes advanced technology or has app components, and they are looking into what can be done.

7. STAFF REPORTS

A. Façade Improvement Program Update

City Manager Carr shared that most recently the owner of Sparrow and Crow, Old Town Lounge and the Royal Hotel building has shown interest in participating in the program to improve windows, doors, and awnings. A property owner on 6th Street has expressed interest in the program, she is in contact with the City Planner, but no documentation has started.

B. Hotel Attraction and Site Selection

City Manager Carr informed the Commission that a hotel developer has expressed interest in specific Orland locations but that no applications have been submitted but they will be touring Orland potential locations May 23rd. Mr. Carr shared that an investor (Franchise business that is retail and refueling) just went into escrow on 12 acres on the westside of I-5 off County Road 16, in the City's sphere of influence.

C. Update on future of Honeybee Discovery Center

City Manager Carr shared that Chico State has offered the Honeybee Discovery Center (HDC) to locate their future facility at Chico State Farm. HDC board members are in the beginning stages of talking about contracts and planning with Chico State. Mr. Carr shared that recently the City put in for a grant for the HDC locations pollinator park, but the City has yet to hear if they have been awarded this grant.

D. Local Business and Development Updates

City Manager Carr announced that Fuego Mexican Grill (in the location of the old Wild Wings) is having a soft opening currently. Mr. Carr shared that Benji's Grill is advertising that they will be opening soon, yet the owner has not gotten permits, licenses or met with City Staff on the project.

Mr. Carr shared that Maverik fueling station is moving forward quickly, part of the Maverik facility agreement is improvements/reconstruction of the Commerce and Newville intersection.

Mr. Carr stated that all four apartment complexes under construction are progressing. The Habitat for Humanity project, 33 units, is slated to be open at the end of May.

Mr. Carr shared that Glenn Grows will reopen in Orland next Monday at the Glenn Center.

8. COMMISSIONER REPORTS

- Chairperson Lane: Nothing to Report.
- Commissioner Hoffman: Nothing to Report.
- Commissioner Jackson: Nothing to Report.

9. FUTURE AGENDA ITEMS

- 3CORE Feasibility Report
- Recommendations on HDC lot (uses)
- Streetscapes recommendations

10. ADJOURN – 7:11 pm

Respectfully Submitted,

Jennifer Schmitke, Commission Secretary

Ron Lane, Chairperson

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 4.E.

MEETING DATE: July 18, 2023

TO: Honorable Mayor and Council
FROM: Ed Vonasek, Director of Public Works
SUBJECT: Caltrans Maintenance Agreement (Interstate Beautification Project)

Council will be presented with the maintenance agreement for the Caltrans Interstate Beautification Project.

BACKGROUND:

Caltrans announced their Clean California initiative which includes investments in litter collection, community engagement and education in an effort to transform unsightly roadsides. The City was solicited for input on the beautification that is taking place at the northbound and southbound Interstate 5 off-ramps, interchange of State Route 32. At its February 1, 2022, Council approved the proposed project (installation of two bee sculptures) and entered into a cooperative agreement with Caltrans.

DISCUSSION:

The cooperative agreement requires the City to take ownership of the statues once construction is completed as well as the ongoing maintenance required for each sculpture. The ongoing maintenance of the sculptures is anticipated to be minimal but does include repairing any damage that may occur and the removal of any graffiti. Both sculptures will be insured through the City's policy with Golden State Risk Management Authority (GSRMA).

Attachment: Maintenance Agreement (Attachment A)
Exhibit A (Attachment B)

RECOMMENDATION: Approve maintenance agreement and authorize City Manager to execute said agreement.

Fiscal Impact of Recommendation: None.

03/03/2023
City of Orland
Art Sculptures at the Route 32/5 Separation
03-Gle-005-PM 25.25/25.79

**MAINTENANCE AGREEMENT FOR ART
WITH THE CITY OF ORLAND**

THIS AGREEMENT is made effective this ____ day of _____, 20__, by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as "STATE" and the City of Orland; hereinafter referred to as "CITY" and collectively referred to as "PARTIES."

SECTION I

RECITALS

1. WHEREAS, the PARTIES hereto mutually desire to identify the maintenance responsibilities of CITY for newly constructed improvements within STATE's right of way as identified by Cooperative Agreement number 03-0774, executed by the parties on April 29, 2022;
2. WHEREAS, the PARTIES desire to work together to allocate their respective obligations relative to Transportation Art (which includes graphics upon a required engineered transportation feature that expresses unique attributes of a community's history, resources, or character) within STATE's right of way;
3. WHEREAS, this Agreement addresses CITY's responsibility for maintaining the Transportation Art installed or painted within the State Highway right of way as depicted in detail in Exhibit A, attached to and made a part of this Agreement, hereinafter "ART." The ART which the CITY shall be obligated to maintain is located on State Route 5 at the Route 32/5 Separation as shown in Exhibit A; and
4. WHEREAS, the PARTIES hereto mutually desire to clarify the division of maintenance responsibility as defined in Section 27 of the California Streets and Highway Code that include, but are not limited to, providing emergency repair and maintenance (collectively hereinafter "MAINTAIN/MAINTENANCE") of ART at the location as shown on Exhibit A.

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

SECTION II

AGREEMENT

1. In consideration of the mutual covenants and promises herein contained, CITY and STATE agree as follows:

- 1.1. When a change to this agreement is necessary, the PARTIES will execute a formal amendment in writing by and through their authorized representatives.
- 1.2. Exhibit A portrays images that delineate the locations within STATE's right of way where ART will be located, what that ART comprises, and for which the CITY is responsible to MAINTAIN under this AGREEMENT.
2. CITY's obligations hereunder, at CITY's expense, include the following:
 - 2.1. CITY shall MAINTAIN the ART conforming to the details set forth in Exhibit A.
 - 2.2. CITY shall ensure ART is provided with adequate scheduled routine MAINTENANCE necessary to MAINTAIN a neat and attractive appearance. CITY shall coordinate said MAINTENANCE with STATE prior to the start of any work.
 - 2.3. An Encroachment Permit rider may be required for any changes to the scope of work allowed by this agreement prior to the start of any work within STATE's right of way.
 - 2.4. CITY and CITY contractors will be required to obtain an encroachment permit from STATE prior to the start of any work within the STATE's right of way.
 - 2.5. CITY shall restore or repair damaged ART when observed or within thirty (30) calendar days of being notified in writing by STATE.
 - 2.6. CITY shall remove ART and restore STATE-owned areas to a safe and attractive condition acceptable to the STATE, in the event this agreement is terminated as set forth herein.
 - 2.7. CITY shall expeditiously MAINTAIN, repair, or restore ART if it has become unsightly.
 - 2.8. CITY shall MAINTAIN all ART within the Agreement limits of the STATE highway right of way, as shown on Exhibit A, at CITY's expense. MAINTENANCE/MAINTAIN includes but is not limited to: (1) restoration of damaged ART; (2) removal of dirt, debris, graffiti, grown vegetation and weeds surrounding ART and the immediate area CITY uses to access and maintain ART; and (3) removal of any deleterious item or material on ART in

an expeditious manner. Graffiti removal must conform to applicable STATE policies and guidelines that require prompt removal of offensive messages and timely removal of all other graffiti. MAINTENANCE practices must protect air and water quality as required by law.

- 2.9. CITY, at CITY's sole cost and expense, shall remove all graffiti from the Artwork. CITY is solely responsible for ensuring that any graffiti that in any way resembles a mural, artwork, paintings, or other similar elements shall not be removed without the written authorization of STATE. Graffiti removal must protect air and water quality as required by law. CITY shall conform to the terms stated in STATE's Maintenance Manual, Volume 1, Family D Chapter, D1.06. CITY shall discuss such possible graffiti removal with STATE's District 3 Transportation Art Coordinator before conducting any graffiti removal or remediation.
- 2.10. CITY shall engage in weed abatement operations. CITY shall control weeds at a level acceptable to STATE. Any weed control performed by chemical weed sprays (herbicides) shall comply with all laws, rules, and regulations established by California Department of Food and Agriculture. All chemical spray operations shall be reported quarterly (form LA17) to STATE via the STATE's Landscape Specialist, Maintenance Support, Caltrans District Office at 703 B Street, Marysville, CA 95901.
- 2.11. All work will be performed from the adjacent on and off ramps, as approved by STATE in the form of a separate Encroachment Permit. CITY shall be responsible for necessary traffic operations, traffic control and traffic/lane closures required for MAINTENANCE operations in the area.
- 2.12. Other than STATE-approved ART, no alteration of the existing freeway structure or any other highway facility, including signage, will be permitted, unless pre-approved in writing by STATE. No landscaping shall be removed to accommodate ART unless approved by STATE.
- 2.13. All work by or on behalf of CITY will be done at no cost to STATE.
- 2.14. CITY shall remove ART whenever, in the opinion of the STATE, it creates a maintenance or operational concern. In the event CITY fails to remove ART in a timely manner upon such notice, STATE may remove ART thirty (30) calendar days following written notification to CITY, and STATE will bill CITY for all costs of its removal and for the restoration of STATE-owned areas to their original condition. CITY agrees to bear STATE's cost associated with said ART removal.

- 2.15. CITY may remove part or all of ART thirty (30) days following notification and subsequent approval of STATE. CITY shall remove ART and restore STATE-owned areas to a safe and attractive condition acceptable to STATE.
 - 2.16. CITY warrants that it will obtain from ART's artist(s), hereinafter "ARTIST," or any party CITY contracts with for the ART, an assignment of all copyright interests in the ART to the STATE, or such equivalent as determined by STATE in its sole discretion, in accordance with STATE's Project Development Procedures Manual ("PDPM"), Chapter 29, Section 9, Transportation Art.
 - 2.17. CITY warrants that it shall obtain and maintain all rights and obligations from ARTIST(s) or any party it contracts with for ART necessary to fulfill CITY's obligations under this Agreement. These rights and obligations include, but are not limited to, the ability to repair or restore ART, remove ART, and clean ART.
 - 2.18. Upon completed installation of the ART within STATE right of way, the tangible ART shall become property of the STATE.
3. STATE shall have the following obligations and rights under this Agreement:
- 3.1. Provide CITY with timely written notice of unsatisfactory conditions that require correction by the CITY. However, the non-receipt of notice does not excuse CITY from MAINTENANCE responsibilities assumed under this Agreement.
 - 3.2. Provide CITY, upon receiving CITY's request, the necessary Encroachment Permits from STATE's District 3 Encroachment Permit Office prior to CITY' s entering STATE right of way to perform CITY maintenance responsibilities. This permit will be issued at no cost to CITY.
 - 3.3. Provide CITY's contractor and/or ARTIST(s), upon separate written requests, an Encroachment Permit from STATE prior to the start of any work within STATE' s right of way. A permit fee will be required for CITY's contractor and for ART artist(s).
 - 3.4. STATE reserves the right to remove ART or alter parts thereof due to emergency, construction, rehabilitation, or other necessary activities affecting these transportation facilities without any obligation, compensation to, or approval of CITY.

- 3.5. STATE reserves the right to remove ART or alter parts thereof that present an immediate safety hazard to the public, as determined by STATE, without delay or advance notification to CITY.
- 3.6. STATE will not be responsible for the cost of any MAINTENANCE, repair, or restoration of ART which is damaged by the STATE's actions or omissions done in the course of STATE' s duties related to highway operations and activities. STATE will not be responsible for any damage to the ART caused by any third-party, including but not limited to, vandalism or accidents on STATE's right of way.
- 3.7. STATE will notify CITY thirty (30) days in advance of any planned work that may impact the ART. If any such work required is due to a public safety hazard, this notification period does not apply, and STATE will notify CITY as soon as practicable of the planned or performed work.

4. LEGAL RELATIONS AND RESPONSIBILITIES

- 4.1. Nothing within the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this Agreement or to affect the legal liability of a PARTY to the Agreement by imposing any standard of care with respect to the operation and maintenance of STATE highways and local facilities different from the standard of care imposed by law.
- 4.2. If during the term of this Agreement, CITY should cease to MAINTAIN ART to the satisfaction of STATE as provided by this Agreement, STATE may either undertake to perform that MAINTENANCE on behalf of CITY at CITY's expense or direct CITY to remove or itself remove ART at CITY's sole expense and restore STATE' s right of way to its prior condition. CITY hereby agrees to pay said STATE expenses, within thirty (30) calendar days of receipt of billing by STATE. However, prior to STATE performing any MAINTENANCE or removing ART, STATE will provide written notice to CITY to cure the default and CITY will have thirty (30) calendar days within which to affect that cure.
- 4.3. Neither STATE nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by CITY under or in connection with any work, authority or jurisdiction conferred upon CITY under this Agreement. It is understood and agreed that CITY shall fully defend, indemnify and save harmless STATE and

all of its officers and employees from all claims, suits or actions of every name, kind and description brought forth under, including but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by CITY under this Agreement.

5. PREVAILING WAGES:

- 5.1. Labor Code Compliance- If the work performed on the ART is done under contract and falls within the Labor Code section 1720(a)(1) definition of a "public work" in that it is construction, alteration, demolition, installation, or repair; or maintenance work under Labor Code section 1771. CITY must conform to the provisions of Labor Code sections 1720 through 1815, and all applicable provisions of California Code of Regulations found in Title 8, Chapter 8, Subchapter 3, Articles 1-7. CITY agrees to include prevailing wage requirements in its contracts for public work. Work performed by CITY'S own forces is exempt from the Labor Code's Prevailing Wage requirements.
- 5.2. Prevailing Wage Requirements in Subcontracts - CITY shall require its contractors to include prevailing wage requirements in all subcontracts funded by this Agreement when the work to be performed by the subcontractor is a "public work" as defined in Labor Code Section 1720(a)(1) and Labor Code Section 1771. Subcontracts shall include all prevailing wage requirements set forth in CITY's contracts.

6. INSURANCE

- 6.1. SELF-INSURED - CITY is self-insured. CITY agrees to deliver evidence of self-insured coverage providing general liability insurance, coverage of bodily injury liability and property damage liability, naming STATE, its officers, agents and employees as the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. Coverage shall be evidenced by a certification of self-insurance letter ("Letter of Self-Insurance"), satisfactory to STATE, certifying that CITY meets the coverage requirements of this section. This Letter of Self-Insurance shall also identify the location as depicted in EXHIBIT A. CITY shall deliver to STATE the Letter of Self-Insurance with a signed copy of this AGREEMENT. A copy of the executed Letter of Self-Insurance shall be attached hereto and incorporate as Exhibit B.

- 6.2. SELF-INSURED using Contractor - If the work performed under this AGREEMENT is done by CITY's contractor(s), CITY shall require its contractor(s) to maintain in force, during the term of this AGREEMENT, a policy of general liability insurance, including coverage of bodily injury liability and property damage liability, naming STATE, its officers, agents and employees as the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. Coverage shall be evidenced by a certificate of insurance in a form satisfactory to the STATE that shall be delivered to the STATE with a signed copy of this Agreement.
7. WHEREAS, on [DATE], the Council of the City of Orland through Resolution No. _____ approved a recommendation to accept MAINTENANCE responsibilities for the ART.
8. TERMINATION - This Agreement may be terminated by mutual written consent of PARTIES, and by STATE for cause. CITY's failure to comply with the provisions of this Agreement may be grounds for a Notice of Termination by STATE.
9. TERM OF AGREEMENT - This Agreement shall become effective on the date first shown on its face sheet and shall remain in full force and effect until amended or terminated at any time upon mutual consent of the PARTIES or until terminated by STATE for cause.
10. COUNTERPARTS - This AGREEMENT may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document.
11. ELECTRONIC SIGNATURES - Electronic signatures of the PARTIES, whether digital or encrypted, are intended to authenticate this written AGREEMENT, and shall have the same force and effect as manual signatures for this AGREEMENT.

PARTIES are empowered by Streets and Highways Code section 114 and 130 to enter into this Agreement and have delegated to the undersigned the authority to execute this Agreement on behalf of the respective agencies and covenants to have followed all the necessary legal requirements to validly execute this Agreement.

IN WITNESS WHEREOF, the PARTIES hereto have set their hands and seals the day and year first above written.

THE CITY OF ORLAND

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

By: _____
Mayor/Chairman

Initiated and Approved

By: _____
CITY Manager

By: _____
Deputy District Director
Maintenance District 3

ATTEST:

By: _____
CITY Attorney

By: _____
CITY Clerk

EXHIBIT B – STATEMENT OF SELF INSURANCE FOR CITY OF ORLAND

California Department of Transportation

___/___/20___

703 B Street
Marysville, CA 95901

ATTN: Jose Luis Valdez, District 3 Maintenance Project Delivery Liaison

CITY OF ORLAND
Department of Finance

RE: Statement of Self Insurance for City of Orland ("CITY") Related to Maintenance Agreement for Art with the State of California, acting by and through the Department of Transportation, ("STATE") for improvements along STATE Route 5 in the County of Glenn between Post Mile 25.25 and PM 25.79, MA-County of Glenn-03-GLE-005-PM 25.25-PM 25.79 ("Maintenance Agreement").

Dear Mr. Valdez,

The purpose of this letter is to certify that the CITY is self-insured and self-funded covering third-party claims arising out of its general operations (for example, commercial general liability and automobile liability insurance). Further the CITY is self-insured covering workers' compensation claims and has received the consent of the State Department of Industrial Relations to do so.

Each fiscal year, as a part of its budgetary process, the CITY appropriates funds specifically to satisfy valid third-party claims and workers' compensation claims, which may be brought against the CITY.

The CITY certifies its self-insured, general liability coverage for bodily injury liability and property damage liability, meets the required coverage amounts in section 6 (INSURANCE) of the Maintenance Agreement, specifically general liability insurance, coverage of bodily injury liability and property damage liability in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. The CITY further represents that regarding any claims made in connection with the Maintenance Agreement by the STATE, the STATE will be first-in-line regarding the reserved, self-insured amounts.

If you need any additional information regarding this letter, please direct those inquires through my office.

Sincerely,

FINANCE MANAGER

EXHIBIT A
MAINTENANCE AGREEMENT WITH
CITY OF ORLAND
FOR ART
IN GLENN COUNTY
IN ORLAND AT ROUTE 32/5 SEPARATION

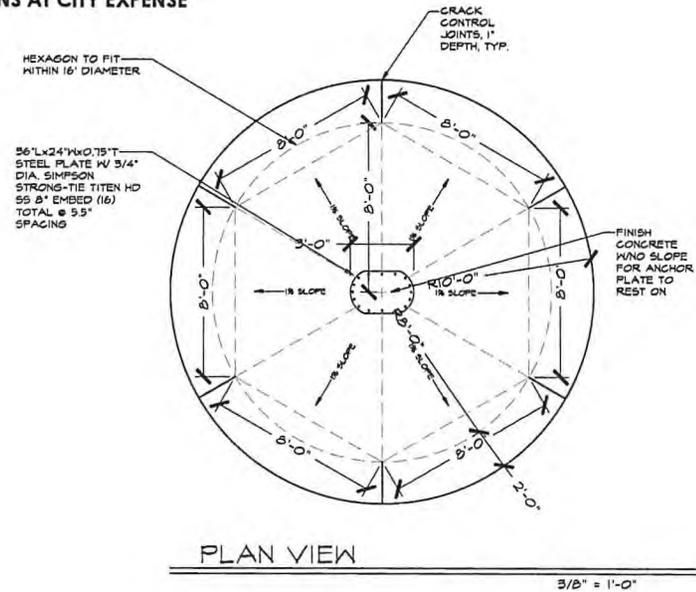
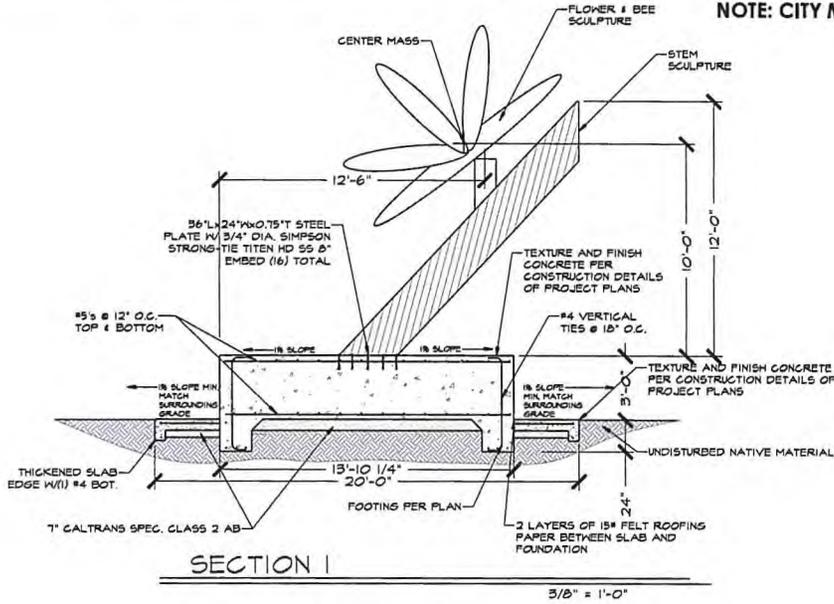


Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET No.	TOTAL SHEETS
03	Glenn	5	R25.2/R25.7		



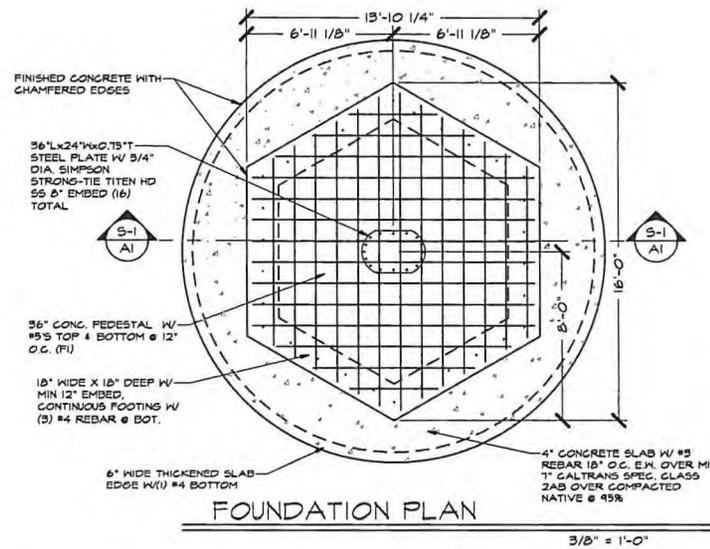
EXHIBIT A

NOTE: CITY MAINTAINS AT CITY EXPENSE



FOUNDATIONS

- NO FILL OR OTHER BURCHARGE LOADS SHALL BE PLACED ADJACENT TO ANY BUILDING OR STRUCTURE UNLESS SUCH STRUCTURE IS CAPABLE OF WITHSTANDING THE ADDITIONAL LOADS CAUSED BY THE FILL OR BURCHARGE.
- IF VIBRATORY LOADS ARE TO BE PRESENT DURING THE USE OF THE STRUCTURE, THE ENGINEER OF RECORD SHALL BE NOTIFIED TO DETERMINE IF ADDITIONAL CONSIDERATION IS REQUIRED TO PREVENT DETRIMENTAL DISTURBANCES OF THE SOIL.
- IF EXPANSIVE SOILS ARE DISCOVERED THE ENGINEER OF RECORD SHALL BE NOTIFIED TO PROVIDE ADDITIONAL FOUNDATION DESIGN AND CONSTRUCTION REQUIREMENTS.
- STRUCTURE CLEARANCE FROM ASCENDING SLOPES SHALL IN GENERAL BE SET A SUFFICIENT DISTANCE FROM THE SLOPE TO PROVIDE PROTECTION FROM SLOPE DRAINAGE, EROSION AND SHALLOW FAILURES.
- FOUNDATION SETBACK FROM DESCENDING SLOPE SURFACE SHALL BE FOUNDED IN FIRM MATERIAL WITH AN EMBEDMENT AND SET BACK FROM THE SLOPE SURFACE SUFFICIENT TO PROVIDE VERTICAL AND LATERAL SUPPORT FOR THE FOUNDATION WITHOUT DETRIMENTAL SETTLEMENT.
- CONCRETE REQUIREMENTS:
 - CEMENT CONTENT, 811 POUNDS/CUBIC YARD MINIMUM
 - MATERIAL-CENTRITOUS MATERIAL, 0.41 MAXIMUM
 - SLEMP, 3" MAXIMUM
 - AIR CONTENT, 4-6%
 - SIZE OF COARSE AGGREGATE, AASHTO #425 WITH 100% PASSING THE 15" SIEVE
 - 28 DAY MINIMUM COMPRESSIVE STRENGTH, 3000 PSI
 - PROVIDE MANUFACTURER'S CERTIFICATION MEETING THESE REQUIREMENTS, NO SPECIAL INSPECTION IS REQUIRED.
- CONCRETE FOUNDATIONS ARE PERMITTED TO BE CAST AGAINST THE EARTH WHERE SOIL CONDITIONS DO NOT REQUIRE FORMWORK.
- SHALLOW FOUNDATIONS SHALL BE BUILT ON UNDISTURBED SOIL, COMPACTED FILL MATERIAL OR CLSM. COMPACTED FILL MATERIAL SHALL BE PLACED IN ACCORDANCE WITH C&G SECTION 1004.5.
- THE TOP SURFACE OF FOOTINGS SHALL BE LEVEL. THE BOTTOM SURFACE OF FOOTINGS SHALL BE PERMITTED TO HAVE A SLOPE NOT EXCEEDING 10%. FOOTINGS SHALL BE STEPPED WHERE IT IS NECESSARY TO CHANGE THE ELEVATION OF THE TOP SURFACE OF THE FOOTING OR WHERE THE SURFACE OF THE GROUND SLOPES MORE THAN 10%.
- MIN SLAB THICKNESS SHALL BE 4" 6-MIL POLYETHYLENE VAPOR RETARDER WITH JOINTS LAPPED NOT LESS THAN 6" SHALL BE PLACED BETWEEN THE BASE COURSE AND THE CONCRETE FLOOR SLAB.
- REINFORCING STEEL:
 - PROVIDE A578R #10 GRADE 60 REBAR.
 - UNLESS NOTED OTHERWISE, PROVIDE MINIMUM 3" OF CONCRETE COVER WHEN SURFACE IS ADJACENT TO SOILS. PROVIDE 2" MINIMUM COVER OTHERWISE.
 - PLACE REBAR IN ACCORDANCE WITH CONCRETE REINFORCING STEEL INSTITUTE (ACI) BEST PRACTICE.
 - PROVIDE A578R #10 GRADE 60 REBAR, FOR BASE PLATES.
 - SEAL CONCRETE WITH CASTO, OPS SEALER, OR EQUIVALENT.
 - PLACE CONCRETE WITHIN 10" OF PLANNED DIMENSIONS.
 - COMPACT NATIVE SOILS BELOW CONCRETE TO A MINIMUM 12" DEPTH. TEST/COMPACT IN ACCORDANCE WITH AASHTO M510. COMPACT NATIVE SOILS TO A MINIMUM 95% DRY DENSITY. MAXIMUM DENSITY TO BE DETERMINED BY AASHTO T99. CHAMFER EXPOSED CONCRETE EDGES 3/4".
 - CURE CONCRETE A MINIMUM 7 DAYS BY KEEPING THE SURFACE CONTINUOUSLY MOIST.



DESIGN CRITERIA:	
SEISMIC ACCT-16, CWP 12.8	
EQUIVALENT LATERAL FORCE PROCEDURE	
16	11
2012	0.18
0.14	0.33
0.05	0.05
0.05	0.05
0.04	0.04
0.25	0.25
16	16
WIND:	
MAIN WIND FORCE RESISTING SYSTEM ALL HEIGHTS METHOD, ACCT-16 CWP 26 & 27	
WIND SPEED: 65 MPH	
EXPOSURE: C	
ENCLOSURE: OPEN	

PROJECT SCOPE: THIS PROJECT IS TO PREPARE FOUNDATION AND ANCHORAGE PLANS FOR TWO ART STRUCTURES UNDER THE CLEAN CALIFORNIA IDENTIFICATION PROGRAM ON STATE HIGHWAY IN GLENN COUNTY NEAR ORLAND BETWEEN POST MILE R35.250P ROUTE 05 AND POST MILE NORTH OF ROUTE 05. ONE STRUCTURE IS TO BE AT LOCATION # 1 AND ONE STRUCTURE IS TO BE AT LOCATION # 2.	
FOUNDATION ANCHORAGE AND SECTION (STEM SCULPTURE)	A1
FOUNDATION ANCHORAGE AND SECTION (FLOWER SCULPTURE)	A2
NOTE: SITE SURVEY WAS NOT CONDUCTED. FEATURES LOCATED PER CITY PROVIDED PLANS.	
DESIGN CODES	2014 CBC

General Notes

JACKSON AND SANDS ENGINEERING HAS PROVIDED THESE PLANS SOLELY FOR THE USE FOR THE PROJECT SPECIFIED ON THESE PLANS & DOES NOT REPRESENT THAT THESE PLANS ARE SUITABLE FOR ANY OTHER SITE WHETHER MODIFIED OR NOT.

JACKSON & SANDS ENGINEERING, Inc.

JACKSON SANDS ENGINEERING
1250 EAST AVE #10
SUITE 100
ORLAND, CA 95964
(916) 830-7154

No.	Revision/Issue	Date
1	INITIAL SUBMITTAL	

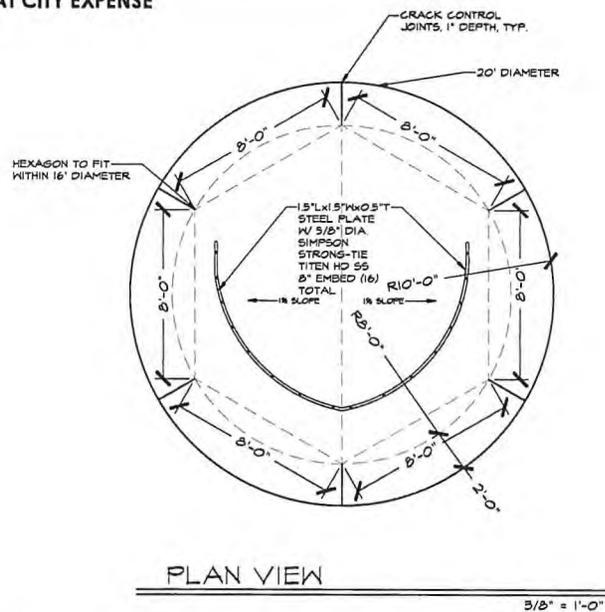
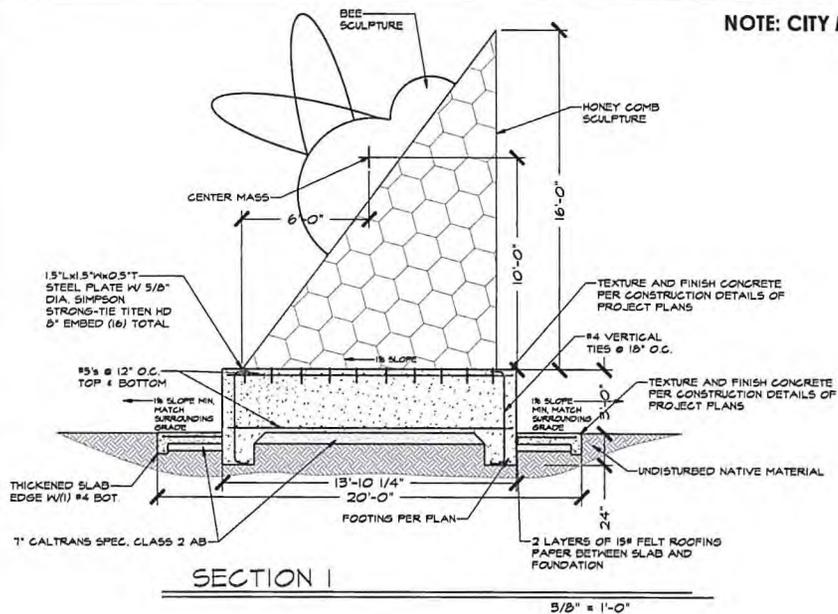
BEE SCULPTURE FOUNDATION

ROUTE 5
ORLAND, CA.

Drawn: 22-199	Sheet:
Date: 10/09/22	A1
Scale: AS NOTED	

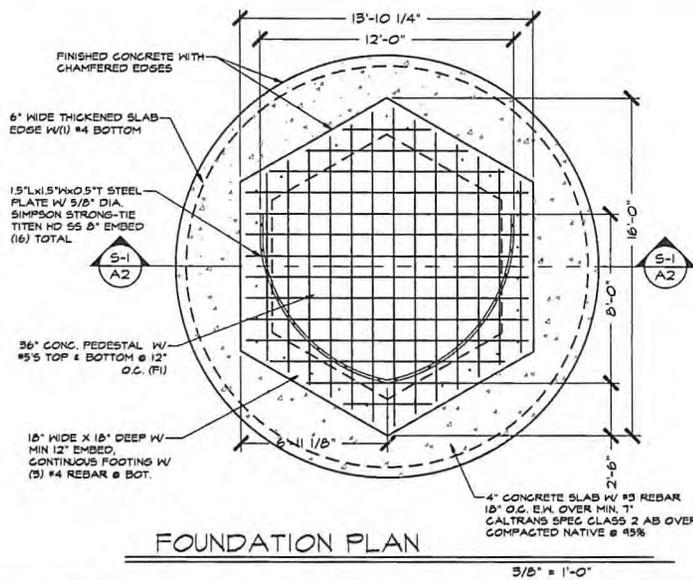
EXHIBIT A

NOTE: CITY MAINTAINS AT CITY EXPENSE



FOUNDATIONS

- NO FILL OR OTHER SURCHARGE LOADS SHALL BE PLACED ADJACENT TO ANY BUILDING OR STRUCTURE UNLESS SUCH STRUCTURE IS CAPABLE OF WITHSTANDING THE ADDITIONAL LOADS CAUSED BY THE FILL OR SURCHARGE.
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- CONCRETE REQUIREMENTS:
 - CEMENT CONTENT: 811 POUNDS/CUBIC YARD MINIMUM
 - WATER/CEMENT RATIO: 0.44 MAXIMUM
 - SLOPE: 3" MAXIMUM
 - AIR CONTENT: 4-6%
 - SIZE OF COARSE AGGREGATE: AASHTO #43 WITH 100% PASSING THE 15" SIEVE
 - 28 DAY MINIMUM COMPRESSIVE STRENGTH: 3500 PSI
 - PROVIDE MANUFACTURER'S CERTIFICATION MEETING THESE REQUIREMENTS, NO SPECIAL INSPECTION IS REQUIRED.
- CONCRETE FOUNDATIONS ARE PERMITTED TO BE CAST AGAINST THE EARTH WHERE SOIL CONDITIONS DO NOT REQUIRE FORMWORK.
- SHALLOW FOUNDATIONS SHALL BE BUILT ON UNDISTURBED SOIL, COMPACTED FILL MATERIAL OR CLAY COMPACTED FILL MATERIAL SHALL BE PLACED IN ACCORDANCE WITH CBC SECTION 1804.3
- THE TOP SURFACE OF FOOTINGS SHALL BE LEVEL, THE BOTTOM SURFACE OF FOOTINGS SHALL BE PERMITTED TO HAVE A SLOPE NOT EXCEEDING 10%. FOOTINGS SHALL BE STEPPED WHERE IT IS NECESSARY TO CHANGE THE ELEVATION OF THE TOP SURFACE OF THE FOOTING OR WHERE THE SURFACE OF THE GROUND SLOPES MORE THAN 10%.
- MIN. SLAB THICKNESS SHALL BE 4". A 8-MIL POLYETHYLENE VAPOR RETARDED WITH JOINTS LAPPED NOT LESS THAN 6" SHALL BE PLACED BETWEEN THE BASE COURSE AND THE CONCRETE FLOOR SLAB.
- REINFORCING STEEL:
 - PROVIDE WITH #3 GRADE 60 REBAR
 - UNLESS NOTED OTHERWISE, PROVIDE MINIMUM 3" OF CONCRETE COVER WHEN SURFACE IS ADJACENT TO SOILS. PROVIDE 2" MINIMUM COVER OTHERWISE.
 - PLACE REBAR IN ACCORDANCE WITH CONCRETE REINFORCING STEEL INSTITUTE (CRSI) BEST PRACTICE.
 - PROVIDE WITH #3 GRADE STEEL FOR BASE PLATES
 - SEAL CONCRETE WITH CRESTO DPM SEALER, OR EQUIVALENT
 - PLACE CONCRETE WITHIN 10' OF PLANNED DIMENSIONS
 - COMPACT NATIVE SOILS BELOW CONCRETE TO A MINIMUM 12" DEPTH. TEST COMPACTION IN ACCORDANCE WITH AASHTO #63. COMPACT NATIVE SOILS TO A MINIMUM 95% DRY DENSITY. MAXIMUM DENSITY TO BE DETERMINED BY AASHTO #19.
 - CHAMFER EXPOSED CONCRETE EDGES 3/4"
 - CURE CONCRETE A MINIMUM 7 DAYS BY KEEPING THE SURFACE CONTINUOUSLY MOIST.



General Notes

JACKSON AND SANDS ENGINEERING HAS PROVIDED THESE PLANS SOLELY FOR THE USE FOR THE PROJECT SPECIFIED ON THESE PLANS. I DOES NOT REPRESENT THAT THESE PLANS ARE SUITABLE FOR ANY OTHER SITE WEATHER MODIFIED OR NOT.

JACKSON & SANDS ENGINEERING, Inc.
 JACKSON, SANDS ENGINEERING
 1250 EAST AVE #10
 CHICO, CA 95926
 (950) 715-1124

No.	Revision/Issue	Date
1	INITIAL SUBMITTAL	

REGISTERED PROFESSIONAL ENGINEER
 JACKSON & SANDS ENGINEERING
 CIVIL ENGINEER
 No. 031021
 STATE OF CALIFORNIA

BEE SCULPTURE FOUNDATION

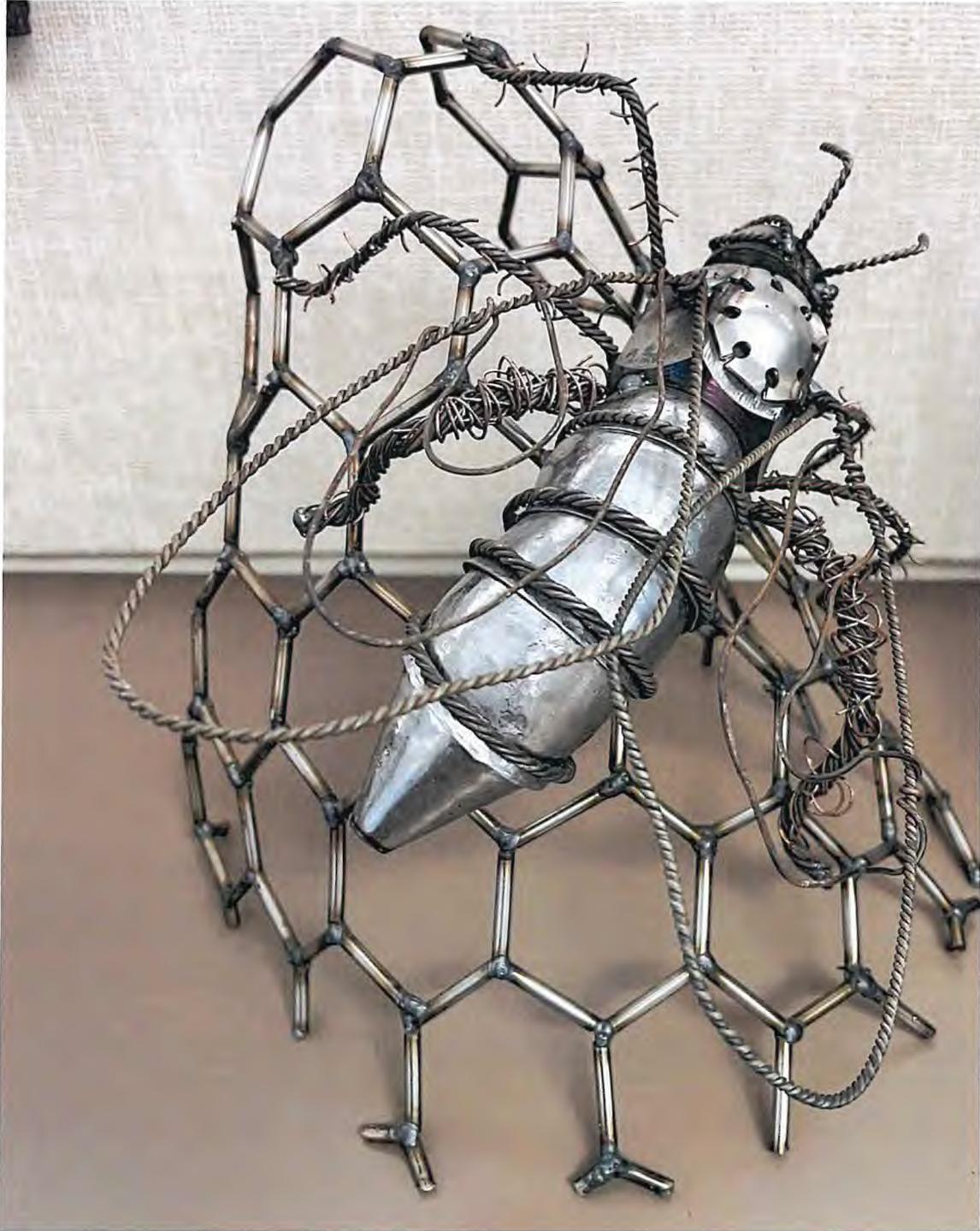
ROUTE 5
 ORLAND, CA.

Sheet	Date
22-199	10/03/2012

AS NOTED

A2

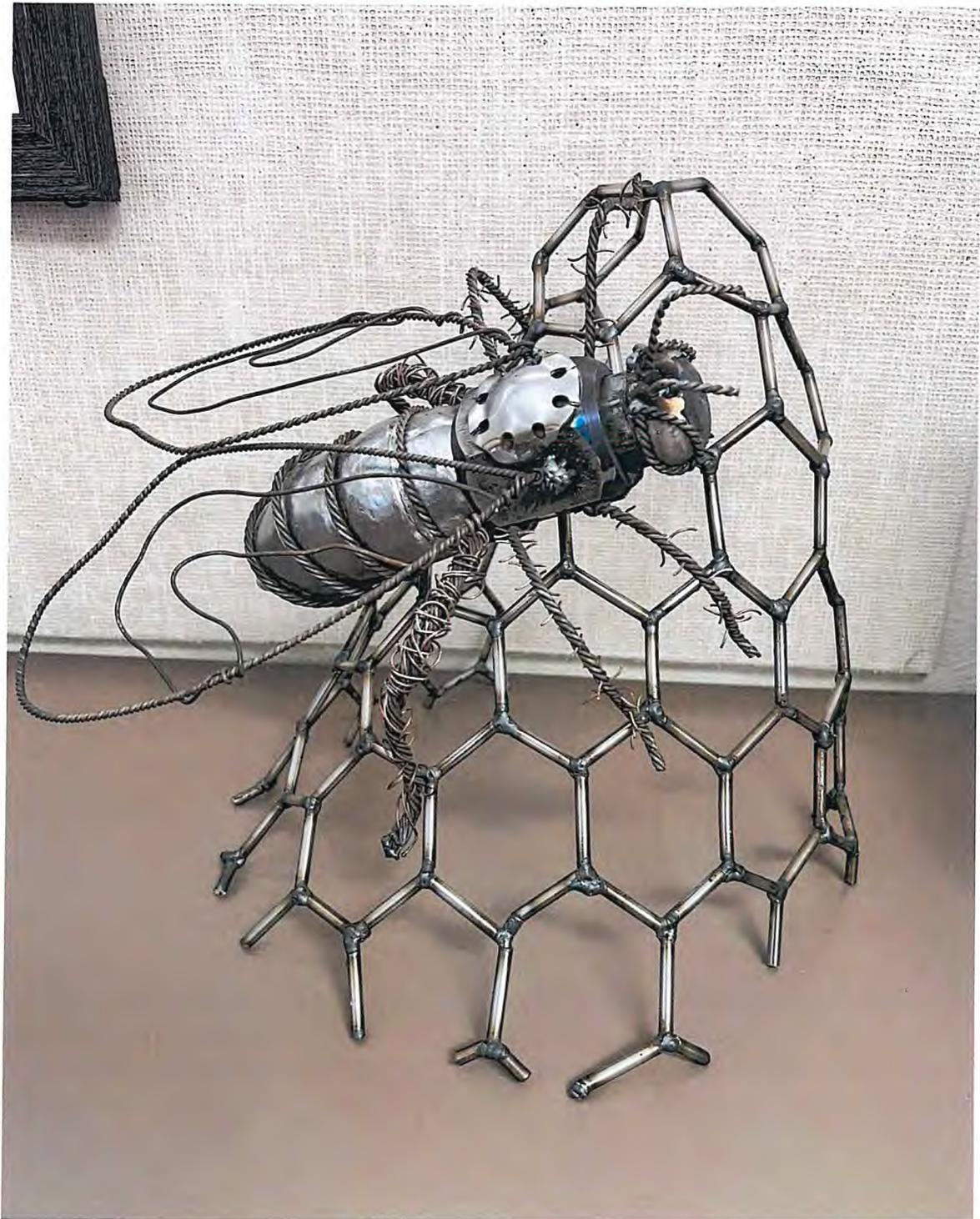
EXHIBIT A



BEE STATUE #1.1

DESCRIPTION: THESE BEE AND FLOWER SCULPTURES WILL BE CONSTRUCTED OF STAINLESS STEEL, BRASS, COPPER AND ALUMINUM. THE MATERIAL WILL BE POWDER COATED TO NEGATE ANY REFLECTIVITY AS WELL AS PROLONG THE LIFE OF THE BEE AND FLOWER SCULPTURES. THERE ARE NO MOVING ELEMENTS IN EITHER STATUE OR ILLUMINATION THAT MAY BE IMPARING TO MOTORIST.

EXHIBIT A



BEE STATUE #1.2

EXHIBIT A



BEE STATUE #2.1

EXHIBIT A



BEE STATUE #2.2

EXHIBIT A



BEE STATUE #2.3

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 5.B.

MEETING DATE: July 18, 2023

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: **Hidden Treasures Request for Financial Support** (Discussion/Action)

A not-for-profit charitable organization is seeking City financial support.

BACKGROUND

Valerie Johnson, a Glenn County resident with Hidden Treasures Sanctuary & Rescue (HTSR), a verified 501(C)3 tax-exempt non-profit organization, approached City Council October 4, 2022, requesting a waiver of the \$2,819 fee for her Condition Use Permit (CUP) fee. Council granted that waiver, and the Planning Commission granted the permit. The waived fee revenue would have gone to the General Fund.

DISCUSSION

Ms. Johnson is requesting financial assistance from the County of Glenn and the City of Orland for operational expenses for her spay/neuter/vaccination clinic. Her letters to the County and to the City explain the services she offers and costs involved. County Board of Supervisors heard a similar request from Ms. Johnson June 27, and a specific request for \$15,000 in ARPA funding for the "Catnip and Catittude" spay/neuter/vaccination program. The Supervisors declined the request for operational support for Hidden Treasures, noting that the County has previously provided Covid-relief grants to Hidden Treasures and continues to offset some of the organization's spay/neuter service costs from the GCSO animal licensure fund. The County approved a one-time contribution from its ARPA fund to Catnip and Cattitude for \$15k in spay/neuter services. The request from Hidden Treasures to Orland is for \$35,000 in unrestricted operational support.

Staff notes to Council that the City annually pays to Glenn County \$55,000 for comprehensive animal control services. Additionally, Glenn County collects revenue from all animal licensures in the City of Orland. The City additionally and separately reimburses Burnham Veterinary Clinic directly for administering the City's feral cat control program; the General Fund expense for this service is typically several hundred to several thousand dollars per year, to the extent it is used by City residents.

Attachments: Correspondence from Valerie Johnson (Attachment A)

Additional Attachments Provided by HTSR Team: Statement of Activity (Attachment B)
Purchases for HTSR (Attachment C)
Informational Handouts (Attachment D)
Explanation of Request (Attachment E)

RECOMMENDATION

Take desired action or direct Staff.

Fiscal Impact of Recommendation: Depends on Council action. No funding for this not-for-profit enterprise has been allocated in the current FY24 budget nor in the ARPA budget.

Correspondence received by email to Pete Carr from Valerie Johnson 4.21.23:

Dear Pete,

Thank you for your time the other day, I appreciate it very much. After our conversation, I've given our cat situation much thought, and come up with a win win for all of us, as a solution.

We already fill the needs of our County's Animal Control as far as felines are concerned, and we're working with them on our County's cat situation.

Likewise we'd like to offer the City our services so we can eradicate the cat problem within the City limits. We are able, willing, and we are doing so now, trapping in several areas, spaying, neutering, vaccinating, and adopting out over one hundred cat's per season.

We currently have seven moms and kittens with more coming. Many of these came from within the City limits.

Our plan would be to target the hot spots in the City, trap, and follow through with the plan. One cat at a time. We've gathered many of our local trappers, feeders, and citizens who help cats, and we're networking with them to get the cats fixed. We're also offering them our wholesale prices for neutering as an incentive to continue.

We will not return cats in the City. We house them in our sanctuary setting in town. We provide neuter, vaccinations, and vet care for each cat. Adoption is our ultimate goal.

We occasionally must euthanize a sick cat, and we can provide that service. Our vets vaccinate for rabies and when necessary we can send out for testing.

We can not provide urgent medical vet attention, but we can treat for ear mites, fleas, fungus, and we offer chip.

It will be required that we tip the ears of feral cat's so we can recognize them.

After talking to our vet, and also our accountant, I am requesting that we network together, and with the money that you already give the County, you could possibly save yourself money there, and give us \$35,000 a year, to help us offset our expenses, and we would take full responsibility for the felines in our City, and do our very best to solve it.

I believe we can solve it, with the financial help. The County's help will allow us to offset our expenses with vets, assistant, and drugs, and hence, keep us "low cost ". The solution.

Attached please find a spread sheet of the breakdown of our fee of spay and neuter, and expenses. Subsidy from our City and County will allow us to operate smoothly, and grow to be successful in our mission.

Help our feline population.

Thank you so much Pete, for your time, and support in this project.

We would also ask that no restrictions be put on the funding, as the cats will be housed with us and 100 percent responsibility will be on us for their care. One kitten cost for care is over \$350 and we give them our best. The County will have restrictions on their money for strictly use for spay and neuter costs, which offsets our biggest expenses with vets.

We'll be having our Grand Opening soon, and ribbon cutting with the Chamber, we'd love to have you all come visit. We've worked hard and our team is amazing 🍌

Again, thanks so much,

Sincerely,

Valerie 🐱

Hidden Treasures Sanctuary and Rescue

Statement of Activity by Month

January 1 - July 2, 2023

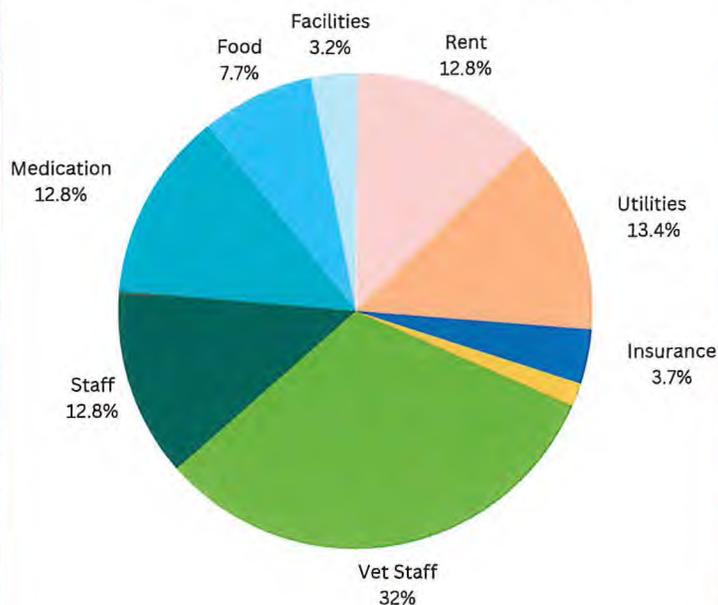
	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	JUL 1-2, 2023	TOTAL
Revenue								
Contributed income	1,228.13	884.25	7,800.00	7,370.50	2,811.50	12,331.89		\$32,426.27
Sales	3,324.32	5,283.16	6,347.41	2,924.83	3,804.24	3,436.83		\$25,120.79
Total Revenue	\$4,552.45	\$6,167.41	\$14,147.41	\$10,295.33	\$6,615.74	\$15,768.72	\$0.00	\$57,547.06
GROSS PROFIT	\$4,552.45	\$6,167.41	\$14,147.41	\$10,295.33	\$6,615.74	\$15,768.72	\$0.00	\$57,547.06
Expenditures								
Contract Expense	668.00	255.00	5,777.89	4,772.81	1,590.00	4,290.00		\$17,353.70
Dues & subscriptions				500.00		50.00		\$550.00
Entertainment Meals	1,981.67	1,870.00	148.30	104.50	40.00	581.28		\$4,725.75
Insurance		575.00	1,638.85		551.25	1,102.50		\$3,867.60
Occupancy	1,598.93	1,042.68	3,813.96	3,995.36	466.65	5,122.17		\$16,039.75
Office expenses	426.73	132.90	89.00	1,248.83	139.00	234.84		\$2,271.30
Other Business Expenses					80.00	230.00		\$310.00
Supplies	1,393.90	1,552.04	4,293.56	2,038.94	1,037.70	3,338.99		\$13,655.13
Total Expenditures	\$6,069.23	\$5,427.62	\$15,761.56	\$12,660.44	\$3,904.60	\$14,949.78	\$0.00	\$58,773.23
NET OPERATING REVENUE	\$ -1,516.78	\$739.79	\$ -1,614.15	\$ -2,365.11	\$2,711.14	\$818.94	\$0.00	\$ -1,226.17
Other Expenditures								
Vehicle expenses	75.95	40.00	40.00	200.00	170.38	113.85		\$640.18
Total Other Expenditures	\$75.95	\$40.00	\$40.00	\$200.00	\$170.38	\$113.85	\$0.00	\$640.18
NET OTHER REVENUE	\$ -75.95	\$ -40.00	\$ -40.00	\$ -200.00	\$ -170.38	\$ -113.85	\$0.00	\$ -640.18
NET REVENUE	\$ -1,592.73	\$699.79	\$ -1,654.15	\$ -2,565.11	\$2,540.76	\$705.09	\$0.00	\$ -1,866.35

DATE	PURCHASE FOR HTSR	FROM	Temporarily Subsidized	Paid expenses
10/30/2022	91% alcohol	CVS	3.98	
11/30/2022	Spay packs, instrum, wt scale	Ebay	289.85	
11/22/2022	DEA Registration	DEA	888.00	
11/30/2022	Spay pack, many starting supplies	MWI	1461.97	
11/30/2022	Pouches blades,scalpel blades	MWI	41.60	
12/12/2022	Gauze syr FELV/FIV tests	MWI	473.21	
12/15/2022	Adsons torb marc clip #40 bl lvo	MWI	211.96	
12/19/2022	Rabies Tzed needles	MWI	253.52	
12/20/2022	Alcohol x2	Walgreen	10.00	
12/20/2022	H2O2 sprayer	Walgreen	5.84	
12/21/2022	Sx tie downs	MWI	22.90	
12/30/2022	iso 3x3 mask gent Npd vetbond	MWI	100.97	
1/5/2023	Pyrantel	MWI	18.70	
1/5/2023	Telazol	MWI	81.67	
1/10/2023	buprinorphine. 2cc	MWI	19.86	
1/11/2023	Sxgloves	MWI	41.68	
1/16/2023	50 ds Rabies	MWI	201.95	
1/19/2023	FVRCCP 50 ds	Valley Vet	199.98	
1/8/2023	2 E oxygen tanks	Craigs list	90.00	
1/11/2023	6.5 Sxgloves	MWI	41.68	
	Copy paper, printer toner	Office Dep	37.00	
	Plastic table covers, carrier	Dollar Store	2.15	
1/?/23	Electric cord, spliter	Walmart	13.5	
1/30/2023	Oz measuring glass	Winco	3.40	
1/25/2023	One-cryl .3/0	MWI		
1/25/2023	Styptic. inj's. Gauze,TEL,Onecryl3/0	MWI	172.83	
2/7/2023	Rabies 50ds. Ostilox syr	MWI	286.53	
12/2/2022	OVH syrs btls ecollars from 12/22	OVH	30.99	
			5232.7	



COST BREAKDOWN

Est. Monthly Cost = \$15,265



The Sanctuary and Rescue is ONLY supported by private backers, grants and donations.

It is in **URGENT** need of consistent funding for essential costs (like rent, utilities, vets) to remain open



The Rescue has:

Found new homes for over 320 cats

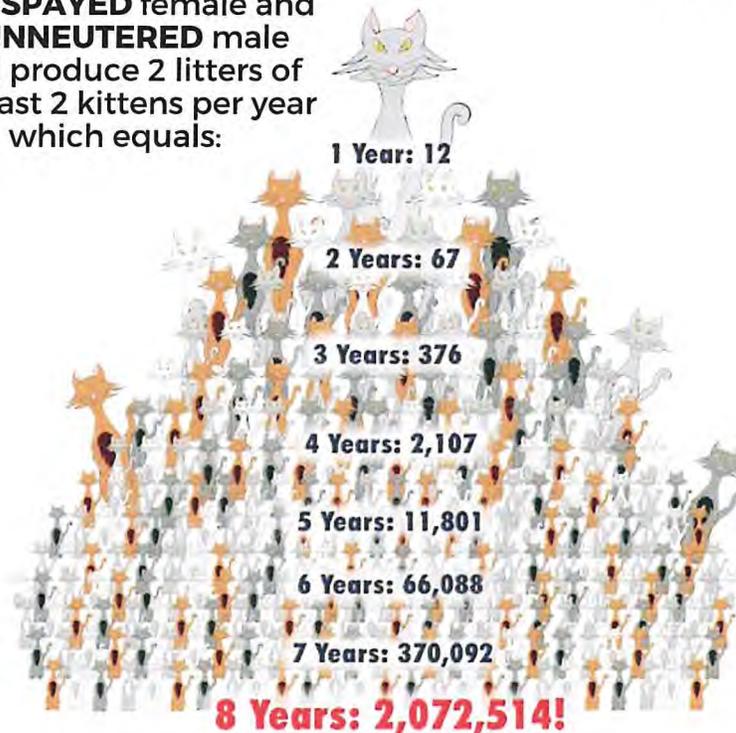
Transferred over 50 cats to shelters outside of Glenn County

Spayed and neutered over 400 cats through the Low Cost Spay/Neuter Service!



PUBLIC HEALTH ISSUES

1 UNSPAYED female and
1 UNNEUTERED male
will produce 2 litters of
at least 2 kittens per year
which equals:



© 2009 North Shore Animal League America

By spaying and neutering just one male and one female cat, more than 2,000 unwanted births can be prevented in just four years – and more than 2 million in 8 years!

Public Health Facts

Free roaming and abandoned cats are a human disease source for:

- Ringworm
- Tapeworm
- Roundworm
- Cat Scratch Fever
- Plague
- Leptospirosis
- Respiratory Infections
- Salmonellosis

74%

CATS ARE RESPONSIBLE FOR

CARRY
TOXOPLASMA
GHONDII WHICH
CAUSES
TOXOPLASMOSIS

33%

OF RABIES CASES
IN HUMANS



Explanation of request for Hidden Treasures Rescue and Sanctuary

Hidden Treasures located at 33 E Walker St Orland, has been open since September 2022. Within its first year of operation, the rescue has rehomed almost 300 cats/kittens, transferred over 40 cats/kittens to collaborating shelters for rehoming and provided low cost spay/neuter to over 400 cats. Its sanctuary, also located in Orland, currently houses about 100 cats where they receive shelter, food and medical treatment. These cats will live out their lives at the sanctuary as a result of being unadoptable for various reasons.

Hidden Treasures is currently the only option for stray, abandoned and unwanted cats in Glenn County. The unhoused cat population in Glenn County is at urgent levels, with the risk for disease transmission to humans and other animals being at an all-time high. Hidden Treasures estimates that it is able to provide services to approximately 1/3 of the current need for unhoused cats/kittens, with the main service area currently being Orland as a result of location and funding. Hidden Treasures has only been able to remain open this long due to generous private donations from Glenn County residents. However, that funding is inadequate and unsustainable at the level needed to ensure overhead costs are paid each month. The rescue is facing closure unless consistent funding to operate is secured.

It is imperative that Hidden Treasures remain operational and expand services to control the population of unhoused cats in our city. Thereby reducing disease transmission, avoiding starvation, sickness and suffering for the animals and improving quality of life for Orland residents by eliminating nuisance cats in our communities. **Hidden Treasures wishes to officially request annual funding in the amount of \$35,000.00 per year to facilitate services to the City of Orland and its residents.** This funding will provide ongoing trapping of unhoused cats in identified hot spot locations, provide them medical treatment, vaccines, spay neuter services and house the cats until they can be rehomed. Funding will also ensure the continuance of the public low cost spay/neuter and vaccine program for low income residents. As well as to residents who are trapping multiple cats to reduce stray and abandoned cat populations in our community. The low cost spay and neuter program is the vital answer to decrease the unhoused cat populations and reduce disease transmission risk.

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 5.C.

MEETING DATE: July 18, 2023

TO: Honorable Mayor and Council
FROM: Paul Rabo, City Engineer
SUBJECT: City Council discussion and possible action to award a construction contract for the City of Orland Emergency Groundwater Resource Project – Phase 2B (Discussion/Action)

Background:

In September 2021, the City of Orland began working with the State of California Department of Water Resources (DWR) to layout, design and construct improvements to the City's water system. The primary goal for the project is to supply residents, inside and outside of City Limits, with a safe and reliable source of drinking water. The proposed project improvements include a new municipal groundwater well, water storage tank, water mains, fire hydrants and residential water services.

The second portion of the project to be advertised, is Phase 2B located west of Interstate 5 and north of Newville Road (see attached map). The project includes the installation of approximately 1.8 miles of water main, 29 water service connections, fire hydrants and other water system appurtenances.

The project was advertised on June 13, 2023 and bids were opened on July 11, 2023. A total of six bids were received from contractors. A Bid Summary including the Engineer's Estimate, prepared by the DWR's consultant, is attached for review. The estimated construction cost of the project was \$1,895,440.41. The lowest bid received was \$1,392,691.00.00 and the highest bid received was \$5,674,719.00.

Analysis:

Staff has evaluated the bids and determined the lowest responsible bidder to be Visinoni Brothers, Inc. from Chico, CA with the low bid of \$1,392,691.00.00. Visinoni Brothers, Inc. has successfully completed the installation of public water mains in Villa La Michele Subdivision, Blair Estates Subdivision Phases 1 and 2, Linwood Park Subdivision Unit 2, Orland Park Estates Subdivision Unit 1 and has completed a water main tie in for the Orland Emergency Groundwater Resource Project – Phase 1.

Fiscal Impact:

None. The project costs incurred for construction, construction engineering, inspection and administration is being funded by DWR.

Recommendation:

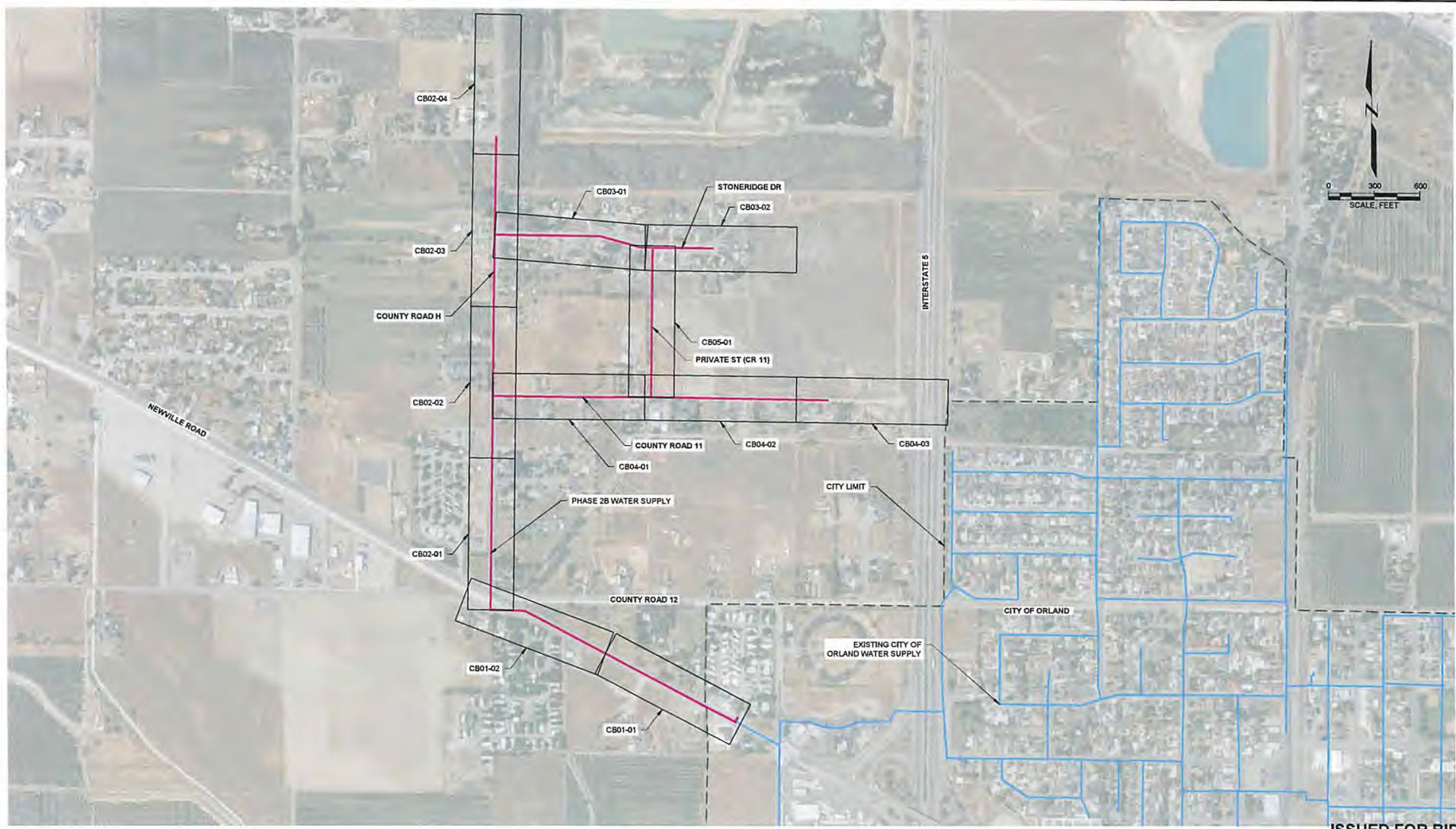
1) Staff recommends the City Council award a construction contract for the City of Orland Emergency Groundwater Resource Project – Phase 2B project to Visinoni Brothers, Inc.; and 2) Authorize the City Manager to execute the contract and all other documents necessary to complete the project.

Attachments:

Phase 2B Pipelines Key Map (Drawing No. G-06 of approved improvement plans)
Bid Summary - Orland Emergency Groundwater Resource Project – Phase 2B

Report Approved by Assistant City Manager: 

C:\Users\jmartin\OneDrive\Documents\1468520\DWG\Drawings\Phase 2B\Phase 2B Key Map.dwg - 5/20/23



ISSUED FOR BID



Attention:
 0 1"
 If this scale bar does not measure 1" then drawing is not original scale.



Designed: E. CERNA ALVAREZ
 Drawn: I. CRUZ
 Checked: M. MARTIN
 Approved: S. GALA
 P.E. No.: CB9239
 GEI Project: 1468520



**ORLAND EMERGENCY
 GROUNDWATER
 RESOURCE PROJECT
 PHASE 2B**
 815 FOURTH STREET
 ORLAND, CA

NO	DATE	ISSUE/REVISION	APP
0			

SHEET NAME
**PHASE 2B PIPELINES KEY
 MAP**

DWG. NO.
G-06
 SHEET NO.
 6 OF 29

City of Orland Emergency Groundwater Resource Project Phase 2B
Bid Summary

Bid Opening: July 11, 2023 @ 2:00 p.m.

Item Description	Quantity	Unit	Engineer's Estimate		Visinoni Brothers, Inc.		MJ Shelton General Engineering, Inc.		R&R Horn Contractors, Inc.		Allen Gill Construction, Inc.		Wahlberg, Inc.		T&S Construction Co., Inc.	
			Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount
1. Mobilization/Demobilization	1	LS		\$94,600.00		\$ 23,750.00		\$14,000.00		\$42,000.00		\$17,649.00		\$130,000.00		\$42,000.00
2. Environmental Compliance	1	LS		\$50,000.00		\$7,500.00		\$13,000.00		\$53,000.00		\$9,133.00		\$65,000.00		\$21,000.00
3. Site Management	1	LS		\$48,000.00		\$19,900.00		\$85,500.00		\$112,000.00		\$106,296.00		\$35,000.00		\$89,000.00
4. Potholing & Utility Coordination	1	LS		\$34,000.00		\$1,500.00		\$28,000.00		\$66,000.00		\$75,355.00		\$170,000.00		\$36,000.00
5. Pavement Repair (pavement removal, replacement, and base)	1	LS		\$243,000.00		\$176,720.00		\$182,000.00		\$289,000.00		\$199,705.00		\$938,640.00		\$318,000.00
6. Water System Tie-in Connection	1	EA	\$3,000.00	\$3,000.00	\$5,150.00	\$5,150.00	\$12,000.00	\$12,000.00	\$8,600.00	\$8,600.00	\$8,179.00	\$8,179.00	\$15,000.00	\$15,000.00	\$18,000.00	\$18,000.00
7. Water Service Connection	29	EA	\$6,500.00	\$188,500.00	\$2,668.00	\$77,372.00	\$3,500.00	\$101,500.00	\$3,900.00	\$113,100.00	\$2,926.00	\$84,854.00	\$6,000.00	\$174,000.00	\$127,000.00	\$3,683,000.00*
8. 10-inch PVC Pipe	4943	LF	\$97.11	\$480,014.73	\$98.00	\$484,414.00*	\$146.00	\$721,678.00	\$126.00	\$622,818.00	\$160.00	\$790,880.00	\$210.00	\$1,038,030.00	\$130.00	\$642,590.00
9. 8-inch PVC Pipe	3079	LF	\$81.20	\$250,014.80	\$75.00	\$230,925.00	\$103.00	\$317,137.00	\$108.00	\$332,532.00	\$132.00	\$406,428.00	\$180.00	\$554,220.00	\$109.00	\$335,611.00
10. 6-inch PVC Pipe	1568	LF	\$70.16	\$110,010.88	\$62.50	\$98,000.00	\$77.00	\$120,736.00	\$87.00	\$136,416.00	\$119.00	\$186,592.00	\$170.00	\$266,560.00	\$101.00	\$158,368.00
11. Fire Hydrant Assembly	10	EA	\$10,000.00	\$100,000.00	\$13,120.00	\$131,200.00	\$19,300.00	\$193,000.00	\$19,400.00	\$194,000.00	\$13,258.00	\$132,580.00	\$16,000.00	\$160,000.00	\$16,240.00	\$162,400.00
12. 10-inch Gate Valve	12	EA	\$9,900.00	\$118,800.00	\$3,870.00	\$46,440.00	\$5,500.00	\$66,000.00	\$5,200.00	\$62,400.00	\$4,575.00	\$54,900.00	\$5,200.00	\$62,400.00	\$6,000.00	\$72,000.00
13. 8-inch Gate Valve	8	EA	\$6,700.00	\$53,600.00	\$2,500.00	\$20,000.00	\$3,800.00	\$30,400.00	\$4,300.00	\$34,400.00	\$3,863.00	\$30,904.00	\$4,100.00	\$32,800.00	\$5,000.00	\$40,000.00
14. 6-inch Gate Valve	2	EA	\$3,500.00	\$7,000.00	\$1,815.00	\$3,630.00	\$2,800.00	\$5,600.00	\$3,200.00	\$6,400.00	\$2,679.00	\$5,358.00	\$2,800.00	\$5,600.00	\$3,500.00	\$7,000.00
15. Hydrostatic Testing & Disinfection of Pipeline	1	LS		\$49,900.00		\$7,570.00		\$13,000.00		\$9,200.00		\$16,238.00		\$21,000.00		\$14,000.00
16. Project Identification Sign	1	EA	\$5,000.00	\$5,000.00	\$1,100.00	\$1,100.00	\$1,600.00	\$1,600.00	\$1,900.00	\$1,900.00	\$2,099.00	\$2,099.00	\$2,500.00	\$2,500.00	\$750.00	\$750.00
17. Large Utility (>12-inch dia.) Crossing	5	EA	\$7,000.00	\$35,000.00	\$8,650.00	\$43,250.00	\$10,000.00	\$50,000.00	\$13,100.00	\$65,500.00	\$9,151.00	\$45,755.00	\$7,500.00	\$37,500.00	\$3,000.00	\$15,000.00
18. Stony Creek Irrigation Canal Crossing	1	LS		\$25,000.00		\$14,270.00		\$21,000.00		\$44,000.00		\$51,469.00		\$80,000.00		\$20,000.00
Total Bid Amount				\$ 1,895,440.41		\$1,392,691.00*		\$1,976,151.00		\$ 2,193,266.00		\$ 2,224,374.00		\$3,788,250.00		\$5,674,719.00*

* Amount corrected from Proposal due to arithmetic error.

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 5. D.

MEETING DATE: July 18, 2023

TO: Honorable Mayor and Council
FROM: City Manager Pete Carr and ACM/Grants Administrator Rebecca Pendergrass
SUBJECT: **Contract Services for Infrastructure Grant Application** (Discussion/Action)

City Staff will ask Council for approval or direction in applying for a current round of federal grant funding.

BACKGROUND

The City, as reviewed and discussed at the April 18th budget discussion meeting, has been aggressively applying for grants and has had impressive success in many departments, projects, and programs. One area the City has not found success in is with in-house efforts to obtain federal and state transportation infrastructure grant funding. These grants tend to be highly competitive and very technical. There is a current opportunity, based on a recent Notice of Funding Availability (NOFA), for the City to apply for potentially multiple grant sourcing under the 2023 Multimodal Project Discretionary Grant (MPDG).

DISCUSSION

Staff recommends the City apply for federal grant partnership with the City and Caltrans to fund the Orland Corridor Modernization Project, which would include design/building for widening the Newville Road overpass at I-5, implementing traffic control measures at Newville/Ninth/Tehama, implementing the Walker Streetscapes Master Plan, and associated parts of the OJ500 Caltrans plan for 2025-26. The Project could exceed \$20M in cost. It is our intent that the Caltrans contribution would meet the federal requirement for a 20% local match.

City Staff reached out to recommended regional vendors for professional grant-writing services specific to this type of grant and obtained two proposals. Both proposals exceed the City's budgeted grant writing expenditure in any one category but are consistent with typical costs for federal multi-million grants which often represent 2-3% of the grant requested.

In the meantime, to meet a July 6 Caltrans deadline, Staff initiated the Intake Form and drafted a letter for Caltrans support of our Project. This support is pending.

Attachments:

- A. Caltrans MPDG Intake Form
- B. MPDG Draft Location Visual
- C. Draft Letter of Caltrans Partnership
- D. Grant-writing Proposal from Mark Thomas & Company, Inc. (\$45,000)
- E. Grant-writing Proposal from Morrison Company (Approx. \$25,000, Hourly Rate)

RECOMMENDATION

Award a grant-writing proposal and authorize the City Manager to execute it, or direct Staff otherwise.

Fiscal impact of recommendation: Depends on action taken – potential impact on General Fund reserves.

STATE OF CALIFORNIA – DEPARTMENT OF TRANSPORTATION

RAISE and MPDG Caltrans Letter of Support or Partnership Request Intake Form

DIVISION OF TRANSPORTATION PLANNING

Rev 4/2023 v2.0

Please use this form to collaborate and compile all the information prior to completing Smartsheet form.

All requests are due to HQ via [Smartsheet](#)

Visit our [website](#) or the [Smartsheet Form for Request Due Date](#)

This Smartsheet link will be posted and activated when the federal NOFO is released.

Note: Fields in blue are required for input in Smartsheet.

Grant Program: RAISE MPDG

Request Type: Caltrans Letter of Support Caltrans as a Partner (Co-Applicant)

I. General Project Information

1. District: 03	2. EA:	3. County: Glenn	4. Route: GLE	5. Begin/End PM: L0.00 / 1.00		
6. Project Name: Orland Corridor Modernization Project						
7. Project Location and Scope Description: SR32 from I-5 easterly to GLE 1.0 (Papst Avenue)						
8. Requesting Agency (Lead Applicant): City of Orland						
9. Implementing Agency: Caltrans District 3						
10. Grant Type: <input checked="" type="checkbox"/> Planning <input checked="" type="checkbox"/> Capital <input type="checkbox"/> Other, specify:						
11. Current Phase: Design						
12. Phase(s) Requesting Grant: Design and Construction						
13a. The project is located within a Disadvantaged Community (DAC): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No						
13b. The project will benefit a DAC: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No						
13c. If YES in 13a and/or 13b, select the source(s) of this determination. See instructions. <input type="checkbox"/> Not Applicable						
<input checked="" type="checkbox"/> Median Household Income	<input checked="" type="checkbox"/> SB 535 Disadvantaged Community (CalEnviroScreen)					
<input checked="" type="checkbox"/> National School Lunch Program	<input type="checkbox"/> Healthy Places Index					
<input type="checkbox"/> Federally Recognized Tribal Lands	<input checked="" type="checkbox"/> Other/Regional Definition					
13d. If YES in 13a and/or 13b, describe how the project incorporates community needs to benefit a DAC: Orland is a rural DAC and federally-recognized Opportunity Zone heavily impacted by freight traffic on SR32 and I-5, yet with undersized and antiquated facilities resulting in traffic congestion and lack of mobility. Project will transform the transportation infrastructure for freight, bus and multi-modal, provide ped facilities across the railroad crossing, and will add bus transit stops and EV charging facilities. Multi-modal traffic will have safe routes crossing SR32 north and south to/from the elementary school and the high school in this area.						
Primary & Secondary Modes						
14a. Modes Aligned with State Goals & Policies						
Primary Modes						
<input type="checkbox"/> Bike/Pedestrian	<input checked="" type="checkbox"/> Complete Streets	<input type="checkbox"/> ITS	<input type="checkbox"/> Port	<input checked="" type="checkbox"/> Transit	<input type="checkbox"/> Rail (Freight)	<input type="checkbox"/> Rail (Passenger)
<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Other, specify: Trucking freight					
Secondary Modes						
<input checked="" type="checkbox"/> Bike/Pedestrian	<input checked="" type="checkbox"/> Complete Streets	<input type="checkbox"/> ITS	<input type="checkbox"/> Port	<input checked="" type="checkbox"/> Transit	<input type="checkbox"/> Rail (Freight)	<input type="checkbox"/> Rail (Passenger)
<input type="checkbox"/> N/A	<input type="checkbox"/> Other, specify:					

RAISE and MPDG Caltrans Letter of Support or Partnership Request Intake Form

DIVISION OF TRANSPORTATION PLANNING

Rev 4/2023 v2.0

14b. Modes Requiring Further Evaluation

*Important: If one or more modes are selected in **14b**, continue to Section II. If N/A (Not Applicable) is selected for both primary & secondary modes, skip Section II.*

Primary Modes

- N/A Highway Highway (Freight-Focused) Managed Lanes
 Other, specify:

Secondary Modes

- N/A Highway Highway (Freight-Focused) Managed Lanes
 Other, specify:

II. Consistency with Statewide Goals & Policies – Evaluation Criteria**15. MODE SHIFT: Describe specific rail, transit, or active transportation (quantify assets)?**

The current narrow SR32 crossing over I-5 is only used by trucks and cars as it is too dangerous for bicycles or pedestrians. This project will open up opportunities for local transit via ped and bike, and regionally will connect Orland/SR32 with Black Butte Reservoir Recreation Area. Trucks exiting I-5 here now present slow moving traffic hazards as they try to navigate the narrow transition from off-ramp to overpass, and not all truck drivers can manage it; Project will correct this deficiency and result in smoother, safer flow of traffic for freight and other vehicles.

Continuing east from the freeway, the subject intersection (Newville Rd at Ninth and Tehama Streets) is high volume, high hazard, uncontrolled -- constant near-miss accidents. The traffic study underway now will inform this Project as to what type of controls will be best employed here.

Further east, the section of SR32 subject to the City's Streetscape Master Plan and Caltrans project 0J500 will transform this traditionally and nexeccararily car-centric town into a safer, more welcoming environment for peds and bicycles. The many locally owned shops will flourish with a more walkable "complete streets" downtown.

16a. VEHICLE MILES TRAVELED (VMT) IMPACT: How does the project impact VMT?**16b. Does the project propose to expand existing facility to include:**

- A General-Purpose Lane An HOV +2 Lane An HOV +3 Lane N/A
 Other, specify: Widened overpass and added bike lanes.

16c. VMT Analysis and/or Mitigation Plan for the Project is: Completed* Pending* Not Required**16d. If 16c is marked "Not Required," enter the approval date of the Environmental Document:**

* Attach VMT analysis and/or mitigation plan, if available.

17. PUBLIC ENGAGEMENT: Does the project include and document a meaningful public engagement process that includes community-based participation? (including stakeholder)

Yes for Streetscapes Master Plan 2018; more community engagement will occur 2023-24.

18a. ADDITIONAL CAPTI ALIGNMENT: Does the project promote any of the following benefits?

Check all that applies. *See instructions.*

- Improve Safety Minimize Impacts on Natural Resources and Ecosystems
 Expand Zero Emission Vehicles Support Infill Development
 Address Climate Change

18b. Describe how the project promotes each goal checked in 18a:

A wider overpass at the freeway and narrowed ped crossings in town will combine to provide smoother traffic flow at safer speeds, and both will help enable more bikes lanes and stimulate the use of bike lanes. Shorter crossings will facilitate ped safety without additional signalization. Currently non-existent ped facilities to cross the railroad tracks (running north-south crossing SR32 in the center of the Project area) will enable safe passage for bikes and peds. These Project features will combine to facilitate cross-town and thru-town multi-modal transit, reducing vehicle idling while prompting greater use of the many infill opportunities in the immediate vicinity. The more walkable downtown will bolster the use of the new EV charging facilities.

III. Contact Information

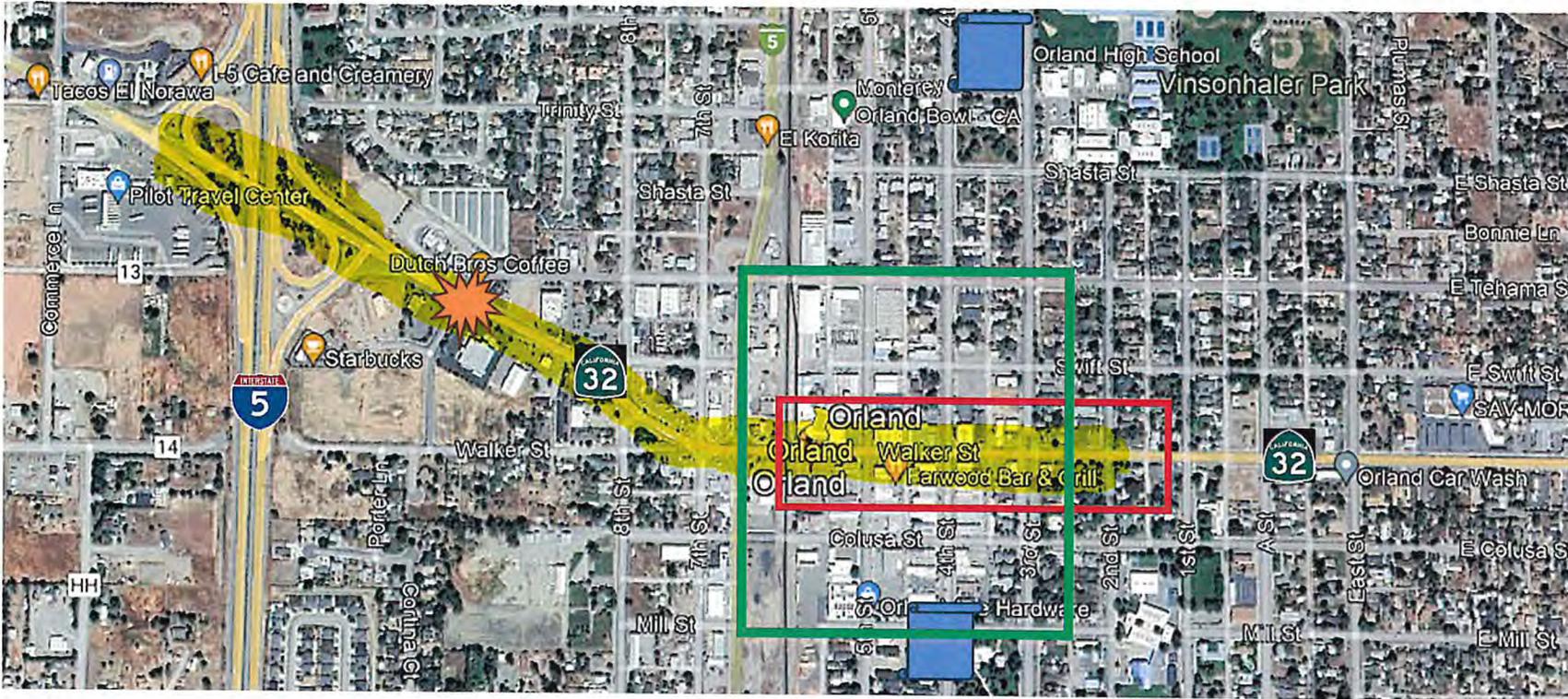
19. Name (First, Last): Peter R. Carr
Title: City Manager
Phone: 530.865.1603
Email Address: citymanager@cityoforland.com

IV. Attachments

1. **Required:** Intake Form (this document)
2. **Required:** Draft Letter of Support or Co-applicant Letter using Caltrans letter templates [here](#).
3. **Optional:** Project Factsheet that includes a Vicinity Map (required for project modes in #14b)
4. **Optional:** Summary of VMT Analysis/Mitigation Plan, if available

This form is not password-protected. To unprotect, click **Developer → Restrict Editing → Stop Protection**
Questions? Please email: <mailto:dotp.osip@dot.ca.gov>

Orland Corridor Modernization Project – MPDG 2023



 = Project area

 = high risk intersection under study

 = section of SR32 subject to Orland Streetscapes Master Plan

 = schools

 = downtown small business shopping district

August 14, 2023

The Honorable Pete Buttigieg
Secretary of the United States Department of Transportation
1200 New Jersey Avenue, SE
Washington, DC 20590

Dear Secretary Buttigieg:

City of Orland, in partnership with the California Department of Transportation (Caltrans), is pleased to submit the Orland Corridor Modernization Project (Project) located in the City of Orland, California, for consideration in the United States Department of Transportation's (USDOT) Multimodal Project Discretionary Grant (MPDG) Opportunity for Fiscal Year 2023-24.

Orland and Caltrans are seeking MPDG funding for partnership design/build of the Project, including design and construction. To safely facilitate freight, bicycle and pedestrian traffic through Orland, across SR32 and across Interstate 5 (I-5), the currently undersized grade separated overpass needs to be widened, traffic safety issues at the first street intersection east of the freeway need to be addressed, and State Route 32 as it continues from there through the town needs to be improved to correct ADA accessibility, fill in missing sidewalk facilities, improve drainage, provide safe routes to school, add bicycle lanes and address related street safety issues.

The planned improvements will be transformational for this disadvantaged rural community – a growing small town heavily impacted by freight traffic across the core business district and school crossings -- and for all the traffic passing through it. With planning already underway now for some aspects of this project under Caltrans Project OJ500, comprehensive design in 2024-25 will prepare for implementation in 2025-26. Orland and Caltrans thank USDOT for taking the time to review and consider our application.

Sincerely,

TONY TAVARES

Director, Caltrans

CHRIS DOBBS

Mayor, City of Orland



MARK THOMAS

July 3, 2023

City of Orland
815 Fourth Street
Orland, CA 95963
Attn: Peter Carr, City Manager

RE: Proposal for 2023 Multimodal Project Discretionary Grant Application Support

Dear Mr. Carr:

Mark Thomas is pleased to submit our proposal to the City of Orland (City) to prepare a United States Department of Transportation (USDOT) 2023 Multimodal Project Discretionary Grant (MPDG) application. Based upon our call with you on Friday, June 30, the City is interested in pursuing MPDG funding for improvements to State Route 32 (Walker Street) and the overcrossing at I-5.

MARK THOMAS EXPERIENCE

Mark Thomas began providing such services in 2017 to support our clients and help move projects forward. Since then, **we have successfully provided funding strategy support and grant services to help our California clients procure over \$1 billion in grant funding for their projects.** We track the various regional, state, and federal grant programs and work with agencies to position projects to compete for grant funding. We have prepared Active Transportation Program (ATP); Senate Bill (SB 1) programs including Trade Corridor Enhancement Program (TCEP), Local Partnership Program (LPP), and Solutions for Congested Corridors Plan (SCCP); Transit and Intercity Rail Capital Program (TIRCP); Highway Safety Improvement Program (HSIP); and federal discretionary program applications including the Rebuilding American Infrastructure with Sustainability and Equity (RAISE), Multimodal Project Discretionary Grant (MPDG), Railroad Crossing Elimination (RCE), and Consolidated Rail Infrastructure and Safety Improvement (CRISI).



SCOPE OF WORK

Mark Thomas has prepared our scope and fee to prepare one (1) MPDG grant application for the City. The improvements included in the application will be determined through coordination with the City and Caltrans District 3. The scope of work below is based upon the MPDG Notice of Funding Opportunity (NOFO) issued in June 2023.

Task 1 – Project Management

Task 1.1 – Project Management

Mark Thomas will communicate directly with City, and manage the internal project team for project delivery. The project status will be reviewed regularly to ensure key milestones are satisfied. This task will also include internal coordination efforts.

Mark Thomas will facilitate biweekly meetings with the City. The first meeting will serve as a project kick-off to discuss the project goals, background, milestones, and anticipated grant pursuits. Subsequent meetings will focus on project progress, schedule, and reviews.

Task 2 – Grant Preparation

Task 2.1 – Narrative and Forms

Grant Narrative

Mark Thomas will develop a detailed grant outline adhering to the requirements within the NOFO. Based upon the outline, we will then prepare the grant narrative for each of the sections as outlined below:

- Project Information Form: Project Excel file provided by USDOT that includes basic project information.
- Project Description (5 pages): Description and statement of work for the project with a focus on technical aspects of the project, current phase, and transportation challenges and how the project addresses these challenges. Also include project history, broader context, and a geographical description.
- Project Location File: GIS file of the project location.
- Project Budget, Sources and Uses of Project Funds (5 pages): Federal funds being requested and other funds allocated toward the project. Also include a budget of spending per census tract.



- Funding Commitment Documentation: Demonstrate the commitment of non-federal funds through programming documents and signed letters.
- Outcome Criteria Narrative (15 pages): Description of how the project addresses the following criterion:
 - Safety: How the project addresses known safety challenges to reduce crashes resulting in injuries and fatalities.
 - State of Good Repair: How the project contributes to a state of good repair and addresses vulnerabilities.
 - Economic Impacts, Freight Movement, and Job Creation: How the project reduces travel times, improves multimodal mobility of goods and people, decreases transportation costs, improve economic strength, enhance access to recreation and tourism, and provide high quality job, workforce programs, and long-term job creation.
 - Climate Change, Resiliency, and the Environment: How the project reduces greenhouse gas emissions, provides increased use of transit and active transportation, addresses climate vulnerabilities, and reduces impacts to the environment and species.
 - Equity, Multimodal Options, and Quality of Life: How the project addresses barriers to opportunity, improve quality of life, address equity, and provides affordable transportation options.
 - Innovation Areas: Technology, Project Delivery, and Financing: How the project accelerates deployment of innovative technologies, innovative permitting and contracting, and/or innovative financing.
- Project Readiness (5 pages): Discussion of the project's schedule, risks and mitigations, environmental clearance status, project approvals, and technical feasibility.
- Project Requirements (5 pages): How the project addresses the statutory requirements for which it seeks award. Demonstrating adherence to all statutory requirements is necessary to be considered for an award.



In addition to the requirements above, Mark Thomas will also develop a letter of support template and potential stakeholders. We will coordinate with the stakeholders to obtain signed letters.

Forms

Mark Thomas will prepare the required forms for the MPDG grant. These include the Standard Form (SF) 424 and SF 424C.

Task 2.2 – Graphics and Maps

Mark Thomas will develop graphics and maps to support the grant application. These are anticipated to include project location map, underserved communities map, rural/urban designation map, destinations map, and .kmz of the project location.

Task 2.3 – Traffic Performance Measures

As a subconsultant to Mark Thomas, Fehr & Peers will prepare traffic performance measures that are used to develop project benefits. They will use available tools and previously prepared traffic analysis results to calculate average daily traffic, vehicle miles traveled, average speed, and person miles traveled by mode. The analysis will include Year 1 and Year 20 with and without project. This analysis will be used to

Task 3 – Benefit Cost Analysis

Task 3.1 – Benefit Cost Analysis

As a subconsultant to Mark Thomas, Economic & Planning Systems (EPS) will prepare the Benefit Cost Analysis (BCA).

Initiate Project and Develop Work Plan

EPS will participate in a kick-off meeting with the City and Mark Thomas, and any other key local agencies to assess the goals, data needs, schedule, and related study parameters. EPS will discuss possible methodological approaches to quantifying the social and economic benefits of the proposed Project. EPS will also review relevant literature, Project plans, travel demand model results provided by Fehr & Peers, federal grant guidance, and other materials to ensure the BCA meets the standards needed by local stakeholders and grant funders.

Define Project Costs and Alternatives

The benefits of the Project will be measured against a “no-build” baseline or under the assumption that no grant funding is provided. EPS will work with us and the City to



define the no-build baseline, construction timeline, and associated capital and operations and maintenance (O&M) costs for each project component.

Describe and Quantify Project Benefits

The initial benefit categories to be included in the BCA will be based on the benefit categories and methodologies established in the previously completed analysis. Some are standard benefit-cost metrics used in established federally approved methodologies. Other more qualitative benefits will be evaluated based on the local context and qualitative and quantitative information available. To the extent that Project traffic data or improvement plans have changed since completion of the previous analysis, additional benefit categories will be considered.

Conduct the Benefit-Cost Analysis

EPS will have tabulated and discounted each of the costs and benefits of the Project. They will then develop a spreadsheet model to sum the present value of the benefits (relative to travel patterns under baseline conditions) and compare them to the present value of the costs (relative to the baseline) of Project development and maintenance. The ratio between the benefits and costs is the benefit-cost ratio. The EPS will present the overall benefits and costs in tabular and graphic form.

Prepare Draft and Final Reports

EPS will prepare a draft report document, along with all related charts, tables, and graphics, for review by Mark Thomas and the City. This document will categorize all benefits evaluated and describe in detail the calculation used to analyze each benefit and cost. Upon receiving feedback, EPS will produce a final report, ensuring the deliverable meets the requirements of the potential grant funder. The budget estimate provided herein is based on the assumption EPS will provide the technical analysis associated with one (1) grant application (while the methodology and findings will likely be applicable to others, because specific requirements can vary considerably, the deliverables may need to be modified).

PROJECT SCHEDULE

We have developed our schedule to be completed the application prior to the August 21 due date. Review periods have been truncated to meet the aggressive schedule.

- July 19: City issues Notice to Proceed.
- July 28: Submit first draft applications to the City.



- August 9: City provide comments on first drafts.
- August 14: Submit final draft applications to the City.
- August 16: City provide comments on final draft application.
- August 17: Submit application to the City.
- August 18: City submit application on grants.gov.

COST ESTIMATE

Mark Thomas' proposed lump sum cost estimate for the grant applications is \$45,000. The table below includes the fee per task and subtask.

Task	Fee
Task 1 – Project Management	\$3,000
Task 1.1 – Project Management	\$3,000
Task 2 – Grant Preparation	\$22,000
Task 2.1 – Narrative and Forms	\$10,000
Task 2.2 – Graphics and Maps	\$4,000
Task 2.3 – Traffic Performance Measures	\$8,000
Task 3 - Benefit Cost Analysis	\$20,000
Task 3.1 – Benefit Cost Analysis	\$20,000
Total + Optional Tasks	\$45,000

Thank you again for the opportunity to work with the City to prepare grant applications. If you have any questions regarding our scope and fee, please don't hesitate to contact me at (916) 539-4680 or email me at rbissegger@markthomas.com.

Sincerely,

MARK THOMAS & COMPANY, INC.



Ryan Bissegger
New Business Director + Associate





MORRISON

1385 Ridgewood Drive, Chico, CA 95973 · (530) 893-4764

www.morrisonco.net

July 12, 2023

Mr. Pete Carr and Ms. Rebecca Pendergrass
City of Orland
815 Fourth Street
Orland, CA 95963

Dear Pete and Rebecca:

This Agreement outlines the terms of services for City of Orland (“Applicant”) to be performed by Morrison (“Morrison”) in regard to the preparation of Applicant’s FY 2023-2024 Multimodal Project Discretionary Grant Opportunity (MPDG) proposal.

GRANT SERVICES:

Morrison will provide assistance including, but not limited to:

1. Advice as to compliance with the terms of the FY 2023-2024 Multimodal Project Discretionary Grant Opportunity Notice of Funding Opportunity (NOFO) and subsequent modifications or revisions. This advice will include suggestions as to content, strategy, wording, and presentation of the proposal.
2. Preparation of Applicant’s FY 2023-2024 Multimodal Project Discretionary Grant Opportunity proposal. Proprietary templates to assist in this process will be completed by your personnel, as you determine.
3. Editing of information prepared by Applicant and any project partners for strategy, consistency, and compliance with the terms of the NOFO.
4. Submitting the application and relevant forms and attachments using the mandatory Grants.gov electronic submission system.
5. Other services as you might direct.

GRANT PROGRAM HIGHLIGHTS:

1. The MPDG application is due August 21, 2023 by 11:59 p.m. EDT. Any applications not properly filed using the electronic submission system by the deadline will not be considered for funding; there are no extensions.
2. The MPDG must be submitted electronically through Grants.gov and should be planned to be submitted no later than August 16, 2023.
3. Your key personnel should read the [Notice of Funding Opportunity](#), all additional rules and other guidance referred to in that document, and any subsequent amendments or revisions to be aware of the program rules. We have also provided a copy as an attachment in an email with this engagement letter.
4. MPDG proposals are highly recommended to submit letters of support from the community and all project partners. Morrison will provide guidance and language for these letters. Applicant must coordinate with partnering groups, organizations, businesses to obtain final signed copies. These letters are a scored criteria and not meeting requirements will impact

competitiveness and eligibility; it is imperative that we be notified of any requested change to the language we provide as seemingly minor changes can result in a letter not meeting the requirements.

5. MPDG proposals require documentation committing matching funds of 20 percent of the total cost of the project. This will be requested by Morrison, dated within 30 days of the August 21 application submission deadline. In-kind contributions, while encouraged, do not count toward the fulfillment of this requirement.
6. The MPDG gives priority consideration to projects that: 1) are located in an Area of Persistent Poverty or a Historically Disadvantaged Community; 2) are located in a designated community development zone as outlined on Page 82 of the NOFO.
7. Applicant will be required to be registered with the System for Award Management (SAM) to be eligible to apply for and receive funding through the grant program. The SAM registration must all be completed prior to grant submission. Failure to register with SAM will prevent your organization from applying through Grants.gov. **The SAM number in particular can take several weeks to receive or renew; each renewal is good for one year.** Obtaining the required numbers described above is the responsibility of the Applicant; Morrison can assist Applicant in the process of acquiring these numbers/registrations, if requested
8. Applicant will be required to have a Grants.gov account to submit the application (www.grants.gov). **This can also take several weeks to obtain.** Morrison can assist you in the process of this registration, if requested.
9. MPDG grants are awarded competitively; projects are scored on a common scale and not against each other. Accordingly, no conflicts of interest should arise should we work on other proposals for similar organizations or similar projects. Please contact us if you have any questions regarding this.

OTHER:

1. Morrison will serve Applicant in an advisory role. All actual decisions will be made by Applicant as you deem appropriate. This provision will be made known to your personnel and others so that our suggestions and recommendations will not be thought authoritative or to commit Applicant to any course of action.
2. Morrison will serve as an independent contractor and not as employees of Applicant. Accordingly, we will determine how services will be performed and assign tasks to our personnel using our independent professional judgment.
3. Morrison may provide proprietary preparation guides, templates, boilerplates, timelines, and other materials that are the copyrighted property of Morrison. These are solely for your use in regard to projects with which we are assisting you and may not be distributed or used for any other purpose.
4. The fully developed proposal is proprietary and should not be distributed outside of your organization except to submit it to the granting agency.
5. Morrison's templates and boilerplates, especially those designed for third parties (e.g., letters of commitment, support letters) are often written very carefully to ensure that specific requirements for such documents are met. Even small changes can have a significant impact, including invalidating the document. Please contact us before making any changes, and inform any third parties involved of this issue.

6. Accurate and timely input from project personnel is crucial. A knowledgeable management or board officer must review the budget, work plan, and all other aspects of the proposal prior to submission to ensure accuracy and completeness.
7. We commit our best professional efforts however we cannot, and do not, promise that your proposal will be successful nor that the grantor will find eligible the applying entity, the proposed project, or any other aspect of the proposal.
8. We strongly urge all applicants to provide the necessary input in time to allow submission of the application several days before the deadline to avoid technical problems at the receiving agency, delays in our critical review processes, and other problems that can cause preparation, backlog, or submission issues. It is highly inadvisable to submit on the last allowable day due to the high possibility of system problems for electronic applications and similar factors that are out of your or our control.
9. This project will be a team effort between Morrison and Applicant. It will require significant input and time from project personnel. It is our goal to focus Morrison's hours on areas where we add the most value. Accordingly, greater project personnel input leads to a better result that requires less of our time (and lower fees).
10. Morrison will hold all Applicant proprietary information that is not already in the public domain as strictly confidential to the full extent of the law unless otherwise instructed or expected by Applicant. Please be advised that we would be required to comply with a legally enforceable subpoena, search warrant, or other judicial order; should we become aware of such an action we will inform you as soon as possible. Working papers prepared in conjunction with our work (which may include copies or excerpts of Applicant and other documents) will be our property and constitute our confidential and proprietary information, to be maintained for the purpose of documenting our procedures and compliance with professional standards.
11. Please be advised that this grant program is subject to relevant federal and state public records act laws.
12. We are neither attorneys nor tax advisors. While we may offer observations and suggestions with legal or tax implications, significant legal and tax decisions should not be made without seeking appropriate professional advice.
13. Except to the extent finally determined to have resulted from willful misconduct, our maximum liability for any reason, including negligence, relating to the services under this agreement shall be limited to the fees paid for the services or work product giving rise to liability. This agreement will be governed by the laws of the state of California.
14. Applicant may terminate this agreement at any time upon giving written notice via hardcopy or email and paying any incurred and accrued fees and expenses. Morrison may terminate this agreement at any time by giving written notice by hardcopy or email and returning any retainers less any outstanding fees and expenses.
15. This agreement reflects the entire agreement between Applicant and Morrison. It replaces and supersedes any previous proposals, correspondence and understandings, whether written or verbal.

FEES:

Fees:

To encourage early completion of the proposal and to avoid last minute deadline rushes and the glitches that can result, our rates for the FY 2023-2024 Multimodal Project Discretionary Grant Opportunity are as follows:

- Work completed until August 16: \$225/hour
- Work completed August 17 – August 21 (excluding online posting and submission): \$275/hour

Direct expenses, which are usually nominal for grant proposals, will also be charged. Invoices for services will be sent at the end of each calendar month and are due within 30 days of receipt. In the event your invoice is not paid within 30 days a finance charge of 1.5% per month may be added to the balance due until paid. In the event it becomes necessary for us to commence legal proceedings to collect any sums owing under this agreement, the prevailing party in any such action or proceeding shall be entitled to recover its attorneys' fees and costs of suit.

Hours required: Historically, similar proposals to the MPDG proposal completed with significant involvement from Applicant take 80 to 100 hours for completion. If only minimal assistance can be provided, the hours required can run up higher. This is a preliminary estimate and not a fixed fee. We will bill for our actual time.

We will inform you if it appears we will need significantly more time than estimated as soon as possible so we can discuss alternatives. We will, of course, provide time and progress updates at any time at your request. The number of hours required will depend largely on:

- Most critically, the timeliness with which you can provide requested information
- The degree of review and revision required for sections prepared by others
- The number and nature of the sections of the proposal we are directed to prepare

Time estimates provided herein are for the preparation and filing of the grant proposal and related documents. If assistance is requested for completing subsequent grant contract paperwork, answering post-submission grant agency inquiries and other post-submission needs will be billed in addition.

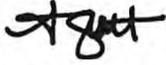
Retainer: A \$8,000 retainer is required before the commencement of significant work. The retainer will be applied against the final invoice or may be refunded after a few months depending on the length of the engagement; any remaining retainer will be refunded at the end of the engagement.

Please confirm your agreement with the foregoing by signing a copy of this letter and returning it to me. We thank you for this opportunity to serve City of Orland; it is our practice to welcome new clients in our newsletter and include client logos in our marketing materials, including our website. Also, we typically send a brief client satisfaction survey after a period of service; these are reviewed collectively on a quarterly basis to help us constantly improve our service to our clients.

City of Orland
July 12, 2023
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Please contact me at your convenience with any questions or comments.

Sincerely,



Toni Scott
Managing Principal

City of Orland

Please sign to acknowledge acceptance and return one copy to Morrison.

ACCEPTED BY:

Name _____
Title _____ Date _____